



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend the **Governance Committee** Meeting of the Fishguard and Goodwick Town Council, at 5:00pm on **Tuesday 5th November 2019**, at Fishguard Town Hall.
Cllr. Thickitt was in the Chair.

Cath

Cath. Bannister
Town Clerk/Responsible Financial Officer

GOVERNANCE MINUTES:

44/19 APOLOGIES FOR ABSENCE: CLLR. THICKITT

To record apologies for absence and to record the names of those Councillors present.

There were no apologies for absence.

Those Cllrs. present were:

Cllrs. Ryan, Thickitt, Stokes and McCarney

36/19 MINUTES OF THE PREVIOUS MEETING: CLLR. THICKITT

To agree the previous minutes, dated 24.6.19, as a true and accurate record of the meeting.

It was resolved to accept the minutes from the previous meeting dated 25.6.19, as a true and accurate record of the meeting.

37/19 DECLARATION OF INTERESTS: CLLR. THICKITT

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

There were no declarations of Interest.

38/19 CLERKS REPORT

No updates at this time.

40/19 REVIEW OF POLICIES AND NEW POLICIES TO BE WRITTEN: CLLR. THICKITT

Review of existing Policies:
Standing Orders
Financial Regulations
Social Media Policy

The Cllrs. started off by reviewing standing orders.
They scrutinised several points and discussed in depth the effect changes may have to the way the Town Council functions.
It was resolved to continue to review the financial regulations and for the Clerk to circulate the newly revised, One Voice Wales Model Financial Regulations To all Cllrs.
There was insufficient time to review the other documents and they will be discussed at the next meeting.

41/19 FUTURE REVISIONS AND SIGN OFFS: CLLR. THICKITT

What documents are to be further reviewed or drafted.
Please discuss.

Due to time restraints, this matter will be dealt with at the next Governance meeting.

42/19 DATES AND TIMES OF THE NEXT MEETINGS: CLLR. THICKITT

The Governance meetings will be held on the 4th Tuesday of every 3rd month. The meeting will start at 6pm, unless otherwise stated.
All meetings will be on the fourth Monday of the month and will start at 6:30pm unless otherwise stated:
5th November at 6pm
28th January 2020

43/19 URGENT MATTERS: CLLR. THICKITT

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.
The Chair and the Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion or to the next full town meeting as an agenda item.

There being no further matters to discuss, the meeting was closed at 6:47pm.