



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.uk

The **MINUTES** of the meeting of the **FINANCE** committee meeting held at the Town Hall,
Fishguard at 4:00pm **THURSDAY 7th December 2017**

Councillor **Paul Mason** in the Chair (Chair of the Finance Committee)

Cath Bannister – Town Clerk *C Bannister*

Cllr. Paul Mason – Chair *P Mason*

FINANCE MINUTES

75/17 APOLOGIES: CLLR. RYAN

To formally record apologies for absence and to record the attendance of Town Councillors.
Apologies were received from Cllrs. Mason and Davidson
Those Cllrs. present were Cllrs: Wyer, Ryan and Stokes

76/17 MINUTES OF THE LAST MEETING: ALL

To approve and agree, the minutes of the previous meeting, held on 16.11.17, as a true and accurate record of the meeting.
It was resolved to accept the minutes of the last meeting, as a true and accurate record of the meeting.

77/17 DECLARATIONS OF INTEREST: ALL

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
No declarations were made.

78/17 CLERKS REPORT:

The Clerk will report back on the following at the meeting:

BT CCTV Circuits. An invoice for £2,083.74 is still being investigated by the Clerk. It would appear there is no written agreement in place and that those councillors that may have known about the agreement, have now left their posts.
Enquiries continuing. Dyfed Powys Police and PCC are now co-operating with the Clerk

It would appear that a new five year contract was signed in May 2015 through to April 2019.

The Clerk has been unable to locate a copy of this signed commitment internally, but was sent a copy from BT.

It would also appear that there is no service level agreement between the Town Council and Dyfed Powys police. The Clerk will enquire with regards the monitoring of the cameras and their contribution.

It was resolved to pay the £2,083.74 outstanding

79/17 BUDGET UPDATE AND REVIEW: CLERK

Where are we now with the Town Council Finances?

The Clerk will give a financial breakdown with regards costs and forecasts.

The Financial Documents will be circulated and returned at the end of the meeting.

The Clerk circulated the latest monthly figures and expenditure against the budgets.

As at 7.12.17, the balance of the accounts were:

General Account: £4,822.47

Reserve Account: £12,004.31

Christmas Account: £11,673.67

Mayors Fund (Greening Group): Nil

The Clerk expressed concerns reference the limited funds available in the general account, despite that £3,000 had been transferred from the reserve account.

It is anticipated that the costs for opening the library for 2017/18, would be about £8k

80/17 PRECEPT DISCUSSIONS: CLLR RYAN

The public consultation meeting held on 4.12.17 was discussed.

There were a limited number of people who attended, but those that were present, were in favour of supporting the theatre and the Lota Parc projects.

There is now a better understanding of how the theatre is managed. It was mentioned that even with a donation from the Town Council, there would be no financial benefit to the community, as they would still have to pay the same amount for a ticket to see a film or a play. Concerns were expressed regarding the Lota Parc project as it was not realised by many at the Town Council, that the skate park project was included in the request for funding.

The skate park is a project proposed by POINT and they had recently received a big grant allocation.

It was discussed that rather than paying the amounts requested, which were a wish list and had put the Town Council under pressure to source, that specific pieces of equipment could be purchased for the theatre and for the Lota Parc but Lota Parc needed cash in order to match fund.

There was a lot of discussion with regards these two projects but it was felt that still not enough public consultation had been carried out and with the PCC possibly introducing a 12.5% council tax rise, is now the right time to consider a 20%/30% precept rise?

It was resolved that two further public consultations would be held with regards Lota Parc and the Theatr and that an extra meeting could be called to set the precept.

There were discussions around the other commitments that the Town Council has previously made and with regards to the heavy burden that the new rules reference remuneration would impact upon the town council.

81/17 GRANT APPLICATIONS RECEIVED: CLLR. RYAN

To review any grant applications received:

1. Paul Padgett - £490 to produce the Under Milkwood Film Location Self Walk Guide for circulation throughout Pembrokeshire, Carmarthenshire and Cerdigion.
It was resolved to pay the full amount of £490.00
2. Hen Galan - £122.50 for artwork and refreshments towards their annual concert in St. Marys Church in January 2018
It was resolved to pay the full amount of £122.50

82/17 INVOICES FOR PAYMENT: CLLR RYAN

The following invoices have been received and consideration must be given for payment:

PCC – Rent £500

The Flower Garden - £60 for Civic Events and thank you's

Phoenix Centre – £40 for hire of for Civic Event

Vision ICT - £90 for .gov.wales domain for next 24 months.

Trophy Store - £85.74 for payment upon order of Christmas lights awards.

It was resolved to pay all the above mentioned outstanding invoices.

83/17 URGENT MATTERS: CLLR RYAN

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion.

There being no further business to discuss, the meeting was closed at 5.10pm.