



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

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The **MINUTES** of the full Town Council Meeting  
held in the Town Hall, Fishguard on Tuesday **8<sup>th</sup> January 2019** at 7pm

Cllr. Jordan Ryan was in the Chair.

Cllr. Jordan Ryan – *J. Ryan*

Cath Bannister, Town Clerk – *C. Bannister*

*The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.  
The Fishguard and Goodwick Town Council will be abbreviated and referred to as FGTC within these minutes*

## **MINUTES**

### **PUBLIC SESSION: CLLR. RYAN**

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

### **PUBLIC PRESENT:**

There were no members of the public present who wished to make comment.

### **COUNTY COUNCILLORS PRESENT:**

Cllr Pat Davis reminded Cllrs. with regards to the public consultations that are out at the minute and can be found on the Have Your Say section of the PCC website.

The “Co-op traffic/parking Chaos”, is for a short period only.

Enforcement officers will be in Fishguard and Goodwick next week.

Discussion reference dangerous trees on the old industrial site where fencing had been removed in Goodwick – Cllr. Davis will take this matter forwards.

### **PCC LIAISON OFFICERS PRESENT:**

David Popplewell updated the Town Council with regards to the scheduled Local Development Plan (LDP) stakeholder meetings:

14<sup>th</sup> January 14.00 – 16.00 in Room 6b, Archives Building, Prendergast, Haverfordwest.

21<sup>st</sup> January 17.30-19.30 in Committee Room 1, County Hall, Haverfordwest

The Town Council is sending representation.

**STANDING ORDERS ADOPTED**

**1/19 APOLOGIES: CLLR. RYAN**

To formally record apologies for absence and to record the attendance of Town Councillors:

Apologies were received from Cllr. Thickitt – on board ship

Those Cllrs. present were:

Mason, Perkins, Price, Stokes, Pepper, Malone-Hallet, McCarney, Evans, Lawton and Ryan.

**2/19 MEMBER INTERESTS: CLLR. RYAN**

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

Cllr. Pepper expressed a personal interest in Agenda Item number 8, referring to the Theatr. He is one of their Trustees

**3/19 MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN**

To record the previous meeting minutes held on 4.12.18, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 4.12.18 as a true and accurate record of the meeting.

**4/19 CLERKS REPORT: TOWN CLERK**

<p>Actions from the last meeting:</p>   <p>Town Councillor Vacancies x 3</p>   <p>Christmas Lights</p>          <p>Bunting</p>	<p>Precept Request – was submitted before Christmas break Theatr – Agenda item this meeting Library – Waiting on a 5 year contract being drawn up by PCC and will bring to full council when received.</p> <p>The vacancy in Goodwick is currently out to advert with a closing date of 24.1.18.</p> <p>The 2 Casual Vacancy Notices for Fishguard North East, should expire on 11.1.18. When I hear from PCC, I will advertise those posts too.</p> <p>Lights being taken down on Thursday 8<sup>th</sup> January.</p> <p>Lights Contract needs revisiting to accommodate the new road for 2019. We are in year 3 of a 5 year contract. I am waiting to hear back from SWTRA with regards to a meeting date to get ideas, instructions and suggestions from them.</p> <p>Scheduled lights switch on date for 2019: Friday 29<sup>th</sup> November and Saturday 30<sup>th</sup> November for Goodwick and Fishguard respectively.</p> <p>We have enough bunting for Goodwick or Lower Town. Which is the preference? Would be installed in the spring (before Easter).</p> <p>It was resolved that the first lot of bunting should be sited in Lower Town along the quayside.</p>
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**5/19 REPORTS: CLLR. RYAN**

Previously circulated by email, the minutes from the following meetings.

These minutes are for information and Councillor comments, in order for them to be referred back to the relevant committees for approval:

A short verbal update was given by the Chair, of the following committees that had met.  
Finance Committee  
Planning Committee  
Events Committee  
Governance Committee

There have been no committee meetings since the last full Town Council meeting.

**6/19 TOWN COUNCILLOR UPDATE SESSION: ALL**

This agenda item allows Councillors to update the Town Council on projects/events that they are working on as well as about community events occurring in their local area.

**Cllr. Stokes** – Is getting involved with a recycling scheme with Ocean Guardians. She will report back at a future meeting.

**Cllr. Price** – Can a letter of appreciation be sent to Mr. John Lewis that did the jet washing on the memorials? They looked good.

It was suggested that he draft a letter and send it to the Clerk who will send on behalf of the Town Council.

**Cllr. Malone Hallett** – A very big thank you to the Town Council for their financial contribution to the New Years Eve celebrations. They were a huge success.

**Cllr. Perkins** – Raised concerns with regards to the access of Glan-Y-Mor Road, Goodwick whilst structural repairs are being undertaken. Can the Town Council request a progress report from PCC?

The Clerk will follow this matter up.

**7/19 PLANNING APPLICATION 18/0976/PA: CLLR RYAN**

Reference the above planning application, a concerned resident had asked questions. The Clerk had requested a response extension which was granted until 11.1.18 and because the Planning committee aren't sitting until 21.1.19, the matter had been referred to the full council for their consideration.

It was noted that the application is part retrospective, as the structure is already started. The structure is a steel galvanised shed measuring 12m long, 7m wide, 4m high to gutter height and 5m to the apex. The purpose of the application stated that it is for private use. It was agreed that this was a very large shed for private use.

It was resolved that the Clerk would write to PCC commenting on the concerns the Town Councillors would like addressing, before consideration is given to passing/declining the application:

The former structure on the site, was much smaller. Why is this so big?

Purpose of the shed to be confirmed – it could be a hobbyist? Boats, cars etc.

Access. What will the proposed footfall be?

Storage. Can it be confirmed that it is for a hobbyist and not for business purposes?

The Clerk will comment on all points raised and refer back to PCC.

**8/19 THEATR GWAUN COMMUNITY TRUST: CLLR. RYAN**

The Clerk had prepared a response letter to the Theatr in response to their email dated 30.12.18.

There was a general discussion with regards to the content and further correspondence was also considered and discussed.

It was proposed to send the original drafted letter to the Theatr on behalf of the Town Council.

**9/19 REPORT BACK FROM THE WELLBEING PLAN FOR PEMBROKESHIRE : CLLR. McCARNEY**

The event was summarised by Cllr. McCarney.

With regards to the scoping exercise held by Hywel Dda in December, please see the scanned document at the end of these minutes.

**10/19 TOWN TEAM REPRESENTATIVES: CLLR RYAN**

To confirm the Town Council representation on the Town Team.

The three Town Team representatives were confirmed as:

Cllr. McCarney, Cllr. Ryan and Cllr. Stokes

**11/19 TWINNING VISIT TO LOCTUDI- CLLR. RYAN**

The Twinning Committee had asked who will be representing the Town Council at this years Loctudy visit.

After a general discussion, Cllr. Malone-Hallet advised that she would be interested in attending with her partner, subject to her work commitments and will confirm later with the Clerk.

**12/19 DOG FOULING AND LITTERING: CLLR. RYAN**

What can the Town Council pro-actively do, in order to raise awareness with regard to dog fouling and littering?

This matter was discussed in depth. It was resolved that:

The Clerk will contact the schools to see if they would make anti dog mess and litter posters which could be laminated by the TC and placed on columns close to the child's own home.

That the Clerk will approach PCC to see if they can do some joined up work with regards to cutting back and weeding on cycle and footpaths.

**13/19 CORRESPONDENCE: CLLR RYAN**

A thank you note from Pencaer Council with regards the recent Battles Over Event.

**14/19 URGENT MATTERS: CLLR RYAN**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

There was no urgent business to discuss.

*Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.*

There being no further business to discuss, the meeting was closed at 8:15pm.

## NORTH PEMBROKESHIRE WELLBEING PLAN

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Workshop held on Friday 14<sup>th</sup> December 2018 at the Phoenix Centre  
Goodwick

### Purpose

Hywel Dda Health board facilitated this workshop to instigate a plan for the health and wellbeing of North Pembrokeshire.

This would apply to all residents living from Solva/St Davids, through Fishguard and Goodwick to Newport/Crymmych.

HDH vision for future local health and wellbeing would be implemented in two ways:-

1. Prevention more than treatment
2. A broader direction to encompass the social features as well as health factors that affect the residents of North Pembrokeshire

This would be done via three inspirational outcomes, (strategies), as follows:-

1. Beginning and developing of children and young people
2. Living and working well
3. Aging well in a community

The seminar was well attended with approximately 48 stakeholders representing medical and administrative staff, county council, town councils, emergency services and the general public.

After an explanation of HDD's vision, the attendees were invited to split into their table groups for a brainstorming session of how this plan could be implemented.

Each group were given a flowchart of check and challenge questions for mobilising the whole system, as detailed below.

- What are we trying to achieve and WHY?
- How will the action shift the system from illness to wellbeing?
- How will we know we have made a difference?
- How will our action shift the balance of power towards individuals/communities?
- Who are we going to involve in designing and/or delivering the action?
- Is this something the community can do for themselves? Do they need help to do it or is it something only we can do?

There were other more detailed questions to aid the previous questions but very little time to do it. However, this group was the first to attend such an event and I am sure that future seminars will reflect this.

Liz Cartwright, Public and Engagement Officer based at Withybush General Hospital acted as note taker for the group I was in which also included Julie Evans, Practice Manager at Newport and Crymmych Surgery, a mental health worker, a nurse and Ms Frances Chivers.

My group included a resident of Solva who informed us about SOLVA CARE which had won an award for Community Champions.

We had an interesting debate and came to the conclusion that Fishguard and Goodwick was a thriving community with many volunteer groups although not all people had access to them or even knowledge of them.

It was felt that Fishguard and Goodwick would benefit from forming a "HUB" to enable all this information together with other wellbeing strategies in one place.

After a brief summary of each tables' comments we were thanked for our time and the seminar closed at 5.00 pm