



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
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Dear Council Member,

You are hereby summoned to attend a full Town Council meeting of the Fishguard and Goodwick Town Council **on Tuesday 6th July 2021, at 7pm.**
Due to COVID-19 Restrictions (Wales), the meeting will be held virtually.

The Mayor, **Cllr. Jackie Stokes**, will be in the Chair.

Cath. Bannister
C. Bannister
Town Clerk/Responsible Financial Officer

AGENDA

PUBLIC SESSION: CLLR. STOKES

Before Town Council business commences, the public session offers members of the public, the opportunity to comment on items on this agenda or, to propose future agenda items. Members of the public, will be limited to a strict timescale for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

PUBLIC PRESENT:

On the evening.

COUNTY COUNCILLORS PRESENT:

On the evening

STANDING ORDERS TO BE ADOPTED

1. APOLOGIES: CLLR. STOKES

To formally record apologies for absence and to record the attendance of those Town Councillors present.

2. DECLARATIONS OF INTEREST: CLLR. STOKES

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed below.

3. MINUTES OF THE ANNUAL MEETING: CLLR. STOKES

To record the minutes of the previous meeting, held on 1.6.21, as a true and accurate record of the meeting.

4. CLERKS REPORT: TOWN CLERK

Follow up actions taken by the Clerk from the last meeting.
On the evening.

5. REPORTS: CLLR. STOKES.

The following committee minutes have previously been circulated to all Town Councillors. If there are any questions with regards to their content, can they be addressed here.

Planning Committee
Finance Committee
Governance Committee
Events Committee
HR Committee

6. TOWN COUNCILLOR UPDATE SESSION: ALL

An opportunity for Town Councillors to update the Town Council with regards to what has happened, what is happening and if anything needs attention, within the community that they represent.

7. PAYMENTS FOR AUTHORISATION: CLLR. STOKES

The invoice detailed below was received after the Finance Committee Agenda had been circulated. It has been reviewed by the Finance Committee and authorised for payment, but because it was not listed on the Finance Agenda, the Clerk made the payment under s.6.4 of the current Financial Regulations. The invoice now needs retrospective authorisation from full Council.

1. Amberol - £834.00. Purchase of new planters for the cannon location. Minute reference 87/21 applies. Invoice received after Finance Agenda had been circulated but planters required as a matter of urgency.

The following two invoices need paying ASAP. Can the Town Council authorise payment?

2. Toilets - £9k Towards the ongoing costs of Fford Yr Efail and Lower Town Toilets for the period 1.4.21 to 31.3.22

3. Abersign - £70. Purchase of new information board – Minute reference 93/21 from June applies.

8. FINANCIAL REGULATIONS: CLLR. STOKES

The revised model Financial Regulations are now ready for adoption by the Town Council. Please discuss.

9. STANDING ORDERS: CLLR. STOKES

The revised model Standing Orders are now ready for adoption by the Town Council. Please discuss.

10. PRE-APPLICATION CONSULTATION IN GOODWICK: CLLR. STOKES

ABP Properties, have submitted a pre-application consultation for a specialist residential development for older peoples accommodation on land at Goodwick industrial estate. An email has been circulated separately.
The Town Council should respond before 14th July 2021.
Please discuss.

11. HR COMMITTEE TERMS OF REFERENCE: CLLR. STOKES

The newly formed HR Committee has drafted a Terms of Reference for Town Council use.
Please discuss.

12. CORRESPONDENCE RECEIVED: CLLR STOKES

All correspondence is emailed out upon receipt, wherever possible.

1. None received that hasn't previously been circulated.

13. PUBLIC BODIES (ADMISSIONS TO MEETINGS): CLLR. STOKES

At the conclusion at this part of the Agenda, the Chairman will move the following resolution: That under section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the Press and Public are to be excluded from the meeting for the duration of this particular Agenda item, on the basis that the information to be disclosed, would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

1. CHRISTMAS LIGHTS TENDER

The Christmas lighting tenders have been reviewed by Cllrs. and will be discussed with the Town Councillors reference costs and company names.
Please discuss and select your preferred supplier.

2. INTERNAL AUDITOR FINDINGS

The Clerk will read out a confidential report that has not been previously circulated and a resolution must be reached.

14. DATES OF THE NEXT MEETINGS: CLLR. STOKES

It is proposed that all meetings are scheduled to start at 7pm, unless otherwise agreed:

7th September 2021

5th October 2021

2nd November 2021

15. URGENT MATTERS: CLLR STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.