



FISHGUARD AND GOODWICK TOWN COUNCIL

The **MINUTES** of the meeting of the FINANCE committee meeting
held at the Town Hall, Fishguard at 3pm TUESDAY 28th FEBRUARY 2017

Councillor Paul Mason in the Chair (Chair of the Finance Committee)

Cath Bannister – Town Clerk *C Bannister*

Cllr. Paul Mason – Chair *P Mason*

7/17 **APOLOGIES: CLLR. MASON**

To formally record apologies for absence and to record the attendance of Town Councillors.

There were apologies received from Cllr. Wyer – on holiday.

Those Councillors present were: Stonhold, Mayberry, Mason and Ryan.

8/17 **MINUTES OF THE LAST MEETING: ALL**

To approve and agree, the minutes of the previous meeting, held on 24.1.17, as a true and accurate record of the meeting.

The minutes were agreed as a true and accurate record by Cllr. Mayberry and seconded by Cllr. Ryan. All Agreed.

9/17 **CLERKS REPORT:**

Action:	Outcome:
Fishguard Library payment.	The Clerk had received a letter, asking how the TC would prefer to be billed for the extra library open day. Twice yearly in arrears Full amount in 12 months' time. The finance committee opted for bill payment in full in March 2018

10/17 **BUDGET UPDATE AND REVIEW: CLERK**

Where are we now with the Town Council Finances?

The Clerk will give a financial breakdown with regards costs and forecasts.

To be discussed and agreed:

General Account - £8,046.20

Christmas Account – £3,260.94

Reserve Account – £10,000.71

The Greening Fishguard Account - £15,603.00

The Clerk took the committee through a detailed breakdown of expenditure/income since 1.4.16

11/17 **GRANT APPLICATIONS RECEIVED: ALL**

Fishguard Bay Welcome. They asked for £1,200.00 for 25no. bespoke gilets and



badges for the volunteers within the towns, making them immediately recognisable. The application was discussed and whilst the Town Council wanted to support the initiative, it had reservations with regards to the cost of the tabards and the badges and that the group is not yet constituted and therefore, does not have access to a bank.

It was suggested that they re-apply when their project has confirmed funding to support it and they have a bank.

Fishguard Sports AFC. They had asked for £2,000

The application form appeared to lack details. There was no quote for the work attached. There was no reference with regards to how they were going to get the funding up to £14k .

It was declined at this time, so that more information could be seen.

Fishguard Folk Festival. Had not asked for a specific amount, but had submitted a list of costs they were looking to fund for this years festival.

The group decided to fund the following:

£537.50 for printing

£92 for printing concert tickets

£33 for printing festival posters.

Total - £662.50

Proposed by Cllr. Mason and seconded by Cllr. Ryan. All Agreed.

The Finance Committee also discussed the funding application process and that many groups don't really try to look around for available funding but come to the TC as they have done it each year. There was an air of expectancy that groups that ask again and again, believe they will not be turned down.

The application form will be re-designed.

The Clerk will follow this up.

12/17 TOWN COUNCIL HANDYMAN ROLE: ALL

The role of the proposed Town Council handyman was discussed and it was agreed that the Councillors who volunteered to sit on the task and review group, Cllrs. Ryan, Mason and Wyer, meet with the Clerk, in order to progress the role.

The Clerk will progress

There being no further business to discuss, the meeting was closed at 4pm

