



FISHGUARD AND GOODWICK TOWN COUNCIL

The MINUTES of the full Town Council Meeting

held in the Town Hall, Fishguard on Tuesday 5th December 2017 at 7pm

Cllr. Janet Wyer (Mayor) in the Chair.

Cllr. Janet Wyer – Mayor – *J. Wyer*

Cath Bannister, Town Clerk – *C. Bannister*

The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.

The Fishguard and Goodwick Town Council will be abbreviated and referred to as TC within these minutes

PUBLIC SESSION: CLLR. WYER

Before the Town Council goes into session and prior to standing orders starting, the public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

PUBLIC PRESENT:

On the evening.

No comments made

COUNTY COUNCILLORS PRESENT:

On the evening

No County Councillors Present

PCC LIAISON OFFICERS PRESENT:

On the evening:

That the liaison officer scheme is set to continue for a further twelve months.

MINUTES

166/17 DECLARATION TO OFFICE OF TOWN COUNCILLOR: TOWN CLERK

Cllr. Gwilym Price was co-opted onto the Fishguard and Goodwick Town Council on 8.11.17, as Town Councillor for the Fishguard North West ward.

Cllr. Gwilym Price read out his declaration to office of Councillor, to those Councillors present.

He signed his declaration to office, in the presence of the Clerk and was handed his Councillor pack and identity badge.

The Town Councillors applauded his appointment.

167/17 APOLOGIES: CLLR. WYER

To formally record apologies for absence and to record the attendance of Town Councillors:

Apologies were received from Cllrs. Davidson and Thickitt.

Those Councillors present were:

Cllrs. Wyer, Ryan, Perkins, Mason, O'Connor, Price, Stokes, Pepper and Morris.



168/17 MEMBER INTERESTS: CLLR. WYER

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

Cllr. Pepper declared a personal interest in Agenda item reference 11 as he is a member of Fishguard Sports AFC.

169/17 MINUTES OF THE PREVIOUS MEETING: CLLR. WYER

To record the previous meeting minutes, held on 7.11.17, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 7.11.17, as a true and accurate record of the meeting.

170/17 MAYORS UPDATE: CLLR. WYER

Cllr. Wyer will update the Town Council with regards to the Civic Duties she has performed since November and will update the Town Councillors with regards events going forwards.

Started off with a TC team for the quiz night in the Royal Oak in support of Goodwick Brass Band – let's say just this – we definitely didn't win it!

Remembrance weekend , very busy weekend not just for me but for many. Skirmishers Inspection on the Friday, St Patricks remembrance at sea on the Saturday , Fishguard on Sunday morning , Goodwick in the afternoon followed by quay side . We were very proud to be part of this and so proud of all the groups that commit their support to this – in particular those young people of our towns – se cadets, army cadets, beavers, scouts, rainbows etc.

Community Awards presentation – another proud moment – congratulations to all those winners and runner ups, we need to make sure this develops as a major annual event for our towns to recognise some of the people who give so much.

Ysgol Bro Gwaun received the keys to the new build, they marked this with a special assembly to which myself and DM were invited, and we also had a guided tour afterwards. A very special day in the history of not just the school but the towns.

Light Nights – Goodwick 23 Nov and Fishguard 34 Nov. All the hard work and stress worthwhile and a wonderful two events., Nearly 100% positive feedback. Thanks and feedback on the agenda.

Public meeting last night regarding TC supporting Lota park project and subsidising Theatr Gwaun.

Not a huge turnout but good presentations and all the discussion and ideas will feed into the finance committee to take note of when budget setting for next year.

Next week – celebrating the success of the greening project and FFF's at Phoenix Centre next Tues , starting with the flying of the Wales in Bloom Green Flag first!

Many plays, and concerts to attend this month.

Lights Competition – judging on 18 December at 6.30pm , need to encourage as many as possible to enter, nominate themselves or someone else.

171/17 DEPUTY MAYORS UPDATE: CLLR. WYER

Cllr. Ryan will update the Town Council with regards to the Civic Duties that he performed since the last Town Council meeting.

Attended the inauguration of the Mayor of Newport on 11.11.17

172/17 CLERKS REPORT:

Follow up actions taken by the Clerk from the last meeting.

The Clerk will update you on the following matters:

Flags	Will require assistance to put flags in place for 12.12.17. Cllr. Morris agreed to assist
Town Councillor Vacancy	The Clerk will advertise the Casual Vacancy for the post of Cllr. in Goodwick, in the New Year
Clerks Meeting	The Clerk attended the PCC Liaison Officers meeting, hosted by Dr. Steven Jones and Ian Westley, Friday 1.12.17 The scheme will continue and Marc Owen will be assisted by Dave Popplewell, Planning dept. from January 2018
Data Protection Regulation	All Cllrs. must have their own email address which should not be a shared email address.



173/17 REPORTS: CLLR. WYER

Previously circulated by email, the minutes from the following meetings. These minutes are for information and comments in order for them to be referred back to the relevant committees for approval .

A short verbal update will be made by the Chair of each committee.

Governance Meeting – Bi monthly – nothing to report

Finance Committee – 16.10.17 updated by Cllr. Mason, Chairman of the Finance Committee

Events Committee – The meeting was re-scheduled for 11.12.17

Planning Committee – Next meeting 7.12.17

It was resolved to accept these reports and refer them back to the relevant committees.

174/17 TOWN COUNCILLOR SURGERIES : CLLR O'CONNOR

Cllr. O'Connor has suggested that she would be interested in holding ward surgeries again.

Cllr. O'Connor will update the Town Council with regards the possibility of Town Councillors holding a meeting, once a month, so that each Cllr. would do one surgery a year.

Please discuss.

There was a productive discussion with regards the operational roll out.

Cllr. O'Connor will liaise with the Clerk and the Mayor and start the scheme early in 2018.

It was resolved to adopt the Councillor surgeries.

175/17 LOCATION OF DEFIBRILLATORS: CLLR. WYER

The Town Council has enough funds available, to purchase a third defibrillator, bringing the total number available to the public 24/7, up to four.

Where would the next defib. Need to be installed?

There were lots of suggestions but the best locations suggested were the old HSBC or the old Lloyds Banks were located, in the positions of the cash point machines.

The Clerk will investigate these locations and report back to Council.

176/17 FOOTPATH IN SCLEDDAU: CLLR WYER

The Town Council has been approached by CC Kurtz with regards to the provision of a footpath for the safety of pedestrians between the A40 and the Fishguard Sports AFC and the Tregroes Caravan Park.

The email was circulated to all Town Cllrs. on 6th November 2017.

Please discuss. Cut and pasted from the email:

Would it be possible for the following to be discussed at the next Fishguard and Goodwick Town Council meeting please? I have been approached as a County Councillor by Fishguard Sports AFC and Tregroes Caravan Park who are very concerned that there is no footpath between their new pitch in Tregroes and the A40. Numerous children and adults walk to the football pitch, and without the safety of a pavement. This is most serious. They were requesting that PCC look to install a pavement, linking the football pitch and the caravan park to the A40. During my discussions with PCC's Highways team, they suggested that I speak to Fishguard and Goodwick Town Council and Scleddau Community Council to ascertain if both would be willing to provide some level of funding towards the project, along with PCC. Scleddau Community Council because the pitch is within the Scleddau Electoral Ward, and Fishguard and Goodwick Town Council as the football club are Fishguard Sports. If this proposal has the support of the town council (Scleddau Community Council have already provided their support) then money from a planning obligation would also be made available for the pavements construction, allowing safe travelling to and from the football pitch by foot. I am happy to attend the next Town Council meeting to discuss this matter further with Councillors if required. The following is a direct quote from a PCC officer regarding the funding available: " For information the funding identified has to be spent or committed by 30.1.2018. A decision on how to spend this £6k has to be taken shortly or it risks being lost."

There was a general discussion with regards to the exact location of the proposed footpath.



However, without a map, it was unclear where it would be.

Marc Owen volunteered to investigate access and footpaths and report back at the January meeting.

It was resolved to support the introduction of a footpath in principal.

This item will be discussed at the next council meeting for further discussions.

177/17 LIGHT NIGHT FEEDBACK: CLLR WYER

Cllr. Wyer will debrief the Town Council with regards to the Christmas Lights Switch on events in Fishguard and in Goodwick.

The Mayor will formally thank those that contributed to the events.

Cllr. Wyer had received very positive feedback with regards the Night Light events. Both evenings were a great success.

The Mayor, personally – and supported by the Town Council, would like to acknowledge the efforts, donations and support of the following people and organisations:

The RNLI for their valued input

The Lions for Santa and Mrs Santa!

The schools for the children singing their wonderful songs

Goodwick Brass Band for the joy they bring, everywhere they go

Total Produce for supplying alternative fruit instead of sweets from Santa

Betterbuys for donating the glow sticks for the children to use on the two nights

Kelly Stuart for packaging the sweets from Santa

Mrs. Linda Ogilvy-Davis for supplying the power to light the Christmas tree on the Golden Mile.

178/17 GOODWICK TRAFFIC ORDER: CLLR WYER

PCC have sent through details of a traffic order detailing a no waiting at any time restriction, on Clement Road, Goodwick at the junction with Pany-yr-Ychain.

The Town Council must make a written response to PCC by 6.12.17

The email was previously circulated. How would this be enforced?

A map was circulated around the room.

It was resolved to support this traffic order.

Our liaison officer Marc Owen stated that it will be enforced by the traffic wardens when they are in the area. They can ticket offending vehicles immediately and do not have to wait for a time period to elapse.

The Clerk will feed back to PCC.

179/17 CORRESPONDENCE: CLLR WYER

Correspondence has been received from:

Alcohol Concern – circulated 27.11.17 (for information only)

Edward H. Perkins – Local Development Plan. Requires TC attendance.

St. Marys Church, Fishguard – requires a Town Council response.

The above as circulated at the meeting.

Cllr. Perkins will attend the event reference the local development plan

The Clerk will respond to the letter sent in from St. Marys Church, offering their support in their application for funding.

180/17 URGENT MATTERS: CLLR WYER

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion or to the next full town meeting as an agenda item.

No matters were discussed.

There being no further business to discuss, the meeting was closed at 7:40pm.