



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE

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The **MINUTES** Town Council Meeting held virtually,  
under COVID-19 Regulations (Wales) at 7pm on **Tuesday 7<sup>th</sup> September 2021**

The Mayor, Cllr. Jackie Stokes, was in the Chair

Cllr. Jackie Stokes – *J. Stokes*

Cath Bannister, Town Clerk – *C. Bannister*

## **MINUTES**

### **PUBLIC SESSION: CLLR. STOKES**

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update those present, with regards to previous actions and ideas proposed by the public during this session, should there be any.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

### **PUBLIC PRESENT:**

No members of the public were present.

### **COUNTY COUNCILLORS PRESENT:**

Cllr. Davies advised Cllrs. that interest is being shown in the Ship and Anchor that is finally for sale.

The Co-op waste land was finally being tidied up.

She suggested that many of the vacant business properties in the town should be a point for discussion and how best to make a positive approach in asking for help from the owners in achieving this. She had concerns with regards to general appearance of the towns and asked for ideas to help improve this.

This will be followed up by a meeting with Town Councillors for ideas to be thrown around. The Clerk will progress a meeting for Councillors to discuss further with Cllr. Davies.

### **DR. JULIE COGGINS UPDATE ON THE LAST INVASION TRUST CELEBRATIONS:**

Dr. Coggins advised the Town Council that with the £10k already paid to the group, they had been able to secure orders for a lot of the activities scheduled for the celebrations in 2022. The orders were in for the costumes for school children. The Military had advised that they would be attending for the main parade. The theatr had been provisionally booked for events. There would be events held in Ffwrn. There would be monthly events from February through to September.

Cllr. Stokes, as Chair for the Finance Committee, had reviewed the orders and commitments to date and had approved everything.

## STANDING ORDERS TO BE ADOPTED

### 117/21 APOLOGIES: CLLR. STOKES

To formally record apologies for absence and to record the attendance of those Town Councillors present:

Apologies were received from:

Cllr. Thickitt – holiday.

Those Cllrs. present were:

Cllrs. Stokes, McCarney, Owen, Perkins, Porter, Murphy, Sturman, Gwynn, Davies, Price, Ryan and Shaw.

Those Cllrs. absent were: Cllr. Mason.

### 118/21 DECLARATIONS OF INTEREST: CLLR. STOKES

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed below:

Cllr. Stokes noted that she would not get involved in the discussions as at item number 9, reference the Helter Skelter in Dyffryn as she had already declared a personal pre-determination. However, she would feedback with comments from those in the locality with whom she had discussed the matter.

### 119/21 MINUTES OF THE PREVIOUS MEETING: CLLR. STOKES

To record the previous meeting minutes, held on 6.7.21, as a true and accurate record of the meeting.

It was resolved at accept the minutes of the meeting held on 6.7.21 as a true and accurate record of the meeting.

### 120/21 CLERKS REPORT: TOWN CLERK

Follow up actions taken by the Clerk from the last meeting.

On the evening:

Defibrillator and Cabinet installations x 2	These are now in place but not yet fully functional.
Training	Please continue to book training sessions through the Clerk.
Items for meeting Agendas	Please consider items for an agenda. Your ideas should be discussed with the Clerk who will advise you how to progress.
Elections 2022	Elections will be happening in May 2022. As soon as I receive the relevant paperwork from PCC, the Clerk will distribute them accordingly.

### 121/21 REPORTS: CLLR. STOKES.

The following committee minutes have previously been circulated to all Town Councillors. If there are any questions with regards to their content, can they be addressed here.

Planning Committee

Finance Committee

Governance Committee

Events Committee

HR Committee

There were no comments made in respect of the previously circulated committee minutes.

### 122/21 TOWN COUNCILLOR UPDATE SESSION: ALL

An opportunity for Town Councillors to update the Town Council with regards to what has happened, what is happening and if anything needs attention, within the community that they

represent.

Cllr. Perkins – suggested that the Town Council gets involved in the consultation with regards to second homes in the area.

Cllr. Davies was still progressing the Asset Transfer of land on Penslade.

Cllr. Stokes informed that the banners will be in situ in the next few weeks.

**123/21 THE LAST INVASION TAPESTRY TRUST: CLLR STOKES**

Having heard the latest presentation from Dr. Julie Coggins, is the Town Council now prepared to release the remainder of the Grant Allocation awarded in February. Please discuss

Cllr. Stokes advised the Council that she had viewed the accounts for the previous £10k, most of which was accounted for in pledges for orders and the remainder in payments for orders and all was in good order.

It was resolved to go ahead and release the remaining pledged £6k to the Last Invasion Tapestry Trust. The Clerk will progress.

**124/21 OFF STREET PARKING PLACES CONSOLIDATION ORDER 2011 (VARIATION NO. 9A)**

Revisions are being considered to parking locations/car parks in Goodwick, by PCC. Details have previously been circulated. There are some amendments and any objections or observations, should be sent by the Town Council to PCC, before 15.9.21. Please discuss.

After a long and informative discussion, the following was resolved:

The Clerk will contact PCC by letter and advise that the Town Council agrees to the 24 hour limit on Goodwick Moor and Parrog car parks. However, the Council objected to the 2 hour limit on the Sea Front car parking space due to the impact that it might have on shoppers at busy times and that the car park is usually half empty.

The Clerk will progress.

**125/21 PLANNING APPLICATION FOR HELTER SKELTER AT DYFFRYN: CLLR. STOKES**

The Planning Committee wrote to PCC asking if planning permission is required for the Helter Skelter now located in Dyffryn. They responded by saying that it is required. The Council needs to respond to the planning application by 8.9.21 at the latest. Please discuss.

Cllr. Stokes updated the Councillors with feedback from her local community saying that the majority of them were in favour of the helter-skelter.

The Clerk then asked the Vice Chair, Cllr. McCarney to lead the discussions as Cllr. Stokes had declared a personal interest.

There was a general discussion. Standing orders were dropped for two minutes at 8:11pm to allow Mr. Mark Rummery, the owner of the helter-skelter to make comment.

The only concerns noted were:

The blue light on top of the helter-skelter is too bright and causes annoyance to neighbours in the locality. Mr. Rummery stated that he would address this.

The wording on the side of the helter-skelter needs to be in either Welsh or English and not a mixture of both. Mr Rummery will address this.

After a positive discussion, it was resolved to support the application for the helter-skelter.

The Clerk will progress this decision via the planning portal.

**126/21 POSITIVELY TACKLING DOG FOULING – COMMUNITY CONSULTATION: CLLR. STOKES:**

Cllr. Stokes is looking at ways of tackling dog fouling and is looking at an online community consultation. Please discuss

It was resolved for Cllr. Stokes to go ahead and carry out a public consultation via Facebook and also by hard copies that will be available to collect in the Town Hall.

**127/21 TOWN COUNCIL OBJECTIVES 2021 TO 2024: CLLR. STOKES**

In order for the Town Council to have clear direction whilst serving local communities, clear objectives need to be agreed that are suitable until 2024. Please discuss.

There was a positive discussion with regards to this. Ideas were discussed but it was resolved to bring this back to the October meeting to allow Cllrs. time to think about achievable objectives. The Clerk will forward some suggestions to act as a guide.

**128/21 RETROSPECTIVE PAYMENTS: CLLR. STOKES**

The following payments have been made by the RFO since July and now need retrospective authorisation.

The RFO made the payments under s.6.4 of the current Financial Regulations:

Hooked at 31 - £80 for Christmas Event competition awards (Full Council 127/20 refers)

LITE Christmas Lights - £10,558.01 (Full Council 114/21 refers)

Curry's - £34.99 Replacement office telephone

Bettabuy's - £32.94 for 6no. photograph frames for Fishguard in Bloom competition (Full Council 94/21 refers)

It was resolved to accept that the above payments were made in line with financial regulations.

**129/21 HANDYMAN SERVICES TO THE TOWN COUNCIL: CLLR. STOKES**

The Town Council sometimes struggles to get smaller repairs and maintenance work done. It would be helpful if the Town Council could advertise for a handyman, not to be employed by the Town Council, but to use the dedicated services of a handyman, who is paid for services rendered only. Please discuss.

It was generally felt that advertising for the services of a dedicated handyman for the Town Council was a good idea. It was resolved that the Clerk progress this matter.

**130/21 RETURNING TO FACE TO FACE MEETINGS: CLLR. STOKES**

Changes to Welsh legislation state that returning to face to face physical meetings alone, is no longer allowed. Councils must now offer the opportunity for meetings to be more accessible to everyone and you must consider the IT implications and costs for part face to face and part remote meetings. These are referred to as multi-locational meetings. Please discuss.

There was a general discussion with regards to the positive and negatives of returning face to face meetings. It was noted that if Council did wish to return to face to face, the option for multi-locational meetings, needs to be in place. This will involve some IT adjustments. It was also noted that for 14 Cllrs., a Clerk and a few members of the public in the meeting room together, could be a bit daunting for some. Ideas with regards to committee meetings returning in the short term were discussed but as no proposal or solution was available at the moment, it was agreed that this matter will be discussed again in a few months time, to give time, for affordable solutions to be identified.

The Clerk will progress this.

**131/21 CORRESPONDENCE RECEIVED: CLLR STOKES**

All correspondence is emailed out upon receipt, wherever possible.

1. None received that hasn't previously been circulated.

**132/21 DATES OF THE NEXT MEETINGS: CLLR. STOKES**

It is proposed that all meetings are scheduled to start at 7pm, unless otherwise agreed:

5<sup>th</sup> October 2021

2<sup>nd</sup> November 2021

7<sup>th</sup> December 2021

4<sup>th</sup> January 2022

1<sup>st</sup> February 2022

1<sup>st</sup> March 2022

**133/21 URGENT MATTERS: CLLR STOKES**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

*Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.*

There being no further business to discuss, the meeting was closed at 8:50pm