



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE

Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

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The **MINUTES** of the full Town Council Meeting

held in the Town Hall, Fishguard on Tuesday **4th February 2020** at 7pm

Cllr. Jordan Ryan was in the Chair.

Cllr. Jordan Ryan – *J. Ryan*

Cath Bannister, Town Clerk – *C. Bannister*

The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.

The Fishguard and Goodwick Town Council will be abbreviated and referred to as FGTC within these minutes

MINUTES

PUBLIC SESSION: CLLR. RYAN

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

PUBLIC PRESENT:

There were no members of the public present.

The press reported from the County Echo was present.

COUNTY COUNCILLORS PRESENT:

There were no County Councillors present.

STANDING ORDERS ADOPTED

13/20 APOLOGIES: CLLR. RYAN

To formally record apologies for absence and to record the attendance of Town Councillors:

Apologies were received from:
Cllr. Thickitt - work commitments.

Those Cllrs. present were Cllrs: Ryan, Stokes, Price, Shaw, Pepper, Perkins, McCarney, Lawton, Murphy, Davies and Mason

14/20 MEMBER INTERESTS: CLLR. RYAN

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

Cllr. Pepper expressed an interest in Agenda item 10 with regards to the Theatr Gwaun. As it was neither a personal or pecuniary interest, it was noted but not recorded.

15/20 MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN

To record the previous meeting minutes held on 7.1.20 as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 7.2.20 as a true and accurate record of the meeting.

16/20 CLERKS REPORT: TOWN CLERK

Vacancy F/G NE	Waiting on PCC authorisation to advertise.
Defibs. x 2	Being installed Wednesday 5 th February. One in Stop and Call and one by the main post office in Goodwick
Loctudy Visit 2020	Set at Tuesday 14 th April at 12:30pm here in the Town Hall. All Cllrs. welcome with a plus 1 but please advise the Clerk before 29.2.19 for catering numbers.
Training	Code of Conduct Training at Neyland at 7pm. Are there any more Cllrs. wishing to attend?
BT Phone Boxes	Update on the Agenda
Canons	Update on the Agenda

17/20 REPORTS: CLLR. RYAN.

The minutes are for information and comments in order for them to be referred back to the relevant committees for approval: A short verbal update will be made by the Chair/Vice Chair, of each committee.

Planning – Cllr. Ryan
Finance – Cllr. Mason
Events – Cllr. Stokes
Town Team – Cllr. Stokes

It was suggested that the Town Team minutes are circulated as they are received, rather than hearing them at full council.
The Clerk will take this forwards.

18/20 TOWN COUNCILLOR UPDATE SESSION: ALL

An opportunity for Town Councillors to update the Town Council with regard to what has happened, what's happening and if anything needs attention, in the community that they represent.

Cllr. Davies:

Along with Cllr. Shaw, he had visited each of the green sites as listed in the CAT from PCC. He will report back with his findings and images.

Cllr. Stokes:

Is there an interest in a road opening ceremony when the roadworks are completed? There was a general discussion. Cllr. Stokes will take this matter forwards.

Would the Town Council send a letter of support to Aberjazz, in their bid to raise further funding.

It was resolved to support this request.

The Clerk will progress.

Cllr. Perkins:

Outlined the three days of events for the Last Invasion Celebrations in February.

Friday 21st Evening presentation at Theatr Gwaun

Saturday 22nd Procession from the Golden Mile to the stones on the headland

Sunday 23rd 11am Guided walk at Llanwnda, Bristgarn House and the coast path.

19/20 COMMUNITY AWARDS BUDGET: CLLR. RYAN

The Events committee are busy organising the annual Community Awards Event. A budget will need allocating to this event. The Chair, Cllr. Stokes has suggested a budget of £750.

Does the Town Council agree to this amount?

Please discuss

It was resolved to allocate £750 for the event.

20/20 LOCATION OF THE CANNON IN FISHGUARD: CLLR. RYAN

Once the street works are completed, what is the preferred location for the cannon?

Please discuss. Handouts will be available on the evening to assist with the decision making process.

There was a general discussion with regards to the final resting place for the refurbished cannon that used to sit on the square.

Cllr. Stokes will devise a small electronic survey for the community to vote, to help with the decision making process.

The results will be made available at the next meeting.

21/20 BT TELEPHONE BOX UPDATE: CLLR. RYAN

Cllr. Ryan will outline the current situation with regards to the telephone boxes that have been adopted by the Town Council. What are the possibilities for the boxes?

Please discuss.

The Town Council has adopted 3 BT phone boxes and a 4th is under application. The first two, adopted in 2017 are proposed to be sub-let to the Navigators and the Greening Group.
The next two to be adopted in 2020, can only be used for housing defibrillators.

It was resolved to allow the sub-letting of the boxes.
The Clerk will progress the sub-letting of the boxes.

22/20 FUNDS ALLOCATED TO THE THEATR GWAUN: CLLR. RYAN

The Town Council has agreed to allocate £1,500, to be retained in the reserve account, towards possible future costs incurred by the Theatr in replacing their heating system. How long is the reserved amount be retained?

There was a general discussion with regards to this matter.
Cllr. Stokes will revisit the Theatr's need to replace the heating system. Cllr. Stokes will report back at the next meeting.

23/20 WiFi WORKING GROUP: CLLR. RYAN

A working group needs to be formed in order to produce statistical data for the WiFi use in the towns. Which Councillors would like to be on the group?

The following Councillors volunteered to sit on the working group:
Cllr. Shaw, Lawton, Stokes and Ryan.
Cllr. Ryan will organise the first meeting of the group.

24/20 ENHANCING PEMBROKESHIRE GRANT: CLLR. RYAN

To date, the Town Council has not suggested any ideas or supported any group with regards to this valuable grant.
Does the Town Council wish to proceed and propose ideas?
Please discuss.

There was a general discussion with regards to this matter.
The Clerk will re-circulate the criteria and the matter will be progressed at the next meeting.

25/20 MEETING ROOM ENHANCEMENTS: CLLR. STOKES

Cllr. Shaw, ON BEHALF OF Cllr. Stokes, has been tasked with making enquiries into the use of IT equipment to facilitate meetings on a more professional level.
Cllr. Shaw will update the Town Council with his findings.

Cllr. Shaw outlined some costs which were quite varied. Cllr. Mason offered to consult his suppliers and to report back for the matter to be resolved at the February meeting.

26/20 TOILET PROVISION: CLLR. RYAN

The PCC have met with the Town Council. The proposal being that if the Town Council can agree to paying £9k per annum, for a minimum of three years, the toilets can be reopened on West Street. In order for PCC to get the matter progressed through Cabinet and to get the work commissioned ready for the spring/summer tourist season, a decision would be required very soon.
Please discuss.

The PCC had made the following proposal to the Town Council.

1. That the PCC will re-open the West Street toilets at no cost to the Town Council. They (PCC) will repair, maintain and pay all costs incurred going forwards.
2. Due to previous decisions made, the TC to contribute to the existing contracted costs of maintaining the new toilets on Fford Yr Efail until March 31st 2024.
3. That the Town Council pays all associated costs incurred in keeping Lower Town toilets on the Quayside open.

The total cost to the Town Council would be £9,000 per annum until March 2024.

There was a long, healthy discussion in relation to the options available to the Town Council versus the requirements for the local community and visitors to the area.

It was proposed to accept the proposals made by PCC.

A counter proposal was then made by Cllr. Lawton. Cllr. Lawton suggested the TC go down the route of a Community Asset Transfer for West Street toilets and for Lower Town toilets. There was a further healthy discussion which led to a vote for both options, by the way of a show of hands.

Community Asset Transfer – 4 votes.

The Chair then asked everyone else present, if they approved the vote for accepting PCC's proposal – 7 votes

The Chair then declared the vote in favour of a contract with PCC, until March 2024, as the TC's preferred option.

It was resolved to take out a contract with PCC until March 31st 2024

27/20 CORRESPONDENCE RECEIVED: CLLR RYAN

No correspondence has been received that hasn't already been emailed out to Cllrs.

28/20 URGENT MATTERS: CLLR RYAN

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.

There being no further business to discuss, the meeting was closed at 8:30pm.