



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.uk

The **MINUTES** of the meeting of the **FINANCE** committee meeting held at the Town Hall, Fishguard at 7:00pm **Tuesday 6th November 2018**

Councillor **Paul Mason** was in the Chair

Cath Bannister – Town Clerk *C Bannister*

Cllr. Paul Mason – Vice Chair *P Mason*

FINANCE MINUTES:

89/18 APOLOGIES: CLLR. MASON

To formally record apologies for absence and to record the attendance of Town Councillors.

No apologies were received.

Those Cllrs. present, were:

Cllrs. Ryan, Mason, Thickitt, Davidson and Stokes

90/18 MINUTES OF THE LAST MEETING: CLLR. MASON

To approve and agree, the minutes of the previous meeting, held on 24.9.18, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 24.9.18, as a true and accurate record of the meeting.

91/18 DECLARATIONS OF INTEREST: CLLR. MASON

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

Cllr. Davidson declared an interest in the following Agenda item:

Agenda item number 7 (5) Grant Application received from Fishguard Scouts for £250 for fireworks

As an active member of the Fishguard Scoutss, Cllr. Davidson will not comment on this application.

92/18 BUDGET UPDATE AND REVIEW: CLERK

Where are we now with the Town Council Finances?

The Clerk will give a financial breakdown with regards costs and forecasts.

The Financial Documents will be circulated and returned at the end of the meeting.

The Clerk is now working through the year-end financial audit.

As at 24.7.18, the balance of the TC accounts are:

General Account: £16,805.69
Reserve Account: £21,310.38
Christmas Account: £13,056.15
Mayors Fund: £369.09
Mayors Allowance: £5.50

The Clerk circulated the running accounts from 1.4.18 through to 22.10.18.
A list of the current spends by category as compared to the annual budget by category was circulated. This was reviewed and discussed.

It was resolved to accept the Financial Accounts as a true and accurate reflection of the Town Council Finances, which were agreed as being in good order.

93/18 PRECEPT PLANNING: CLLR MASON

What are the financial commitments for the accounting period 2019/20?
They need to be identified before a decision can be made with regard to the Precept request.
Please discuss.

The clerk had prepared a schedule of commitments for the current financial year and had forecast a schedule of commitments for the next financial year. This was reviewed and discussed.

Regeneration projects were discussed.
Grant funding was discussed.
General costs and proposed schemes/plans for the new financial year were discussed.

The Finance committee Chair, Cllr. Mason and the Clerk, will prepare a draft budget for 2019/20 and produce it at the next finance meeting, for a decision to be made and sent through to full Council for approval.

94/18 LIGHT NIGHT: CLLR. MASON

The Events committee would like to have Santa abseil down a building on the Fishguard Night Light Switch on Event in December.
The cost is £150 for the risk assessments and the event itself incl. of equipment.
Can the Town Council fund this?
Please discuss

It was resolved to support this project to the cost of £150.

95/18 GRANT APPLICATIONS RECEIVED: CLLR. MASON

To review any grant applications received:

The following applications were reviewed.

1. Chamber of Trade and Tourism - £500 towards the design costs of a Last Invasion Country Booklet - **referred back for more information**
2. Fishguard and Goodwick Town Team - £250 towards the funding of a minute secretary @ £30 a meeting – **declined**
3. Fishguard and Goodwick Community Events Association - £2000 towards the New Years Eve Event in Fishguard Square – **supported**
4. Fishguard Sports AFC - £500 towards perimeter fencing. **£400 awarded**
5. Goodwick Scouts - £250 towards the cost of fireworks (late submission) - **supported**
6. Margaret Woodward - £150 to PCC for the submission of the new road name forms (late submission).- **supported**

Total Amount Requested £3,650.00
Total amount supported at the meeting £2,800.00
£500 referred back for more information
£250 - declined

96/18 INVOICES FOR PAYMENT: CLLR MASON

The following invoices have been received and authorisation for payment is required:

1. SWALEC – Christmas 2017/18 Lighting electricity £85.91
2. PCC Rent - £1000.00
3. Website Support for the first 12 months - £89 (direct debit)
4. Royal British Legion £80 plus a suitable donation from the TC
5. WebAdept – Promotion for the Battles Over Event - £478.80
6. Microsoft Cloud Hosting £210 plus £55PA for the email hosting.

Total Amount to pay: **£1,998.71** plus suitable donation to RBL

It was resolved to pay the above invoices with a donation of £250 on top of the cost of the poppies, to the Royal British Legion.

97/18 DATES OF FUTURE MEETINGS: CLLR. MASON

All meetings will be on the fourth Monday of the month and will start at 7pm unless otherwise stated:

- 26th November 2018
- 10th December 2018 (changed due to Xmas holiday period)
- 28th January 2019
- 25th February 2019
- 26th March 2019

98/18 URGENT MATTERS: CLLR MASON

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee for further discussion.

There being no further business to discuss, the meeting was closed at 7:00pm