



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
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Dear Council Member,
You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council **on
Tuesday 2nd July 2019, at 7pm**, at Fishguard Town Hall.
The Mayor, Cllr. Jordan Ryan, will be in the Chair.

Cath

Cath. Bannister
Town Clerk/Responsible Financial Officer

FULL TOWN COUNCIL AGENDA

PUBLIC SESSION: CLLR. RYAN

Before the Town Council goes into session and prior to standing orders starting, the public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update those present, with regards to previous actions and ideas proposed by the public during this session, should there be any.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

PUBLIC PRESENT:

On the evening.

COUNTY COUNCILLORS PRESENT:

On the evening

STANDING ORDERS TO BE ADOPTED

- 1. DECLARATION TO OFFICE: TOWN CLERK**
Gareth Davies, the newly co-opted Town Councillor for Fishguard North East, will make his declaration to office.
- 2. APOLOGIES: CLLR. RYAN**
To formally record apologies for absence and to record the attendance of those Town Councillors present:
- 3. MEMBER INTERESTS: CLLR. RYAN**
To formally record any personal or pecuniary interests, that a Town Councillor may have in any of the agenda items listed:
- 4. MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN**
To record the previous meeting minutes, held on 4.6.19, as a true and accurate record of the meeting.
- 5. CLERKS REPORT:**
Follow up actions taken by the Clerk from the last meeting, incorporating a training/refresher session entitled "The Council Meeting"
On the evening.
- 6. REPORTS: CLLR. RYAN.**
The minutes are for information and comments in order for them to be referred back to the relevant committees for approval: A short verbal update will be made by the Chair/Vice Chair, of each committee.
Planning – Cllr. Ryan
Finance – Cllr. Mason
Events – Cllr. Stokes
Governance – Cllr. Thickitt
- 7. TOWN COUNCILLOR UPDATE SESSION: ALL**
An opportunity for Town Councillors to update the Town Council with regard to what has happened, what's happening and if anything needs attention, in the community that they represent.
Cllr. McCarney – Meet your Councillor events and Goodwick Bunting.
- 8. ENHANCING PEMBROKESHIRE GRANTS: CLLR RYAN**
The task and finish group met with Kevin Shales (PCC) earlier in June to discuss what the Town Council might be able to apply for.
The group now need suggestions to take ideas forward, that meet the criteria.
Please discuss.
- 9. MAKING BETTER FUNDING APPLICATIONS: CLLR. STOKES**
Cllr. Stokes has been investigating ways to assist the Town Council with regards making grant applications. She has come across PAVS, who will deliver a training session locally for a one off cost of £120 plus mileage costs.
Please discuss.
- 10. ADOPTION OF TOWN COUNCIL POLICIES: CLLR. RYAN**
The Governance Committee have passed the following documentation as ready to be adopted by the Town Council which were emailed separately to all Cllrs. on 27.6.19.

 - Local Resolution Policy
 - Aims and Objectives of the Town Council

Can the Town Council adopt the above two policies?

- 11. TOWN COUNCIL STRAP LINE: CLLR. RYAN**
Can a strap line for the Town Council be discussed?
This could be, for example:
“Working for the community, with the community” or “Striving for community improvement”
Please discuss
- 12. BUDGET FOR FISHGUARD IN BLOOM: CLLR. RYAN**
The upcoming event requires a budget allocating to it.
Can the Town Council agree an amount so the event can be taken forwards?
Please discuss.
- 13. CHRISTMAS LIGHTING 2019: CLLR. RYAN**
With the opening of the new road, the existing lighting scheme would need to be extended to incorporate this location.
The new quote for the additional lighting, comes in at £5,309.00 for each of the existing two years of the current contract.
This would increase the Christmas Lights budget from 13% of the precept budget, to 17% of the budget.
Please discuss.
- 14. DEFIBRILLATORS AND BT TELEPHONE KIOSKS ADOPTED AT STOP AND CALL AND FISHGUARD: CLLR. RYAN**
Provision was made in the 2018/19 budget, to purchase a further 2 defibrillators. This money was not accrued across to 2019/20.
Does the Town Council still wish to purchase further defibrillators?
The cost would be about £3k, including the external cabinets.
Please discuss
- 15. DECORATING THE TOWN COUNCIL OFFICES: CLLR. RYAN**
The Town Council meeting room and the Town Clerks office, are starting to look a bit tired.
Can the Town Council agree to get both offices re-painted?
Please discuss
- 16. DIRECT DEBIT MANDATE. DEBIT CARD AND ASSOCIATED DOCUMENTS: THE CLERK**
We have received notification from HSBC Bank with regards to the Debit Card application.
The Town Council needs to approve the use of the debit card at full Council and for the Financial Regulations to reflect this decision.
Please discuss.
- 17. NEVERN AUCTION: CLLR. RYAN**
The Mayor would like to bring to the attention of the Town Council, the possibility of bidding for Jemima’s Hat, believed to be the original one worn by her, being auctioned off by Nevern Church.
As at 1.7.19, the bid stands at £1500 and the winning bid online, will become the starting bid at their evening ball on Saturday 6th July. Bids are in multiples of £100
Please discuss
- 18. CORRESPONDENCE RECEIVED: CLLR RYAN**
1. PCC Thank you for the letter with regards to the Link Officer Scheme. The officers have been advised.

19. URGENT MATTERS: CLLR RYAN

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.