



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.uk

Minutes of the Meeting of the Fishguard and Goodwick
Town Council **Governance Committee** held on
Tuesday 3rd July 2018 at 8:00pm.
Cllr. Cllr. Ryan (Vice Chair), was in the Chair.

Cath. Bannister
Town Clerk/Responsible Financial Officer

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GOVERNANCE MINUTES:

- 1/18 ELECTION OF CHAIRMAN FOR THE COMMITTEE: THE CLERK**
It was resolved to propose Cllr. Thickitt to remain as Chair of the Governance Committee.
- 2/18 ELECTION OF VICE CHAIRMAN FOR THE COMMITTEE: THE CLERK**
It was resolved that Cllr. Ryan remain as Vice Chair of the Governance Committee
- 3/18 APOLOGIES FOR ABSENCE: CLLR. RYAN**
To record apologies for absence and to record the names of those Councillors present.
- 4/18 MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN**
To agree the previous minutes, dated, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 27.3.18, as a true and accurate record of the meeting.
- 5/18 DECLARATION OF INTERESTS: CLLR. RYAN**
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No declarations of interest were declared.
- 6/18 CLERKS REPORT**

There were no outstanding matters to report on
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- 7/18 REVIEW OF POLICIES AND NEW POLICIES: CLLR. RYAN**

Standing orders:
The document was reviewed.

It was proposed that an addition be made to section 2, sub section 2.3 to the effect that no councillor will be eligible to stand for nomination for the role of Deputy Mayor or Mayor, until that Councillor has served at least two years unbroken service on the council.

A few other amendments were proposed and the Clerk will action and take back to the next meeting.

Media policy

The updating of media via the Town Councils website and Facebook page were discussed.

It was suggested that because of the introduction of the GDPR, the website will be updated by the Clerk only.

It was resolved that the Facebook page will be updated by the Clerk and one other Councillor.

The Clerk will update the policy accordingly.

General Data Protection Policy

The new document had been written by the Clerk.

It was briefly discussed, having been previously circulated and it was resolved to send the policy to full council in September for adoption by the Town Council.

8/18

URGENT MATTERS: CLLR WYER

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

There being no further matters to discuss, the meeting was closed at 8:40pm