



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

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The **MINUTES** of the full Town Council Meeting

held in the Town Hall, Fishguard on Tuesday **4<sup>th</sup> December 2018** at 7pm

Cllr. Jordan Ryan was in the Chair.

Cllr. Jordan Ryan – J. Ryan

Cath Bannister, Town Clerk – C. Bannister

*The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.*

*The Fishguard and Goodwick Town Council will be abbreviated and referred to as FGTC within these minutes*

## **MINUTES**

### **OPENING SPEAKER: SUPT. ROSS EVANS, DYFED POWYS POLICE**

Superintendent Ross Evans of Dyfed Powys Police, attended the Town Council meeting with the Local Area Commander, Inspector Alan Davies.

Supt. Evans updated us with regards the crime rates in Fishguard – which are very low.

He assured us the police compliment would remain the same going forwards.

No decision yet with regards to the location of the police base should Brodog Terrace premises be closed.

There was a good question and answer session after the presentation.

The Mayor thanked the Supt. for his attendance and update.

### **PUBLIC SESSION: CLLR. RYAN**

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

### **PUBLIC PRESENT:**

There were no members of the public present who wished to make comment.

### **COUNTY COUNCILLORS PRESENT:**

Cllr. Pepper updated the Town Council with regards to the current work being undertaken on the Marine Walk.

### **PCC LIAISON OFFICERS PRESENT:**

There were no liaison officers present on the evening

## STANDING ORDERS ADOPTED

### **147/18 APOLOGIES: CLLR. RYAN**

To formally record apologies for absence and to record the attendance of Town Councillors: Apologies were received from Cllrs. Davidson and Lawton – family commitment – work commitment respectively.

#### **Those Cllrs. present were:**

Mason, Perkins, Price, Stokes, Pepper, Malone-Hallet, McCarney, Evans, Thickitt and Ryan.

### **148/18 MEMBER INTERESTS: CLLR. RYAN**

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

There were no declarations of interest to note.

### **149/18 MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN**

To record the previous meeting minutes held on 6.10.18, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 4.10.18 as a true and accurate record of the meeting.

### **150/18 CLERKS REPORT: TOWN CLERK**

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|---|---|
| <p>Actions from the last meeting:</p>   | <p>Letter sent to PCC advising them that the Town Council approves of the appointment of Mr. Tim Owen as the Additional Community Governor for Ysgol Glannau Gwaun in place of a Town Councillor.</p> <p>Letter of support sent to Fishguard AFC to assist with their grant funding request.</p> <p>Feedback sent to Barton Willmore Planners reference their pre-planning application for Brodog Terrace. They will be attending the TC meeting scheduled for 5.2.18</p> <p>Contact made reference a five year plan for the Friday library opening day – agenda item.</p> <p>Letter of support sent to Tom Latter to assist with their grant application towards the Community Fridge project.</p> |
| <p>Town Councillor Vacancy in Goodwick Ward</p>   | <p>The casual vacancy in Goodwick is currently out to advert. When the advert lapses, on or around the 5<sup>th</sup> December 2018, unless an election has been called, I will advertise the post by way of co-option when I receive instruction from the Elections team at PCC.</p>   |
| <p>Apologies for non-attendance at Town Council meetings, including committee meetings.</p> | <p>You are required to advise the Clerk, in advance, if you are unable to attend a Town Council meeting. This is to record attendance at meetings and to identify if a meeting will be quorate and can go ahead.</p>  |
| <p>Schools Displays</p>   | <p>Have invited Ysgol Gannau Gwaun and Ysgol Wdig, to display Easter themed collages and pictures in the Town Hall, in the lead up to Easter.</p>   |
| <p>Christmas Trail</p>  | <p>Volunteers urgently required to assist with organising this event – otherwise the trail will be cancelled.</p>   |
| <p>Town Councillor email addresses</p>  | <p>These are now sorted and have been distributed to you all.</p>   |
| <p>Website</p>  | <p>The website is now launched. Assistance required in the management and updating of the website.</p>  |

### **151/18 REPORTS: CLLR. RYAN**

Previously circulated by email, the minutes from the following meetings.

These minutes are for information and Councillor comments, in order for them to be referred back to the relevant committees for approval:

A short verbal update was given by the Chair, of the following committees that had met.

Finance Committee – Cllr. Ryan

Planning Committee – Cllr. Ryan

Events Committee – Cllr. Ryan

Governance Committee – not quorate but will be re-arranged for the New Year.

There were no questions with regards to the previously circulated committee minutes.

They were referred back to the relevant committees for approval when they next meet.

### **152/18 TOWN COUNCILLOR UPDATE SESSION: ALL**

This agenda item allows Councillors to update the Town Council on projects/events that they are working on as well as about community events occurring in their local area.

Cllr Price – a big thank you to everyone. This years poppy collection has seen the biggest ever.

Cllr. Price has concerns over the future of the Charterhouse – discussion and suggestions to assist with this project. A meeting is scheduled for January to progress this.

Cllr. Price – PCC declined to was and prepare the memorials for 11<sup>th</sup> November. Was done by volunteers. Thank you to the volunteers.

Cllr. Malone Hallet - £975 raised for St. Mary's Church with the recent performance of Bad Habits. Congratulations to all involved.

### **153/18 PRECEPT REQUEST FOR ACCOUNTING PERIOD 2019/20:CLLR. RYAN**

The Clerk circulated a current and a draft proposed draft budget for your consideration to assist with the discussion and decision making process.

The matter was discussed.

There was strong support in favour of not raising the precept.

The financial implications, outcomes of recent audits and budgetary meetings were discussed.

The precept for the current financial year 2018/19 is £115,755.00

It was resolved to keep the precept the same, with a rise in inflation only, making the request for 2019/20 £118,00.00

### **154/18 THEATR GWAUN COMMUNITY TRUST: CLLR. RYAN**

The Theatr Gwaun has sent in a grant application for further funding, to the value of £9,500.

The Town Council awarded the theatr a grant of £12,000 to assist them throughout the Community Asset Transfer (CAT) process that took place throughout 2018.

The CAT is now complete, but it was delayed by several months, thus impacting on the progress that the Theatr has been able to make with regards to their planned improvements.

They are requesting further funding to speed up the refurbishment of their green room and relocating the disabled toilets to make them more accessible for users.

This matter was discussed at length.

It was resolved not to support the Theatr Gwaun on this occasion.

**155/18 SUPPORTING THE LIBRARY – 5 YEAR PLAN: CLLR RYAN**

As at minute reference 143/18 at the November 2018 meeting, the Town Council agreed to further fund the Friday opening of the library for an initial 12 month period.

The request from PCC, was that the Town Council consider a 5 year agreement.

The PCC have responded to our request for more information with regards to a 5 year plan, as opposed to an annual plan.

he Clerk circulated the proposal made by PCC.

The matter was discussed at length.

It was proposed to support the library for the next 5 years at a cost to the Town Council of £11,000 per annum.

**156/18 STORAGE OF TOWN COUNCIL ARCHIVED DOCUMENTS, SUPPLIES AND ASSETS**

The Town Council is in need of a storage solution for assets and for administrative papers.

Enquiries have been made with regards to availability and cost.

The best deal on offer to the Town Council, was from Fishguard Garden Centre, who had offered the Town Council a unit at £80 a month.

It was resolved to lease the secured storage container offered by Fishguard Garden Centre.

**157/18 DECLARATION OF VACANT TOWN COUNCILLOR POST FOR FISHGUARD NORTH EAST: CLLR. RYAN**

Due to a continued non-attendance at Town Council meetings, there is now a vacancy in the Fishguard North East ward.

The Town Council now needs to formally declare and record the vacancy in order for the recruitment process to begin.

It was resolved to declare the vacancy in Fishguard North East Ward.

The Clerk will contact Kevin Siggins and offer the Town Councils best wishes and thanks for his previous valued service to the twin towns.

**158/18 CHRISTMAS LIGHTS COMPETITION: CLLR. RYAN**

This event is taking place throughout December.

The Mayor is launching the Christmas Lights Competition to run throughout December.

He will require a small team of judges to assist with this fun task.

Please discuss.

It was resolved that the judging for the 2019 Christmas lights competition would take place on Friday 21<sup>st</sup> December.

Cllrs. McCarney and Stokes volunteered to assist Cllr. Ryan with this task.

**159/18 CORRESPONDENCE: CLLR RYAN**

A thank you note from St. Mary's church for the grant funding.

Noted by Town Councillors.

**160/18 URGENT MATTERS: CLLR RYAN**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

There was no urgent business to discuss.

*Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.*

There being no further business to discuss, the meeting was closed at 8:55pm.