



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
Tel: 01348 874406  
email: [clerk@fishguardgoodwick-tc.gov.wales](mailto:clerk@fishguardgoodwick-tc.gov.wales)

Dear Council Member,

You are hereby summoned to attend the **Governance Committee** Meeting of the Fishguard and Goodwick Town Council, at **6:00pm on Tuesday 24<sup>th</sup> September 2019**, at Fishguard Town Hall.  
Cllr. Thickitt will be in the Chair.

*Cath*

Cath. Bannister  
Town Clerk/Responsible Financial Officer

## **GOVERNANCE AGENDA:**

- 1.0 APOLOGIES FOR ABSENCE: CLLR. THICKITT**  
To record apologies for absence and to record the names of those Councillors present.
- 2.0 MINUTES OF THE PREVIOUS MEETING: CLLR. THICKITT**  
To agree the previous minutes, dated 24.6.19, as a true and accurate record of the meeting.
- 3.0 DECLARATION OF INTERESTS: CLLR. THICKITT**  
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
- 4.0 CLERKS REPORT**  

On the day
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- 5.0 REVIEW OF POLICIES AND NEW POLICIES TO BE WRITTEN: CLLR. THICKITT**  
Review of existing Policies:  
Standing Orders  
Financial Regulations  
Social Media Policy
- 6.0 FUTURE REVISIONS AND SIGN OFFS: CLLR. THICKITT**  
What documents are to be further reviewed or drafted.  
Please discuss.

**7.0 DATES AND TIMES OF THE NEXT MEETINGS: CLLR. THICKITT**

The Governance meetings will be held on the 4<sup>th</sup> Tuesday of every 3rd month. The meeting will start at 6pm, unless otherwise stated.

All meetings will be on the fourth Monday of the month and will start at 6:30pm unless otherwise stated:

28<sup>th</sup> October 2019

28<sup>th</sup> January 2020

**9.0 URGENT MATTERS: CLLR. THICKITT**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

*Please be aware that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion or to the next full town meeting as an agenda item.*