



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
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Dear Council Member,

You are hereby summoned to attend a full Town Council meeting of the Fishguard and Goodwick Town Council **on Tuesday 5th January 2021, at 7pm. Due to COVID-19 Restrictions (Wales), the meeting will be held virtually.**

The Mayor, **Cllr. Jackie Stokes**, will be in the Chair.

Cath. Bannister
C. Bannister
Town Clerk/Responsible Financial Officer

AGENDA

PUBLIC SESSION: CLLR. STOKES

Before the Town Council goes into session and before business commences, the public session offers members of the public, the opportunity to comment on items on this agenda or to propose future agenda items.

Members of the public, will be limited to a strict timescale for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

PUBLIC PRESENT:

On the evening.

COUNTY COUNCILLORS PRESENT:

On the evening

Before the Town Council meeting commences, Cllr. Pat Davies, Pembrokeshire County Council and Mr. Ian Davies, Route Manager for Stena, will address the Town Council, on changes at Fishguard Harbour, as a result of Brexit.

STANDING ORDERS TO BE ADOPTED

1. APOLOGIES: CLLR. STOKES

To formally record apologies for absence and to record the attendance of those Town Councillors present:

2. MEMBER INTERESTS: CLLR. STOKES

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed below:

3. MINUTES OF THE PREVIOUS MEETING: CLLR. STOKES

To record the previous meeting minutes, held on 1.12.20, as a true and accurate record of the meeting.

4. CLERKS REPORT: TOWN CLERK

Follow up actions taken by the Clerk from the last meeting.
On the evening:

5. REPORTS: CLLR. STOKES.

The Chairman's of the following committees, will give a brief feedback to the Town Council with regards to their committees and the matters they have reviewed and undertaken since the last meeting.

Planning Committee – Cllr. Perkins

Finance Committee – Cllr. Mason

Events Committee – Cllr. Stokes

6. TOWN COUNCILLOR UPDATE SESSION: ALL

An opportunity for Town Councillors to update the Town Council with regards to what has happened, what is happening and if anything needs attention, within the community that they represent.

7. BANNER DESIGN UPDATE: CLLR. STOKES

The Town Council needs to agree the designs for the new banners that will be displayed in the square in Fishguard.

Please discuss

8. POST COVID-19 RECOVERY ZOOM MEETING: CLLR. STOKES

Reference the email circulated on 16.12.20, the Town Council needs a representative on this meeting.

Please discuss

9. WEST STREET TOILETS UPDATE: CLLR. STOKES

The toilets on West Street, should be ready to re-open sometime in January. The Town Council will be asked for a pro-rata payment. The Clerk has responded saying that the Town Council will authorise a pro-rata payment up to 31.3.21, once a suitable contract has been received.

Please discuss.

- 10. APPLICATION OF REGISTRATION AT ST. MARY'S FIELD, FISHGUARD: CLLR. STOKES**
The Town Council has been sent an Application for the Registration of land as a town or village green at St. Mary's Field, Fishguard.
Please discuss.
- 11. TOWN COUNCIL WEBSITE DESIGN AND REVAMP: CLLR. STOKES**
Does the Town Council Website need a re-vamp or making more user friendly?
Please discuss.
- 12. TELEPHONE BOXES AND RE-DESIGN: CLLR. STOKES**
Further work needs to be done to make the three telephone boxes that we own, better dressed and signed.
Please discuss.
- 13. RETROSPECTIVE PAYMENTS AND AUTHORISATIONS: CLERK**
Two payments need to be brought to the attention of the full Council in line with Financial Regulations.
1. Repair to glass of the telephone box located at Dyffren - £74.45
2. Abersign. Vinyl panels for telephone boxes - £90.00
- 14. TERMS OF REFERENCE: CLLR. STOKES**
The Events and Planning Committee, have had the opportunity to review their respective Terms of Reference. The Town Council must decide whether they approve or not.
Please discuss.
- 15. CORRESPONDENCE RECEIVED: CLLR STOKES**
All correspondence is emailed out upon receipt, wherever possible.

No outstanding mail received at the time of sending the Agenda out.
- 16. DATES OF THE NEXT MEETINGS: CLLR. STOKES**
It is proposed that all meetings are scheduled to start at 7pm, unless otherwise agreed:
2nd February 2021
2nd March 2021
6th April 2021
4th May 2021
- 17. URGENT MATTERS: CLLR STOKES**
Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.
The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.