



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend the **Governance Committee Meeting** of the Fishguard and Goodwick Town Council, at **2pm on Thursday 1st April 2021**,
The meeting will be held virtually via StarLeaf.
Cllr. Thickitt will be in the Chair

Cath

Cath. Bannister
Town Clerk/Responsible Financial Officer

GOVERNANCE AGENDA:

- 1.0 APOLOGIES: CLLR. THICKITT**
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2.0 DECLARATIONS OF INTEREST: CLLR. THICKITT**
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed.
- 3.0 MINUTES OF THE LAST MEETING: CLLR. THICKITT**
To approve the minutes of the previous meeting, held on 8.3.21, as a true and accurate record of the meeting.
- 4.0 CLERKS UPDATE AND REVIEW: CLLR. THICKITT**
At the meeting.
- 5.0 STANDING ORDER REVISIONS: CLLR. THICKITT**
Are Standing orders ready to be taken to full council for adoption in May? Circulated separately.
Please discuss
- 6.0 TERMS OF REFERENCE: CLLR. THICKITT**
A review of the Terms of Reference has been carried out. Can the Governance Committee now agree it is ready for full council adoption in May?
Please discuss.

7.0 WI-FI PROCEDURAL DOCUMENT: CLLR. THICKITT

Cllr. Stokes now has more information with regards to the sharing of the data for the town WiFi scheme. Cllr. Stokes will be drafting an internal procedural document for implementation. Please discuss.

8.0 PUBLICATION SCHEME: CLLR. THICKITT

The Town Council is required in law, to have a publication scheme in place. The Clerk has prepared , previously circulated. Please discuss.

9.0 DATE OF FUTURE MEETINGS: CLLR. THICKITT

In the light of COVID-19, all meetings will be held on the fourth Tuesday of each month. The start time for all meetings, will be at the discretion of the Chair.

27th April 2021

25th May 2021

29th June 2021

10.0 URGENT MATTERS: CLLR. THICKITT

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.