



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE

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“As long as you have people, you have a community”

The **MINUTES** of the full Town Council Meeting

held in the Town Hall, Fishguard on Tuesday **2nd July 2019** at 7pm

Cllr. Jordan Ryan was in the Chair.

Cllr. Jordan Ryan – *J. Ryan*

Cath Bannister, Town Clerk – *C. Bannister*

The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.

The Fishguard and Goodwick Town Council will be abbreviated and referred to as FGTC within these minutes

MINUTES

PUBLIC SESSION: CLLR. RYAN

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

PUBLIC PRESENT:

There were no members of the public present who wished to make comment.

COUNTY COUNCILLORS PRESENT:

There were no County Councillors present.

STANDING ORDERS ADOPTED

94/19 DECLARATION TO OFFICE: TOWN CLERK

The Clerk asked the new Town Councillor, Gareth Davies for Fishguard North East, to make his declaration to office, to the Town Council.

The Mayor welcomed Cllr. Davies to the Town Council

The Clerk presented Cllr. Davies his new Cllr. induction pack.

95/19 APOLOGIES: CLLR. RYAN

To formally record apologies for absence and to record the attendance of Town Councillors: Apologies were received from:

Cllr. Perkins - working, Cllr. Shaw - working, Cllr. Evans – no reason given

Those Cllrs. present were Cllrs: Ryan, Lawton, Murphy, Pepper, Thickitt, Price, McCarney, Stokes, Davies and Mason

96/19 MEMBER INTERESTS: CLLR. RYAN

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

There were no expressions of interest made.

97/19 MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN

To record the previous meeting minutes held on 4.6.19, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 4.6.19 as a true and accurate record of the meeting.

98/19 CLERKS REPORT: TOWN CLERK

<p>Actions from the last meeting:</p> <p>Ongoing matters</p> <p>Asset Transfers</p> <p>Christmas Lights Repairs</p> <p>Cannons</p> <p>Flags</p>	<ul style="list-style-type: none"> • The annual audit has been sent to Grant Thornton and an acknowledgement has been received. • Waiting from an update from Cllr. Stokes before a letter can be drafted from the Town Council <p>Has received communication from PCC with regards to asset transfers. Preliminary meeting has been scheduled for later this month with a view to a presentation to full Council in October.</p> <p>Working with Centregreat to get costings for replacement parts for faulty Christmas lights connections – mainly in Goodwick</p> <p>Still waiting on a 2nd quote for the cannons rebuilds. Have spoken with Welsh Govt with regards the proposed location of the cannons when they are returned. Am waiting for a reply from them</p> <p>Some are starting to fray – even with the anti-rag strip. What would you like to do as flying tatty flags is against the flag flying policy? It was resolved to purchase new flags as and when required.</p>
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After the Clerks report, the Clerk carried out training for those present, entitled "The Council Meeting"

99/19 REPORTS: CLLR. RYAN

Previously circulated by email, the minutes from the following meetings.

These minutes are for information and Councillor comments, in order for them to be referred back to the relevant committees for approval:

A short verbal update was given by the Chair, of the following committees that had met.

Finance Committee - Cllr. Mason

Planning Committee – Cllr. Ryan

Events Committee – Cllr. Stokes

Governance – Cllr. Thickitt

100/19 TOWN COUNCILLOR UPDATE SESSION: ALL

This agenda item allows Councillors to update the Town Council on projects/events that they are working on as well as about community events occurring in their local area.

Cllr. McCarney – Would like to reintroduce Meet Your Councillor sessions.

These will be held monthly, starting in September and will be held in the Thursday Market Hall between 10am and 1pm. The Town Council will cover the cost of the table hire.

Cllr. Price – Armed Forces Day on the Parrog, Goodwick on Sunday 14th July at 3pm. All welcome.

Cllr. Pepper – concerns voiced to him with regards the access to the new toilets.

Can the Town Council make enquiries to see if the West Street toilet block can be kept open?
The Clerk will make enquiries.

101/19 ENHANCING PEMBROKESHIRE GRANTS: CLLR RYAN

The task and finish group met with Kevin Shales (PCC) earlier in June to discuss what the Town Council might be able to apply for.

The group now need suggestions to take ideas forward, that meet the criteria.

There was a good discussion with regards to this. Ideas were suggested, including:

More seating in the square area

A club for lonely people to meet and play games and chat

Transport to bring people who are cut off from activity, into the locations where things are happening.

Christmas luncheon for lonely people

Christmas Together was proposed along with supporting Lota Park to get an application submitted.

It was resolved that the Clerk would re-circulate the criterion for the grant funding and that Cllr. Lawton will take the suggestions forwards.

102/19 MAKING BETTER FUNDING APPLICATIONS: CLLR. STOKES

Cllr. Stokes has been investigating ways to assist the Town Council with regards making grant applications. She has come across PAVS, who will deliver a training session locally for a one off cost of £120 plus mileage costs.

It was resolved to support these costs.

Cllr. Stokes will get the training scheduled for July.

103/19 ADOPTION OF TOWN COUNCIL POLICIES: CLLR. RYAN

The Governance Committee have passed the following documentation as ready to be adopted by the Town Council which were emailed separately to all Cllrs. on 27.6.19.

- Local Resolution Policy
- Aims and Objectives of the Town Council

It was resolved to accept the two policies.

104/19 TOWN COUNCIL STRAP LINE: CLLR. RYAN

Can a strap line for the Town Council be discussed?

This could be, for example:

“Working for the community, with the community” or “Striving for community improvement”

This was discussed and many suggestions were made.

It was resolved to take on the following wording

“As long as you have people, you have a community”

The Clerk will take this forwards.

105/19 BUDGET FOR FISHGUARD IN BLOOM: CLLR. RYAN

The upcoming event requires a budget allocating to it.

Can the Town Council agree an amount so the event can be taken forwards?

It was resolved to allocate £300 for the events entire budget.

106/19 CHRISTMAS LIGHTING 2019: CLLR. RYAN

With the opening of the new road, the existing lighting scheme would need to be extended to incorporate this location.

The new quote for the additional lighting, comes in at £5,309.00 for each of the existing two years of the current contract.

This would increase the Christmas Lights budget from 13% of the precept budget, to 17% of the budget.

It was resolved to accept the extra costs and for the road to be lit up with the rest of the town.

107/19 DEFIBRILLATORS AND BT TELEPHONE KIOSKS ADOPTED AT STOP AND CALL AND FISHGUARD: CLLR. RYAN

Provision was made in the 2018/19 budget, to purchase a further 2 defibrillators. This money was not accrued across to 2019/20.

Does the Town Council still wish to purchase further defibrillators?

The cost would be about £3k, including the external cabinets.

It was resolved to accept the costs to purchase a further two defibrillators.

It was resolved for one to be located on the side of the Rugby Club, West Street and for another to be located near to the school in Goodwick.

Suitable locations will be sought and passed through to Cllrs. for their decision.

The Clerk will take these forwards.

108/19 DECORATING THE TOWN COUNCIL OFFICES: CLLR. RYAN

The Town Council meeting room and the Town Clerks office, are starting to look a bit tired.

Can the Town Council agree to get both offices re-painted?

It was resolved to get as many quotes as possible and for the work to go ahead.

109/19 DIRECT DEBIT MANDATE. DEBIT CARD AND ASSOCIATED DOCUMENTS: THE CLERK

We have received notification from HSBC Bank with regards to the Debit Card application. The Town Council needs to approve the use of the debit card at full Council and for the Financial Regulations to reflect this decision.

It was resolved to accept the changes to the Financial Regulations and for a new banking mandate to be authorised to allow the Clerk to have a debit card in her name on behalf of the Town Council.

110/19 NEVERN AUCTION: CLLR. RYAN

The Mayor would like to bring to the attention of the Town Council, the possibility of bidding for Jemima's Hat, believed to be the original one worn by her, being auctioned off by Nevern Church.

As at 1.7.19, the bid stands at £1500 and the winning bid online, will become the starting bid at their evening ball on Saturday 6th July. Bids are in multiples of £100

Following on from information received earlier today, it was discussed that an anonymous person intended to bid for the hat and to donate it to the Tapestry Trust.
No action required.

111/19 CORRESPONDENCE RECEIVED: CLLR RYAN

1. PCC Thank you for the letter with regards to the Link Officer Scheme. The officers have been advised.
Noted.

112/19 URGENT MATTERS: CLLR RYAN

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.

There being no further business to discuss, the meeting was closed at **8:26pm**