



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE

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The **MINUTES** of the full Town Council Meeting

held in the Town Hall, Fishguard on Tuesday 3<sup>rd</sup> September 2019 at 7pm

Cllr. Jordan Ryan was in the Chair.

Cllr. Jordan Ryan – *J. Ryan*

Cath Bannister, Town Clerk – *C. Bannister*

*The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.*

*The Fishguard and Goodwick Town Council will be abbreviated and referred to as FGTC within these minutes*

## **MINUTES**

### **PUBLIC SESSION: CLLR. RYAN**

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

### **PUBLIC PRESENT:**

There were no comments from members of the public present.

### **COUNTY COUNCILLORS PRESENT:**

Cllr. Davies:

The street-works on High Street are progressing. There are no particular complaints, but Cllr. Davies is in touch with the retailers with regards any loss to business.

Any issues, please contact Cllr. Davies with regards to possible rate rebates.

The road closure order for the New Years Eve event is in place.

New play equipment has been installed in Lota Parc and in total £34k has been raised by the community towards this.

Cllr. Pepper:

Tree works are due to commence on Marine Walk and work re-commences post November.

Volunteers welcome.

An event with Ireland is scheduled for 1:30pm 18<sup>th</sup> October in Ysgol Glannau Gwaun with 70 visiting musicians.

## **STANDING ORDERS ADOPTED**

### **126/19 APOLOGIES: CLLR. RYAN**

To formally record apologies for absence and to record the attendance of Town Councillors:

Apologies were received from:

Cllr. Malone-Hallet – illness.

Cllr. Thickitt – working

Cllr. Evans – personal commitment

Cllr. Pepper – business commitment

Those Cllrs. present were Cllrs: Ryan, Stokes, Davies, Lawton, Price, Mason, Perkins, Shaw and McCarney

### **127/19 MEMBER INTERESTS: CLLR. RYAN**

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

There were no expressions of interest made.

### **128/19 MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN**

To record the previous meeting minutes held on 3.9.19, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 3.9.19 as a true and accurate record of the meeting.

### **129/19 CLERKS REPORT: TOWN CLERK**

Two minute street clean	Bags needed please. Info. only.
Defibs.	Still waiting on a delivery date for the two that you have paid for. They are in the following locations: Lower Town quayside Phoenix Centre Town Hall Leisure Centre Field by Ysgol Wdig Fishguard Post Office
Cannons	Where else do we need a defibrillator? There were no suggestions
Bunting	Agenda item as a restorer has now been sourced. Info. only
Flags	Volunteers needed to take the bunting down in Goodwick. Volunteers needed to take the bunting down in Lower Town. Cllr. Mason Lower Town Cllr. Shaw and Cllr. Davies Goodwick
Christmas Lighting	The Flags in Goodwick have been taken down. They will remain down until before Easter 2020. Info. only
Planting Tender	As at minute reference 106/19 dated 3.7.19.The Town Council agreed to a further allocation on the Christmas lights budget of £5,309.60 in order to dress the new road area and High Street. The amount should now be about 50% of that amount. I will update you when I have a firm figure after the plans have been agreed with the contractor. Info. only
	Has been awarded to Fishguard Garden Centre.

Precept Budget	<p>I will progress when the owner returns from holiday. Info. only</p> <p>I will prepare some draft budgets to take to Finance Committee.</p> <p>As at Agenda item reference 10/19 of this evenings Agenda, I will need suggestions for projects by the end of October.</p> <p>Ideas and suggestions will be submitted to the Clerk.</p>
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**130/19 REPORTS: CLLR. RYAN.**

The minutes are for information and comments in order for them to be referred back to the relevant committees for approval: A short verbal update will be made by the Chair/Vice Chair, of each committee.

Planning – Cllr. Ryan  
 Finance – Cllr. Mason  
 Events – Cllr. Stokes  
 Governance – Cllr. Ryan  
 Town Team – Cllr. Stokes

The record was read out from each committee meeting.

**131/19 TOWN COUNCILLOR UPDATE SESSION: ALL**

An opportunity for Town Councillors to update the Town Council with regard to what has happened, what's happening and if anything needs attention, in the community that they represent.

Cllr. Stokes – there is a second Cllr. meet your Councillor consultation morning this coming Thursday in the market hall.

Cllr. Price – the Charterhouse boat is still nice and dry - thanks to the new boat cover. It will possibly need transporting to Pembroke Dock on a low loader for storage and Cllr. Price requested that funding be sought from the Town Council in order to do this.

Cllr. Price was advised to get costs and to send in an application for funding form for consideration.

**132/19 ENHANCING PEMBROKESHIRE GRANTS: CLLR RYAN**

The Town Council needs to establish a task and finish group to take this project forwards and will require Cllr. time and input.

Please discuss.

A task and finish group was formed.

Cllrs. Stokes, Ryan, McCarney, Davies and Lawton.

Cllr. Stokes will progress this group.

**133/19 REPAIRING THE CANNON PLINTHS: CLLR. RYAN**

The Finance Committee are asking support in their decision to pay for the repairs to the cannon. The preferred company is Norman Industries, based in Haverfordwest.

Will the Town Council support the quote of £796.50?

Please discuss

It was resolved to accept the quote for the repair to the cannons and a budget of £1,000 for this work was approved.

**134/19 COMMUNITY ASSET TRANSFERS: CLLR. RYAN**

Following the presentation at last month's meeting, what, if any, community asset transfers, should the Town Council support.  
Please discuss.

There was a general discussion with regards to this matter and it was clarified that at this stage, the Town Council is looking for suggestions to progress only.  
There is an urgency to get the toilets re-opened but a question over the valuation of West Street toilet block, would need to be resolved before any progress can be made.  
It was resolved that the Clerk will write to PCC and request either a further meeting or detailed information about how to progress matters.

**135/19 SUGGESTED PROJECTS TO SUPPORT FOR 2020/21: CLLR. RYAN**

What projects would the Town Council like to support from April 2020? This could impact upon the budget so ideas will need to be identified and confirmed by the November meeting this year.  
Please discuss.

A few suggestions were made: Better signage, planting on the roundabouts on the routes into Fishguard and Goodwick, and in his absence, Cllr. Pepper's Lanpit Cove improvements.  
There was a general discussion with regards these and other projects.  
It was suggested by the Clerk that for any project that a Councillor would like considering, they submit a brief description of the work involved and an outline cost.  
This will assist the Clerk in budget setting for 2020/21.  
All suggestions for consideration are to be submitted to the Clerk before the end of October.  
The Clerk will then prepare the budget including all proposals and take it to Finance Committee and then full Council for consideration and or approval.

**136/19 FIRST FLIGHT TO IRELAND PLAQUE: CLLR. STOKES**

Located at the top of Harbour Village, the plaque and immediate area surrounding it, are in need of a tidy up. The Finance committee have approved a budget of £50 for plants and shrubs to be purchased.  
Are there any Cllr's. willing to assist in this Sunday morning task?  
Please discuss.

The following Cllr's, volunteered to assist:  
Cllr's Stokes, McCarney, Davies, Shaw and Lawton.  
Cllr. Stokes will progress a date for the work to commence.

**137/19 CORRESPONDENCE RECEIVED: CLLR RYAN**

No correspondence received that hasn't already been emailed out to Cllrs.

**138/19 URGENT MATTERS: CLLR RYAN**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.  
The Chair and the Town Clerk will need to be advised before the start of the meeting.

*Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.*

There being no further business to discuss, the meeting was closed at 8:00pm