



Fishguard & Goodwick Town Council  
Cyngor Tref Abergwaun ac Wdig  
Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

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Minutes of the Meeting of the Fishguard and Goodwick  
Town Council **Governance Committee** held virtually, via StarLeaf,  
on Tuesday 27<sup>th</sup> October 2020 at 2:30pm  
**Cllr. Jackie Stokes** was in the Chair.

Cath. Bannister  
Town Clerk/Responsible Financial Officer

*Cath Bannister*

### **GOVERNANCE MINUTES:**

#### **10/20 APOLOGIES: CLLR. STOKES**

To formally record apologies for absence and to record the attendance of Town Councillors.

Apologies were received from Cllr. Thickitt – work commitments.

Those Cllrs. present were:  
Cllrs. Stokes, McCarney and Ryan

#### **11/20 MINUTES OF THE LAST MEETING: CLLR. STOKES**

To approve the minutes of the previous meeting, held on 14.7.20, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting, held on 14.7.20, as a true and accurate record of the meeting.

#### **12/20 DECLARATIONS OF INTEREST: CLLR. STOKES**

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed.

No declarations of interest were made.

#### **13/20 CLERKS UPDATE AND REVIEW: CLLR. STOKES**

Two policies, as reviewed and agreed at the last Governance meeting, have been adopted by the Town Council as at minute reference 90/20 dated 1.9.20

They were:

1. Councillor Registration of Interests - these details now need publishing and Cllr. Stokes will progress this.
2. Flag Flying Policy

**14/20 POLICIES FOR REVISION AND REVIEW: CLLR. STOKES**

Standing Orders. It has been identified that as at item reference 3.14 the minimum number of Cllrs. to be present in order for a meeting to progress is mentioned. It is unclear if this applies to full council or for committee meetings.

Due to time constraints on the meeting, although different issues were discussed, no matters were resolved and discussions will resume at the next Governance meeting.

**15/20 DATE OF FUTURE MEETINGS: CLLR. STOKES**

In the light of COVID-19, all meetings will be held on the fourth Tuesday of each month. The start time for all meetings, will be at the discretion of the Chair.

23<sup>rd</sup> November 2020 - time to be confirmed nearer the date.

28<sup>th</sup> December – subject to change due to the Christmas break.

**16/20 URGENT MATTERS: CLLR. STOKES**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.***

There being no further business to discuss, the meeting was closed at 2:58pm