



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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Dear Council Member,  
You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council **on Tuesday 5<sup>th</sup> June 2018, at 7pm**, at Fishguard Town Hall.  
The Mayor, Cllr. Jordan Ryan, will be in the Chair.

*Cath*

Cath. Bannister  
Town Clerk/Responsible Financial Officer

## **FULL TOWN COUNCIL AGENDA**

### **PUBLIC SESSION: CLLR. RYAN**

Mid and West Wales Fire and Rescue Service:

The Town Council looks forward to welcoming Deputy Chief Fire Officer Quin, who will address the Town Council with regards to the roles of the fire fighters within the towns of Fishguard and Goodwick and across the County.

Before the Town Council goes into session and prior to standing orders starting, the public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update those present, with regards to previous actions and ideas proposed by the public during this session, should there be any.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

There were no public questions submitted, prior to this agenda being prepared and sent out.

### **PUBLIC PRESENT:**

On the evening.

### **COUNTY COUNCILLORS PRESENT:**

On the evening

### **PCC LIAISON OFFICERS PRESENT:**

On the evening

**1. CO-OPTION OF NEW TOWN COUNCILLORS: TOWN CLERK**

The Town Clerk will ask the newly co-opted and elected Town Councillors, to make their Declaration to Office.

Anny Carson-Clash, Fishguard North East  
Christopher Lawton, Goodwick

**2. APOLOGIES: CLLR. RYAN**

To formally record apologies for absence and to record the attendance of Town Councillors:

**3. MEMBER INTERESTS: CLLR. RYAN**

To formally record any personal or pecuniary interests, that a Town Councillor may have in any of the agenda items listed:

**4. MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN**

To record the previous meeting minutes, held on 8.5.18, as a true and accurate record of the meeting.

**5. MAYORS UPDATE: CLLR. RYAN**

Cllr. Ryan will update the Town Council with regards to the Civic Duties he has performed since the May meeting and will update the Town Councillors with regards events going forwards.

**6. CLERKS REPORT:**

Follow up actions taken by the Clerk from the last meeting.

Outcomes from the last meeting:

Response to the on line consultation and a letter has been sent to PCC with regards to the relocation of the Customer Services dept. to the library area. Mike Cavanagh, PCC has emailed the Clerk and offered to attend a Town Council meeting to discuss the proposals and what impact it will have upon the library.

The Clerk has invited him to attend the June meeting, but at the time of sending this agenda out, no confirmation has been received.

Current Councillor vacancy end dates:

Goodwick – 5<sup>th</sup> June

Youth Cllrs – 1<sup>st</sup> June

Town Council Committees:

There are vacancies on the planning committee. They meet at 5:30pm on the 4<sup>th</sup> Monday of each month.

Training.

If you are booked onto any OVW Training courses and fail to attend or by cancelling with less than two weeks notice, the Town Council will still be charged.

Please endeavour to attend training sessions wherever possible as they are a good way to learn and a great way of meeting Cllrs. and Clerks from other Town and Community Councils.

Town Council website.

The new website is well under way and should be ready to be launched in about 4 weeks time.

I have emailed work to date to you but will keep you informed.

General Data Protection Regulation (GDPR)  
New guidelines are now in place.  
The FGTC would appear to be compliant. However, PCC have offered all town and community councils the opportunity to have a compliance check made of the business by their Data Protection Officer.  
I have requested that FGTC is subject to such a compliance check.  
Changes to the current legislation are being made which means that Town and Community Councils will not now need to employ a Data Protection Officer.  
I am currently writing a revised policy for the GDPR and will bring it to the attention of the Town Council for approval when it is ready.

**7. REPORTS: CLLR. RYAN**

Previously circulated by email, the minutes from the following meetings. These minutes are for information and comments in order for them to be referred back to the relevant committees for approval:

A short verbal update will be made by the Chair/Vice Chair, of each committee.

Governance Meeting – not held

Finance Committee – not held

Events Committee – Chair of the Events Committee

Planning Committee – Cllr. Ryan

Town Team – Cllr. Ryan

The future of the Governance Group – please discuss

**8. FINANCIAL ACCOUNTS: CLLR. RYAN**

The Town Councils annual accounts, for the period 1.4.17 through to 31.3.18, have been with the internal auditor since mid April.

It is anticipated that the accounts will be ready to be signed off at the meeting and then forwarded to the external auditor at the meeting.

**9. BEE FRIENDLY: CLLR. RYAN**

The Town Council resolved to support the Bee Friendly Town Scheme and to roll it out throughout the twin towns.

The first meeting has been scheduled for 2pm on Tuesday 12<sup>th</sup> April.

Anthony Rogers from PCC and Julia Moffett representing the Greening Group will be attending the first meeting in order to identify a way forwards.

All Town Cllrs. are welcome to attend in order that a working party can be set up to take the project forwards.

**10. SECOND HOME COUNCIL TAX LEVY – ENHANCING PEMBROKESHIRE GRANT: CLLR. RYAN**

Cllr. Ryan recently attended a meeting at County Hall with regards to the levy and how the twin towns might be able to bid for funding from this source. There is up to £23k available. At the last Town Council meeting, Cllrs. were asked to email suggestions and ideas to the Clerk, as to how the funds could be spent in such a way that there will be an immediate benefit to the community.

Ideas received to date include:

Jet washing shops/property in the town centres

Fishguard Bay Welcome

Signage along Marine Walk

Please discuss further.

**11. FLAGS AND BUNTING: CLLR RYAN**

The first supply of bunting for the towns has been purchased but needs putting up ASAP. Who can assist with this task? Equipment needed will consist of a high ladder.

**12. HYWEL DAA – OUR BIG NHS CHANGE: CLLR. RYAN**

Cllr. Ryan would like to open a discussion with regards to the proposals.

**13. BATTLES OVER UPDATE: CLLR. RYAN**

The first meeting has been held and was very well attended and extremely positive. The next meeting is scheduled for 6pm on Tuesday 19th June with the main community and youth groups leaders and representatives from the schools. Cllr. Ryan will update the Council with the initial proposals and will be happy to accept Cllr. volunteers onto the group.

**14. COMMUNITY DOG WATCH SCHEME: CLLR. RYAN**

The PCC has detailed a guide to the community dog watch scheme. Emailed to Cllrs. 30.5.18 Is this something that the Town Council would like to progress? Please discuss.

**15. FISHGUARD IN BLOOM: CLLR RYAN**

The Events committee have decided to run the event again for 2018. This time, they would prefer some ward Cllr. inclusion to reach people who might not be aware of the event. Cllr. Ryan will outline the plans. When will the event be held?

**16. CRUISE SHIPS: CLLR. DAVIDSON**

Cllr. Davidson would like Cllrs. representing the Mayor/Town Council, to be easily identifiable to the cruise ships visitors. Cllr. Davidson would like to discuss her ideas with the Town Council.

**17. CORRESPONDENCE: CLLR RYAN**

1. PCC – Byelaws made pursuant to section 6 of the Town Police Clauses Act 1889 as incorporated with the Public Health Act 1875 with respect to omnibuses.

2. Seafarers UK – Fly the red ensign on Merchant Navy Day 30<sup>th</sup> September request

**18. URGENT MATTERS: CLLR WYER**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

**Please be aware that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion or to the next full town council meeting as an agenda item.**