



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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**Dear Council Member,**

You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council Finance Committee on Monday **23<sup>rd</sup> September at 6:30pm**, at Fishguard Town Hall.  
Cllr. Mason will be in the Chair.

*Cath. Bannister - Town Clerk*

## **FINANCE AGENDA:**

- 1.0 APOLOGIES: CLLR. MASON**  
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2.0 MINUTES OF THE LAST MEETING: CLLR. MASON**  
To approve the minutes of the previous meeting, held on 22.7.19, as a true and accurate record of the meeting.
- 3.0 DECLARATIONS OF INTEREST: CLLR. MASON**  
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
- 4.0 BUDGET UPDATE AND REVIEW: CLERK**  
The Clerk will give a financial breakdown with regards costs and forecasts for this financial year.  
As at 23.9.19, the balance of the accounts are:  
General Account:£  
Reserve Account:£  
Mayors Fund:£  
Christmas Account:£  
  
Clerks Update:  
Cost of the Community Awards Event -  
Cost of the Fishguard in Bloom Event -
- 5.0 RESTORATION OF THE TWO CANNONS IN FISHGUARD: THE CLERK**  
There are two firm quotes on the table. No further contact has been made by Dylan Thomas, the crane hire company.  
Please discuss.
- 6.0 FISHGUARD AND GOODWICK PLANTING REGENERATION SCHEME CONTRACT: CLLR. MASON**  
The Clerk is seeking clarification on what steps to take next.  
Please discuss.
- 7.0 DESIGNING A FLAG FOR THE TOWN COUNCIL: CLLR. MASON**  
The Clerk is in receipt of a quote for the design, print and production of a Town Council flag.  
Please discuss.

**8.0 REPLACEMENT DECALS ON THE EXISTING BT PHONE BOXES: CLLR. MASON**

The Clerk has investigated the costs for the removal of the existing decals and design and attachment for a new decal has been received.

Please discuss

**9.0 REUSEABLE CHEQUE FOR PRESENTATIONS: CLLR. MASON**

The Clerk has investigated the cost of a large, re-useable cheque for presentation purposes.

Please discuss

**10.0 FIRST FLIGHT TO IRELAND TIDY UP: CLLR. STOKES**

Cllr. Stokes has been advised with regards to a small plaque in Goodwick that is overgrown. There are plans to tidy to area up. Can a budget be allocated to this project so some shrubs and perennials can be purchased?

Please discuss.

**11.0 GRANT APPLICATIONS RECEIVED: CLLR. MASON**

The following applications have been received . Please discuss:

1. Fishguard Sports AFC - £724 towards the costs of the replacement fencing at the site.
2. Fishguard and Community Events Association - £1500 towards the New Years Eve celebrations. Hire of a stage and sound system.

**12.0 INVOICES FOR PAYMENT: CLLR. MASON**

The following invoices have been received and authorisation for payment is required:

1. Fishguard Garden Centre - £180.00 for gift vouchers for FIB event.
2. Michelle Hitches – £18 for Payroll services July
3. Fishguard Bay Hotel - £500 for Community Awards Event in May
4. Fishguard Garden Centre - £960.00 for container storage from 1.4.19 to 31.3.20
5. Fishguard Garden Centre - £2,673.60 for Planting up 67no. containers for summer displays and to erect and fit to lamp posts and railings
6. Pembrokeshire County Council - £500 rent of Town Hall
7. Hampshire Flag Company - £52.73 for replacement flags
8. Total Tech – refinements for the email system via the website - £111.00
9. Michelle Hitches - £18 for payroll services August
10. Total Tech - £15 for telephone assistance with email set up after failure.

**13.0 DATES OF FUTURE MEETINGS: CLLR. MASON**

All meetings will be on the fourth Monday of the month and will start at 6:30pm unless otherwise stated:

28<sup>th</sup> October 2019

25<sup>th</sup> November 2019

16<sup>th</sup> December – (one week early due to Christmas)

**14.0 URGENT MATTERS: NEW CHAIR**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.***