



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
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Minutes of the Meeting of the Fishguard and Goodwick
Town Council **Governance Committee** held virtually, via StarLeaf,
on Tuesday 27th January 2021 at 6:00pm
Cllr. Thickitt was in the Chair.

Cath. Bannister
Town Clerk/Responsible Financial Officer

Cath Bannister

GOVERNANCE MINUTES:

1/21 APOLOGIES: CLLR. THICKITT

To formally record apologies for absence and to record the attendance of Town Councillors.

No apologies were received

Those Cllrs. present were:
Cllrs. Thickitt, Stokes and McCarney

2/21 MINUTES OF THE LAST MEETING: CLLR. THICKITT

To approve the minutes of the previous meeting, held on 1.12.20, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting, held on 1.12.20, as a true and accurate record of the meeting.

3/21 DECLARATIONS OF INTEREST: CLLR. THICKITT

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed.

No declarations of interest were made.

4/21 CLERKS UPDATE: CLLR. THICKITT

Nothing to report

5/21 STANDING ORDER REVISIONS: CLLR. THICKITT

The Clerk has updated the standing orders as resolved at the last meeting. Please review the draft changes.

Please discuss.

There was a general agreement to the changes made. However, further ideas were suggested. It was resolved for the Clerk to update the policy as discussed and to bring to the next meeting.

All policies should be taken to full council for approval and be ready for the Annual meeting in May.

6/21 POLICIES FOR REVISION AND DRAFT: CLLR. THICKITT

In preparation for the Annual Meeting in May the Clerk will look at Financial Regulations and bring any suggested amendments to the next meeting.

Policies that need confirming at the annual meeting are:

Terms of Reference for the four committees.

Standing Orders

Financial Regulations

Please discuss which other policies, in order of priority, need amending. Not all policies need amending, sometimes, just re-reading. These will be brought to the next Governance Meeting.

There was a general discussion with regards future policies for development.

7/21 DATE OF FUTURE MEETINGS: CLLR. THICKITT

In the light of COVID-19, all meetings will be held virtually, on the fourth Tuesday of each month. The start time for all meetings, will be at the discretion of the Chair.

23rd February 2021 at 2pm

23rd March 2021

27th April 2021

25th May 2021

8/21 URGENT MATTERS: CLLR. THICKITT

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.

There being no further business to discuss, the meeting was closed at 18:43