



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.wales

The **MINUTES** of the meeting of the **FINANCE** committee meeting held at the Town Hall, Fishguard at 7:00pm **Monday 28th October at 6:30pm**

Councillor **MASON** was in the Chair

Cath Bannister – Town Clerk *C Bannister*

Cllr. Jordan Ryan – Vice Chair *J. Ryan*

FINANCE MINUTES:

103/19 APOLOGIES: CLLR. MASON

To formally record apologies for absence and to record the attendance of Town Councillors.
Apologies: Cllr. Thickitt - work commitment
Those Cllrs. present were: Cllrs. Ryan, Stokes, McCarney, Lawton, Mason,

104/19 MINUTES OF THE LAST MEETING: CLLR. RYAN

To approve and agree, the minutes of the previous meeting, held on 23.9.19, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 23.9.19, as a true and accurate record of the meeting.

105/19 DECLARATIONS OF INTEREST: CLLR. RYAN

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
No declarations of interest were made.

106/19 BUDGET UPDATE AND REVIEW: CLERK

The Clerk gave a breakdown of the individual budgets by category and an overview of the accounts in full.

As at 28.10.19, the balance of the accounts are:

General Account:£27,079.64

Reserve Account:£33,915.79

Mayors Fund:£2,001.84

Christmas Account:£ 14,471.14

It was resolved to accept the above balances.

The running accounts were handed out for the committee to review. At Cllr. Lawton's request, the Clerk explained the layout format/

107/19 DESIGNING A FLAG FOR THE TOWN COUNCIL: CLLR. MASON

As discussed at the last Finance Committee, it was suggested that Cllr. Lawton will seek alternative quotes. This will form the decision as to whether or not the Town Council continues to explore this or to abandon the suggestion of a TC flag.

Cllr. Lawton reported that he had made enquiries and had found a company with significant cost savings. The Clerk will investigate and report back at the next Finance meeting.

108/19 BUDGET TO BE ALLOCATED TO THE NIGHT LIGHT EVENT: CLLR. MASON

The Events committee have re-designed the Fishguard Christmas Lights switch on event, which incorporated a children's art competition and more activities for the children. The Finance Committee need to approve a suitable budget that will cover all expenses for the event.

Cllr. Stokes, Chair of the Events committee, outlined the proposals for the event which include amongst other events, the lantern parade and the schools participation by way of an art competition.

The matter was discussed and it was resolved to allocate £1,000 to the event.

109/19 PRECEPT 2020 DISCUSSIONS AND BUDGET PLANNING: CLLR. MASON

The Clerk has prepared a draft budget for 2020/21 (to be circulated on the evening). Please discuss.

The budget report was circulated and discussed in depth. It was agreed that there could be more initiatives for 2020/21 and the committee asked that they be given more time to forward suggestions and costings. The Clerk advised the committee that providing all suggestions – with costings, were submitted before 1.11.19, the report and budget preparations can be amended and taken back to the next Finance committee meeting on 25.11.19

110/19 GRANT APPLICATIONS RECEIVED: CLLR. MASON

The following applications have been received . Please discuss:

1. Tapestry Trust **£1,924.36**

This amount will allow for: £120 for cannon like firework on the day, £150 for an outside sound system, £947.71 for adverts in the local paper, £120 for a tour guide, £190 for children's projects, £296.50 for display boards, £100 for schools prize.

It was resolved to support the application to the sum of £1,000 with the condition that none of the grant funding is spent on advertising as the committee felt that this amount was too much.

2. Winter Wonderlab. The Sea Trust Café are hosting an event to coincide with Goodwick lights switch on event. This is the first year of Goodwicks extended lights switch on celebrations and they are looking at hosting Pembrokeshire Fire Spinners.

It was resolved to support this application for 50% of the cost of the entertainment. The Clerk will contact the applicants and request a copy of the quote, once it has been received and will pay 50% of this cost, up to and not exceeding £250

111/19 INVOICES FOR PAYMENT: CLLR. MASON

The following invoices have been received and authorisation for payment is required:

1. Four poppy wreaths for Town Council use at the various services on 11th November. A donation amount needs to be decided too - £80 + donation.
2. PCC Rent of office space - £500
3. Festive Lighting – to be paid in early January £15,100.40

It was resolved to pay all outstanding invoices.

112/19 DATES OF FUTURE MEETINGS: CLLR. MASON

All meetings will be on the fourth Monday of the month and will start at 6:30pm unless otherwise stated:

25th November 2019
16th December – (one week early due to Christmas)
27th January 2020
24th February 2020

113/19 URGENT MATTERS: NEW CHAIR

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.

There being no further business to discuss, the meeting was closed at 8.01pm.

DRAFT