



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend the **Governance Committee** Meeting of the Fishguard and Goodwick Town Council, at **6:00pm on Tuesday 25th June 2019**, at Fishguard Town Hall.
A new Chair will be elected on the evening.

Cath

Cath. Bannister
Town Clerk/Responsible Financial Officer

AGENDA:

- 1.0 ELECTION OF CHAIRMAN TO THE GOVERNANCE COMMITTEE: CLERK**
- 2.0 ELECTION OF VICE CHAIRMAN TO THE GOVERNANCE COMMITTEE: CLERK**
- 3.0 APOLOGIES FOR ABSENCE: NEW CHAIR**
To record apologies for absence and to record the names of those Councillors present.
- 4.0 MINUTES OF THE PREVIOUS MEETING: NEW CHAIR**
To agree the previous minutes, dated 26.3.19, as a true and accurate record of the meeting.
- 5.0 DECLARATION OF INTERESTS: NEW CHAIR**
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
- 6.0 CLERKS REPORT**

On the day

- 7.0 REVIEW OF POLICIES AND NEW POLICIES TO BE WRITTEN: NEW CHAIR**
Review of existing Policies to discuss any amendments/additions that may need to be made and taken to full council in September.
Financial Regulations Review. Unacceptable Actions By Individuals.
Please discuss.
- 8.0 AIMS AND OBJECTIVES OF THE TOWN COUNCIL: NEW CHAIR**
The internal audit requires that the Town Council has current aims and objectives,

along with a mission statement. Please discuss

9.0 DATES AND TIMES OF THE NEXT MEETINGS:

The Governance meetings will be held on the 4th Tuesday of every 3rd month. The meeting will start at 6pm, unless otherwise stated.

All meetings will be on the fourth Monday of the month and will start at 6:30pm unless otherwise stated:

28th October 2019

28th January 2020

9.0 URGENT MATTERS: NEW CHAIR

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion or to the next full town meeting as an agenda item.