



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE

Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister

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The **MINUTES** Town Council Meeting

held virtually, under COVID-19 Regulations (Wales)

at 7pm on Tuesday 6th October 2020

Mayor, Cllr. Jackie Stokes, was in the Chair

Cllr. Jackie Stokes – *J. Stokes*

Cath Bannister, Town Clerk – *C. Bannister*

MINUTES

PUBLIC SESSION: CLLR. STOKES

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

PUBLIC PRESENT:

There were no members of the public present.

COUNTY COUNCILLORS PRESENT:

There were no County Councillors present.

96/20 APOLOGIES: CLLR. STOKES

To formally record apologies for absence and to record the attendance of those Town Those Councillors sending their apologies were:
There were no apologies received.

Those Councillors present were:
Cllrs. Mason, McCarney, Shaw, Stokes, Ryan, Pepper, Porter, Price, Murphy, Perkins, Davies and Gwynn.

97/20 MEMBER INTERESTS: CLLR. STOKES

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed below:

There were no declarations of interest made.

98/20 MINUTES OF THE PREVIOUS MEETING: CLLR. STOKES

To record the previous meeting minutes, held on 1.9.20, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 1.9.20, as a true and accurate record of the meeting.

99/20 CLERKS REPORT: TOWN CLERK

Follow up actions taken by the Clerk from the last meeting.
On the evening:

There was nothing to report from the Clerk on the evening, that hadn't already been shared.	
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100/20 REPORTS: CLLR. STOKES.

The Chairs of the following committees, will give a brief feedback to the Town Council with regards to their committees and the matters they have reviewed and undertaken.

Planning Committee –Cllr. Edward Perkins
Finance Committee – Cllr. Stokes
Events Committee – Cllr. Stokes

101/20 TOWN COUNCILLOR UPDATE SESSION: ALL

An opportunity for Town Councillors to update the Town Council with regards to what has happened, what is happening and if anything needs attention, within the community that they represent.

Cllr. Pepper:

The theatr will commence opening for refreshments from the end of October. This will lead onto family friendly cinema screenings soon afterwards, with COVID-19 restrictions being fully observed.

Expressed concerns with regards to the lack of CCTV available in the Town Centre to monitor complaints received with regards to speeding vehicles in the evenings.

Lack of CCTV coverage in West Street, could resurrect the damage to the toilets in West Street as being undetected.

A general discussion with regards to the road layout and the traffic flow followed and ideas discussed were more zebra crossings and mini roundabouts.

The Clerk suggested that if any Cllr. receives complaints with regards to traffic in the town centre, then names and contact details need to be taken and passed through to the Clerk as this could become evidence if the Town Council needs to progress the matter further.

Cllr. Perkins:

There is no update as yet, on the tenancy at the Dive Centre. He will seek to find out as the centre is ideal for other local purposes. He will report back at the November meeting.

Planning Application 20/0206/PA, which was declined by the Council at the last meeting. The Highways dept. have revised their submission to the planning dept. and could support the application going forwards, if strict guidelines are adhered to.

Planning Aid Wales are offering planning training at a cost of £125. Can this be added to the planning Agenda for October?

102/20 BANNER POLES IN FISGUARD SQUARE: CLLR. STOKES

Cllr. Stokes updated the Town Council with regards to the banner poles in the square area. Further correspondence has been received from Atkins, although this information had already been circulated to all Cllrs.

Again, the Town Councillors had a long discussion with regards to the poles.

In summary, there was no consultation from the Welsh Govt. with the Town Council on the installation of the poles, how many poles were to be installed and where they were to be located.

The Welsh Govt. have advised the Town Council that they will maintain the poles and retain ownership of the poles. They will also supply a set of default banners to fly when they aren't used to advertise events.

Cllr. Stokes asked those Cllrs. present, to vote for retaining the maintaining management of the poles going forwards.

It was resolved by a majority vote, that the banner poles should remain in situ. and that the Town Council takes on the management of them.

The Clerk will progress this with Welsh Govt. and report back at the November meeting.

103/20 BUDGET IMPLICATIONS AND PROPOSED PROJECTS FOR 2021/22: CLLR. STOKES

The Clerk needs to start forecasting spends and preparing a precept total request for the accounting period 2021/22. The Town Council is currently in a good position financially and is able to support all identified projects.

What other projects should be accounted for in the future? The Clerk will take all forecasts to the Finance Committee at the end of October so, any suggestions and ideas, along with costings, need to be submitted to the Clerk before 16th October for consideration.

Suggestions received were:

To utilise the Dive Centre as a Tourist information and museum.

Improvements and embellishments to the Town Centre.

An Amphitheatre off the Town Centre

The Clerk advised Cllrs. that projected costs and possible completion dates, would

need to be submitted as a matter of urgency – before 16.10.20, in order for budgets to be allocated and taken to Finance Committee before full Council Approval on 1st December 2020.

104/20 LOCALISED TRAINING FOR COUNCILLORS: CLLR. STOKES

What, if any, immediate training might assist Councillors, especially the newer Councillors, with their responsibilities going forwards, during this time of COVID-19?

No response from Cllrs. with regard to the need for training. Cllr. Stokes advised all Cllrs. that there is a good selection of training packages available for online reading on the One Voice Wales website and that anyone requiring the password to the members site, should contact the Clerk.

105/20 DISPLAY CABINET IN THE MEETING ROOM: CLLR. STOKES

There is a rather bulky, wooden square display cabinet in the Town Council meeting room. It is in the ownership of the Town Council, but has been unused for several years and remains empty.

Can this cabinet be donated or sold - for a small fee, to the Maritime and Heritage Museum in Milford?

It was resolved that the display cabinet is donated to the museum. Cllr. Stokes will progress.

106/20 CORRESPONDENCE RECEIVED: CLLR STOKES

All correspondence is emailed out upon receipt, wherever possible.

Since the Agenda had been sent out, a handwritten letter had been received from a former resident of Fishguard, now living in Carmarthenshire, complaining about all aspects of the new road and suggesting that the Town Council was responsible for the outcomes of the planning applications and design.

Cllr. Stokes will arrange to get the letter circulated to all Cllrs. and ask for feedback, before a letter of response is drafted.

107/20 URGENT MATTERS: CLLR STOKES

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.

There being no further business to discuss, the meeting was closed at 8:17pm