



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
Tel: 01348 874406  
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Dear Council Member,

You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council Finance Committee at 7.00pm **on Monday 26<sup>th</sup> November 2018 at 7pm**, at Fishguard Town Hall.  
Councillor **Paul Mason** will be in the Chair.

*Cath*

*Cath. Bannister*  
*Town Clerk/Responsible Financial Officer*

## **FINANCE AGENDA:**

- 1.0 APOLOGIES: CLLR. MASON**  
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2.0 MINUTES OF THE LAST MEETING: CLLR. MASON**  
To approve and agree, the minutes of the previous meeting, held on 6.11.18, as a true and accurate record of the meeting.
- 3.0 DECLARATIONS OF INTEREST: CLLR. MASON**  
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
- 4.0 BUDGET UPDATE AND REVIEW: CLERK**  
Where are we now with the Town Council Finances?  
Section 137 (4) (A) of the Local Government Act 1972 – Expenditure Limit for 2018-19 based upon current electorate.  
The Clerk will explain the restrictions on the Town Council reference this.  
  
The Clerk will give a financial breakdown with regards costs and forecasts for this financial year.  
Financial Documents will be circulated and should be returned at the end of the meeting.  
New and revised Bank Mandate – needs signing and completing.
- 5.0 PRECEPT PLANNING: CLLR. MASON**  
What are the financial commitments for the accounting period 2019/20?  
They need to be identified before a decision can be made with regard to the Precept request.  
Please discuss.
- 6.0 GRANT APPLICATION FORMS: CLLR. MASON**  
The Grant Application for Funding form was revised and adopted by the Town Council, as at minute reference 38/18 on 3.4.18.  
It would appear that the Town Council is not/or is unable to, adhere to the guidelines.  
Does the application form need reviewing?  
Please discuss

## 7.0 GRANT APPLICATIONS RECEIVED: CLLR. MASON

To review any grant applications received:

1. Chamber of Trade and Tourism - £500 towards the design costs of a Last Invasion Country Booklet - review from last month after further information has been received.
2. The Gateway Hub had been referred back for more information. £995 now requested for a mini make-over at the Gateway premises on Clive Road (re-submission)
3. Goodwick Senior Citizens - £400 for vouchers as Christmas gifts.
4. Hen Galan – £102.50 to assist with printing, artwork and refreshments for the event

***The Theatr Gwaun has submitted a further application for grant funding to the total of £9,500 for the accessibility refurbishments.***

***It is understood, that the amount requested is for payment during the 2019/20 financial period. This has been submitted now so that consideration can be given when planning the budget for 2019/20***

Total Amount Requested for payment this month **£1,997.50**

**Total amount paid out to date (excl. Theatr Gwaun and Lota Parc) £7,520.00**

**Total amount paid out including Theatr Gwaun and Lota Parc - £22,520.00 with a further £6,000.00 to be paid in January**

**Amount pledged for payment in 2019:**

1. Greening Group - £500
2. Fishguard Friendly Faces – £1500.00

**Total amount available to spend if 1 and 2 above are honoured, - (minus) £684.50 until May 2019**

## 8.0 INVOICES FOR PAYMENT: CLLR MASON

The following invoices have been received and authorisation for payment is required:

1. CAS Payroll Services for the period 1.4.18 to 30.11.18 - £40.00
2. PCC Rent - £500.00
3. WebAdept - Website Domain Transfer fee - £126.00
4. Festive Lighting (to be paid January '19 - after the lights have been removed) £15,100.40

Total Amount to pay this month: **£666.00**

## 9.0 DATES OF FUTURE MEETINGS: CLLR. MASON

All meetings will be on the fourth Monday of the month and will start at 7pm unless otherwise stated:

- 10<sup>th</sup> December 2018 (changed due to Xmas holiday period)
- 28<sup>th</sup> January 2019
- 25<sup>th</sup> February 2019
- 26<sup>th</sup> March 2019

## 10.0 URGENT MATTERS: CLLR. MASON

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee for further discussion.***