



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.uk

Minutes of the Meeting of the Fishguard and Goodwick
Town Council **Governance Committee** held on
Tuesday 26th March 2019 at 6:30pm.
Cllr. James Thickitt, was in the Chair.

Cath. Bannister
Town Clerk/Responsible Financial Officer

Cath Bannister

GOVERNANCE MINUTES:

17/19 APOLOGIES FOR ABSENCE: CLLR. THICKITT

To record apologies for absence and to record the names of those Councillors present.
Apologies were received from Cllr. McCarney – illness.
Those Cllrs. present were Cllrs. Thickitt, Ryan, Lawton and Stokes and

18/19 MINUTES OF THE PREVIOUS MEETING: CLLR. THICKITT

To agree the previous minutes, dated, 29.1.19, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 29.1.19, as a true and accurate record of the meeting.

19/19 DECLARATION OF INTERESTS: CLLR. THICKITT

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No declarations of interest were declared.

20/19 CLERKS REPORT

There were no outstanding matters to report on

21/19 REVIEW OF POLICIES AND NEW POLICIES: CLLR. THICKITT

Review of existing Policies to discuss any amendments/additions that may need to be made, ready for the annual meeting in May.

The Clerk advised the Cllrs. with regards to the policies that need to be adopted ready for the Annual Meeting on 7th. These are to include Financial Regulations and Standing Orders but suggested that the Cllrs. would like to have a go at reviewing them for themselves.

It was agreed that they would set up a task and finish group and would meet at 1pm on Wednesday 3rd April to take this forwards. This would give the Clerk time to prepare them for the meeting.

22/19 AIMS AND OBJECTIVES OF THE TOWN COUNCIL: CLLR. THICKITT

The internal auditor suggested that the Town Council prepared aims and objectives for the Town Council.

The Clerk had prepared a sample.
It was also suggested that a strap line might be in the interests of the Town Council.
These matters were discussed along with other suggestions and it was suggested to take these to the Task and Finish Group meeting on 3.4.19, for further discussions

23/19 DATES OF THE NEXT MEETINGS:

DATES AND TIMES OF FUTURE MEETINGS: CLLR. THICKITT

The meetings of the Governance committee will be each quarter, on the 4th Tuesday of that month.

Next meeting date to be confirmed.

23rd July 2019

29th October 2019

24/18 URGENT MATTERS: CLLR RYAN

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please note that a resolution cannot be made on non-agenda items.

There being no further matters to discuss, the meeting was closed at 7:00pm