



Fishguard & Goodwick Town Council

Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
 Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

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The **MINUTES** of the meeting of the **FINANCE** committee meeting held at the Town Hall, Fishguard at 4pm **MONDAY 3RD APRIL 2017**

Councillor Paul Mason in the Chair (Chair of the Finance Committee)

Cath Bannister – Town Clerk *C Bannister*

Cllr. Paul Mason – Chair *P Mason*

MINUTES:

13/17 APOLOGIES: CLLR. MASON

To formally record apologies for absence and to record the attendance of Town Councillors. Apologies were received from Cllr. Ryan. Those Cllrs. in attendance were: Cllrs. Wyer, Mayberry, Stonhold and Mason

14/17 MINUTES OF THE LAST MEETING: ALL

To approve and agree, the minutes of the previous meeting, held on 28.2.17, as a true and accurate record of the meeting. The minutes were agreed as a true and accurate record. This was proposed by Cllr. Cllr. Stonhold and seconded by Cllr. Mayberry. All Agreed.

15/17 CLERKS REPORT:

<p>Action: Feedback given to Fishguard Bay Welcome ref. their declined funding bid</p> <p>Casual Assistant Role</p> <p>The Clerk has written a report with regards to grant funding applications.</p>	<p>Outcome: They will re-submit in April 2017</p> <p>This will be progressed 4pm 11.4.17 with Cllrs. Wyer, Mason and Ryan.</p> <p>The report was read out and reviewed. The report was approved and accepted, subject to an amendment as at 4.3 as follows. Any amount of funding not allocated, will be returned to the funding pot and will be added to the amount awarded every 4 months. Proposed by Cllr. Wyer and seconded by Cllr. Mayberry. All Agreed.</p>
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16/17 BUDGET UPDATE AND REVIEW: CLERK

Where are we now with the Town Council Finances?
 The Clerk will give a financial breakdown with regards costs and forecasts.
 The balances of the accounts as at 3.4.17 are:

General Account £4,298.69
Reserve Account £10,000.71
Christmas Lights - £3260.94
Mayors Allowance (Greening Group) £15,597.50
The first precept payment for 2017/18, is due later this month.
The Clerk produced a breakdown by category for the committee to examine.
The finances will be submitted to the internal auditor, Marshalls, later this week.

18/17 OUTSTANDING HMRC ENQUIRY: THE CLERK

The Clerk will update the Finance Committee with regards to the outstanding HMRC enquiry.
There have been some developments since the last Finance Committee meeting.

The Finance Committee discussed the matter and agreed to take proposals to the full committee on 4.4.17

19/17 GRANT APPLICATIONS RECEIVED:

(1) Fishguard Sports AFC - £2,000.00 for help with installing electricity. (re-submission)

The committee agreed to pledge £1,000 to be paid upon production of an invoice for payment

(2) Fishguard Senior Citizens - £500 for an annual outing and subsidised entrance fees to attractions

The committee requested the application be deferred for further information.

(3) Fishguard Arts Society - £600 towards the cost of the schools programme

The application was deferred until further detailed information has been received.

(4) Fishguard Bay Yacht Club – Any amount the TC feels able to donate towards the costs of building a new disabled access ramp, thus enabling a diverse participation into water based activities.

The committee approved a payment of £500

(5) Fishguard Bay Welcome - £1200 for tabards and badges for the Fishguard Friendly Faces project.

The committee approved funding to the value of £600

(6) St Mary's Church - £311.88 for 12 art boards. Payment for photographs. Digital overhead counter and a Jemima Memorial Stone notice.

The committee approved funding to the value of £150

(7) Fishguard International Music Festival - £500 towards fees for events

The committee approved funding to the value of £300

(8) Fishguard Invasion Centre Trust (Tapestry) - £100 for the renewal of the Visitor Attraction Quality Scheme accreditation

The committee approved payment in full of £100

(9) CRUSE Bereavement West Wales Branch.

The committee approved payment of £50

(10) TEENAGER CANCER TRUST - NATIONAL ORGANISATION

The committee declined to award funding. They prefer to support local causes.

All the above applications were proposed by Cllr. Stonhold and seconded by Cllr. Mayberry.
These applications will be heard at Full Town Council on 4.4.17 for their approval.

20/17 ANY OTHER BUSINESS

Matters not covered on the agenda but may need to be discussed on the day.

Please advise the Chair and Clerk before the start of the meeting.

There being no further business to discuss, the meeting was closed at 5:10pm