



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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**Dear Council Member,**

You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council  
Finance Committee on Monday **27<sup>th</sup> January 2020**,  
at Fishguard Town Hall.  
Cllr. Mason will be in the Chair.

*Cath. Bannister - Town Clerk*

## **FINANCE AGENDA:**

- 1.0 APOLOGIES: CLLR. MASON**  
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2.0 MINUTES OF THE LAST MEETING: CLLR. MASON**  
To approve the minutes of the previous meeting, held on 25.11.19, as a true and accurate record of the meeting.
- 3.0 DECLARATIONS OF INTEREST: CLLR. MASON**  
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
- 4.0 BUDGET UPDATE AND REVIEW: CLERK**  
The Clerk will hand out a financial breakdown with regards costs and forecasts for this financial year to date.  
Balances as at 27.1.20 – on the evening  
Revised balances/projections will be advised on the day of the meeting.
- 5.0 DEDICATED PROJECT FUNDING AND BUDGETING: CLLR. RYAN**  
Cllr. Ryan has requested that a dedicated fund be set up for purchasing of defibrillators. Cllr. Ryan will identify to the committee how this could be managed through the accounting system. The idea, if adopted, could be extended for other community projects the Town Council wishes to support.
- 6.0 MAYORS RECEPTION FOR THE TWINNING EVENT: CLLR. MASON**  
In order for the Clerk to proceed with planning the Civic Reception for our guests from Loctudi, the Town Council needs to allocate a budget to the Event.  
Can the committee suggest an amount?
- 7.0 DIRECT DEBIT FOR RENTAL OF OFFICE SPACE: TOWN CLERK**  
The date which the monthly invoice is sent out by PCC cannot be changed, due to the terms of the lease agreement between PCC and FGTC. This is the 1<sup>st</sup> of each month. This results in the Town Council very often being in arrears due to the Finance committee not meeting until the end of the month.

It has been suggested that the Town Council changes to a Direct Debit payment, taken out on the 1<sup>st</sup> of each month.

Does the Finance committee agree to this change in payment type?

**8.0 REDISCOVERING ANCIENT CONNECTIONS: TOWN CLERK**

As at minute reference 128/18 of the Full Council, it was resolved to support this 3 year project to the sum of £5k. The Clerk has received communication that the project will now claim this funding. The Clerk has requested that the payments are staged over the 5 years.

Does the Finance committee agree to this?

**9.0 GRANT APPLICATIONS RECEIVED: CLLR. MASON**

The following applications have been received . Please discuss:

1. Aberjazz: £700 towards the costs of printing the programme, which means the programme can be sent out free of charge.
2. Fishguard Navigators: £300 towards the cost of purchasing a selection of games and stationary items.
3. Fishguard Sea Cadets: £350 towards the costs of setting up a professional weather station in Lower Town that can then be fed into the National Weather database for better local information.

**10.0 INVOICES FOR PAYMENT: CLLR. MASON**

The following invoices have been received and authorisation for payment is required:

1. Pembrokeshire County Council Rent of premises - £1,000
2. WebAdept – 2 year name renewal for FishguardGoodwick-tc.gov.wales

**11.0 DATES OF FUTURE MEETINGS: CLLR. MASON**

All meetings will be on the fourth Monday of the month and will start at 6:30pm unless otherwise stated:

24<sup>th</sup> February 2020

23<sup>rd</sup> March 2020

27<sup>th</sup> April 2020

**12.0 URGENT MATTERS: CLLR. MASON**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.***