



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

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The **MINUTES** of the meeting of the **FINANCE** committee meeting held at the Town Hall, Fishguard at 7:00pm **Monday 20<sup>th</sup> May 2019 at 6:30pm**

Councillor **MASON** was in the Chair

Cath Bannister – Town Clerk *C Bannister*

Cllr. Jordan Ryan – Vice Chair *J. Ryan*

## **FINANCE MINUTES:**

### **50/19 ELECTION OF CHAIR TO THE PLANNING COMMITTEE: TOWN CLERK**

Cllr. Mason was elected as Chair of the Finance Committee

### **51/19 ELECTION OF VICE CHAIR TO THE PLANNING COMMITTEE: TOWN CLERK**

Cllr. Mc Carney was elected as Vice Chair to the Finance Committee  
This involved a vote as there were two nominees: Cllr Ryan – 1 vote  
Cllr. McCarney – 3 votes

### **52/19 APOLOGIES: CLLR. MASON**

To formally record apologies for absence and to record the attendance of Town Councillors.  
No Apologies were received.

Those Cllrs. present, were:

Cllrs. Ryan, Stokes, McCarney, Lawton, Mason and Thickitt

### **53/19 MINUTES OF THE LAST MEETING: CLLR. RYAN**

To approve and agree, the minutes of the previous meeting, held on 15.4.19, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 15.4.19, as a true and accurate record of the meeting.

### **54/19 DECLARATIONS OF INTEREST: CLLR. RYAN**

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No declarations of interest were made.

### **55/19 BUDGET UPDATE AND REVIEW: CLERK**

The Clerk gave a breakdown of the individual budgets by category and an overview of the accounts in full.

As at 20.5.19, the balance of the accounts are:

General Account: £29,635.99

General Reserve: £26,888.74

Mayors Fund: £2000.32

Christmas Lights: £6466.71

Mayors Allowance: Account now closed

It was resolved that:

£3,000 would continue to be transferred to the reserve account until the balance reached that as suggested by the external auditor, Grant Thornton.

That the library costs be transferred to the reserve account in payments as follows - £4,000 x 2 and £3,000 x 1 as and when the precept payments are received.

That £6,000 continue to be transferred to the Christmas account as and when the precept payments are received.

The spreadsheet that had been prepared by the Clerk, for accounts from 1.4.19 to date, were circulated and discussed.

It was resolved to accept the accounts as they were presented to them.

#### **56/19 TOWN COUNCILLOR ALLOWANCES: CLLR. MASON**

With the introduction of the Remuneration Regulations in 2018, the way Cllrs are paid their allowances has changed.

The Finance committee need to suggest allowance payable to Cllrs. and then report back to full council, where approval should be sought.

This matter was discussed in depth and the following matters were resolved:

All allowances, other than mileage and expenses, will be paid at the end of the financial year.

Cllr. Allowances - £150 for over 6 months service and £75 for under 6 months service.

Mayors Allowance - £1500

Deputy Mayors Allowance - £500

Mayors Expenses – up to £200 initially (to be reviewed)

Special Allowances – up to £500 for a special responsibility. Can the FGTC identify special responsibility?

Mileage – 45p a mile providing proof of business use is added to the claimants insurance certificate. Can be claimed when on official town council business only (ie. travelling to outside training) and not for attending council meetings and local events.

#### **57/19 RESTORATION OF THE CANNONS: TOWN CLERK**

The Clerk had been endeavouring to get quotes for the repair of the cannons in Lower Town and in the square.

The quote so far is £6,624.00 with further quotes expected.

Cllr. McCarney reminded the Clerk that there is third cannon in Harbour Village.

It was suggested that grant funding be investigated to assist with the costs of refurbishment.

This matter is ongoing and to remain on the agenda.

#### **58/19 GRANT APPLICATIONS RECEIVED: CLLR. MASON**

To review any grant applications received:

1. Fishguard International Music Festival - £500 for assistance with local events.

Total amount supported **£500.00**

#### **59/19 INVOICES FOR PAYMENT: CLLR MASON**

The following invoices have been received and authorisation for payment is required:

1. OVW Training - £160.00
2. OVW Training - £80.00
3. PCC Rent - £500.00
4. Right Price Print - £8.40 for Community Awards certificates

5. CGA Engraving - £266.50 for trophies for community awards (already paid - info only)

Total Amount to pay this month: **£974.90**

**60/19 DATES OF FUTURE MEETINGS: CLLR. MASON**

All meetings will be on the fourth Monday of the month and will start at 6:30pm unless otherwise stated:

24<sup>th</sup> June 2019

22<sup>nd</sup> July 2019

**61/19 URGENT MATTERS: CLLR. MASON**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee Agenda for further discussion, where a resolution can be passed.***

There being no further business to discuss, the meeting was closed at 7:25pm

The Clerk mentioned the cost of the Town Council insurance renewal which is due to be renewed on 1.6.19. This was received at £585.85

BT invoice for CCTV circuits received. Awaiting an outcome from BT with regards to payment.

There being no further business to discuss, the meeting was closed at 7:27pm.