



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
Tel: 01348 874406  
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**Dear Council Member,**

You are hereby summoned to attend the **Finance Committee Meeting** of the Fishguard and Goodwick Town Council, at **7:00pm on Monday 26<sup>th</sup> April 2021**,  
The meeting will be held virtually via StarLeaf  
**Cllr. Mason** will be in the Chair

*Cath*

Cath. Bannister  
Town Clerk/Responsible Financial Officer

## **FINANCE AGENDA:**

1. **APOLOGIES: CLLR. MASON**  
To formally record apologies for absence, to record the attendance of Town Councillors.
2. **DECLARATIONS OF INTEREST: CLLR. MASON**  
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
3. **MINUTES OF THE LAST MEETING: CLLR. MASON**  
To approve the minutes of the previous meeting, held on 22.3.21, as a true and accurate record of the meeting.
4. **BUDGET UPDATE AND REVIEW: TOWN CLERK**  
The Clerk will update the committee with regards to the financial situation of the Town Council. Please discuss.
5. **FINANCIAL COMMITMENTS FOR 2021/22: CLLR MASON**  
The Clerk has listed the commitments for known spends for 2021/22. Circulated separately. Please discuss
6. **REVIEW OF FINANCIAL REGULATIONS: CLLR. MASON**  
Please review the Financial Regulations.
7. **INSURANCE RENEWAL: CLLR. MASON**  
The Clerk has asked for a quote from a Council Insurance Broker to compare against our current insurers. Circulated separately. Please discuss.

AS THE NEXT FULL COUNCIL MEETING IS THE ANNUAL MEETING, CAN THE FINANCE COMMITTEE REACH A DECISION ON ITEMS 7,8 & 9. THE CLERK WILL DO A RETROSPECTIVE REPORT TO FULL COUNCIL IN JUNE.

**8. TOWN COUNCIL BROADBAND: CLLR MASON**

The Town Council has their broadband and telephone supplied to Onecom and pay £68.65 a month. For a further £3 a month, the broadband can be upgraded to fibre link.  
Please discuss.

**9. PLANTERS ROUND THE CANNON: CLLR. STOKES**

For a one off payment of £770 (incl. of VAT) plus delivery, the Town Council could have an extra six planters around the cannon in the square.  
Please discuss

**10. PURCHASE OF A FLAG FOR FRONTLINE WORKERS DAY: CLLR. MASON**

Can the Town Council Events committee, purchase a flag for the proposed frontline workers day in July? Cost £49  
Please discuss.

**11. INVOICES FOR PAYMENT: CLLR. MASON**

The following invoices have been received and authorisation for payment is required:

1. SLCC Training event for Cllr. Stokes - £45
2. OVW Training x 2 Cllrs. - £60
3. Ancient Connections Pledge - £1,666.00 (previously authorised but in the last financial year)

**12. DATES OF FUTURE MEETINGS: CLLR. MASON**

In the light of COVID-19, all meetings will be held on the fourth Monday of each month. The start time for all meetings, will be at 7pm.

24<sup>th</sup> May 2021

28<sup>th</sup> June 2021

26<sup>th</sup> July 2021

**13. URGENT MATTERS: CLLR. MASON**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.***