



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
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Minutes of the Meeting of the Fishguard and Goodwick
Town Council **Governance Committee** held virtually, via ZOOM,
on Tuesday 19th October 2021 at 6pm
Cllr. Thickitt was in the Chair.

Cath. Bannister
Town Clerk/Responsible Financial Officer

Cath Bannister

GOVERNANCE MINUTES:

70/21 APOLOGIES: CLLR. THICKITT

To formally record apologies for absence and to record the attendance of Town Councillors.

Apologies were received from: None received

Those Cllrs. present were Cllr's. Thickitt, Stokes, McCarney, Ryan and Porter.

71/21 DECLARATIONS OF INTEREST: CLLR. THICKITT

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed.

There were no declarations of interest made

72/21 MINUTES OF THE LAST MEETING: CLLR. THICKITT

To approve the minutes of the previous meeting, held on 22.7.21, as a true and accurate record of the meeting.

It was resolved to accept the minutes from 22.7.21 as a true and accurate record of the meeting.

73/21 CLERKS UPDATE AND REVIEW: CLLR. THICKITT

There was nothing to report at this point.

73/21 PUBLICATION SCHEME: CLLR. THICKITT

The Clerk has amended the draft Publication Scheme as discussed at the last meeting. It now needs reviewing.

Please discuss.

It was resolved to accept the amendments and to take the document to full council for adoption.

74/21 DISCIPLINARY AND GRIEVANCE POLICY: CLLR. THICKITT

Please review the draft Disciplinary and Grievance Document. Please discuss.

Disciplinary Document. It was resolved to accept the amendments and to take the document to full council for adoption.

Grievance Document. It was resolved to accept the amendments and to take the document to full council for adoption.

75/21 VIRTUAL MEETINGS POLICY/PROCEDURAL: CLLR. THICKITT

The Clerk has amended and updated the policy as discussed at the last meeting. Please discuss.

It was resolved to accept the amendments and to take the document to full council for adoption.

76/21 TOWN COUNCIL FACEBOOK PAGE: CLLR. THICKITT

Does the Town Council need to review the Town Councils Facebook page content? It has never been formally reviewed. Please discuss.

There was a general discussion with regard to the content. It was agreed that Cllr. Stokes has continued to support the page with great content and it was a popular local page on Facebook. It was resolved that more Town Council and local achievements would be advertised on the page.

Cllr. Stokes will progress this.

77/21 DATE OF FUTURE MEETINGS: CLLR. THICKITT

In the light of COVID-19, all meetings will be held virtually on the third Tuesday of each month. The start time for all meetings, will be at the discretion of the Chair.

Tuesday 16th November 2021

Tuesday 14th December 2021

18th January 2022

15th February 2022

15th March 2022

78/21 URGENT MATTERS: CLLR. THICKITT

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.

There being no further business to discuss, the meeting was closed at 6:34pm