



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

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The **MINUTES** of the full Town Council Meeting  
held in the Town Hall, Fishguard on Tuesday **5<sup>th</sup> March 2019** at 7pm

Cllr. Jordan Ryan was in the Chair.

Cllr. Jordan Ryan – *J. Ryan*

Cath Bannister, Town Clerk – *C. Bannister*

*The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.  
The Fishguard and Goodwick Town Council will be abbreviated and referred to as FGTC within these minutes*

## **MINUTES**

### **PUBLIC SESSION: CLLR. RYAN**

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

### **PUBLIC PRESENT:**

There were no members of the public present who wished to make comment.

### **COUNTY COUNCILLORS PRESENT:**

Cllr. Pepper:

Ongoing work on the enhancements on Marine Walk.

Congratulations to the Town Council for the successful Welsh Cake challenge held 2.3.19  
Progress is slow on the new road. There was a general discussion with regards to the progress. Cllr. Pepper suggested Cllr. Ryan contact PCC for a presence to attend the April meeting to update the Town Council with regards to the available space on the site of the Coop.

Cllr. Ryan to progress.

### **PCC LIAISON OFFICERS PRESENT:**

Apologies were received from David Popplewell.

**STANDING ORDERS ADOPTED**

**29/19 DECLARATION TO OFFICE FOR NEW COUNCILLOR: THE CLERK**

A new Town Councillor has been elected and will make his declaration to office in the presence of the Town Clerk.

Cllr. Brian Murphy – Goodwick Ward, made his declaration to office in the presence of the Town Clerk.

The Chairman welcomed Cllr. Murphy to the Town Council.

**30/19 APOLOGIES: CLLR. RYAN**

To formally record apologies for absence and to record the attendance of those Town Councillors present:

Apologies were received from:

Cllr. Malone Hallet – work commitments, Cllr. Thickitt – work commitments and Cllr. McCarney – illness.

Apologies were also noted from the PCC Link Officer, David Popplewell.

**31/19 MEMBER INTERESTS: CLLR. RYAN**

To formally record any personal or pecuniary interests, that a Town Councillor may have in any of the agenda items listed:

No interests were declared.

**32/19 MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN**

To record the previous meeting minutes, held on 5.2.19, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the previous meeting held on 25.2.19

**33/19 CLERKS REPORT:**

Follow up actions taken by the Clerk from the last meeting.  
On the evening.

<p>Actions from the last meeting:</p> <p>Town Council Meetings:</p> <p>Claiming Back Remuneration:</p> <p>Incurring costs for Town Council purposes:</p> <p>Town Councillor Vacancy:</p> <p>Website:</p> <p>Flags and Bunting:</p>	<p>No outcomes to report</p> <p>Full Town Council meetings have a public session. Once the public session is closed and standing orders is adopted, with the exception of the Link Officer present, no consultation with the public, including County Councillors present, should be referenced unless, standing orders are dropped on the agreement of the whole Council.</p> <p>Forms sent out last week. They need to be returned today.</p> <p>If you need printing done, check to see if the Clerk can do it - before you incur expenses, ie printing via the library</p> <p>If you are hosting a Town Council event, no orders should be placed and no expenses should be incurred until a budget has been approved by either the Finance committee or the full council. Failure to do this is breaching Financial Regulations.</p> <p>F/G NE Closes midday 11.3.19</p> <p>Is up to date. Any further ideas to help improve it?</p> <p>What flags are required for 2019 season?</p>
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Training for Town Councillors:	I need a list Please go on as many training courses as you can. New courses for 2019/20 will be received in the next few weeks.
Defibrillators:	Two ZOL Defibrillators, along with the respective cabinets, have been ordered. They should be looking at installation within the next 8 weeks.
Code of Conduct	Please sign the forms being circulated. These signed forms will be kept in the office.

**34/19 REPORTS: CLLR. RYAN**

To be circulated separately by email.

The minutes are for information and comments in order for them to be referred back to the relevant committees for approval:

A short verbal update will be made by the Chair/Vice Chair, of each committee.

Planning – Cllr. Perkins

Finance – Cllr. Mason

Events – Cllr. Stokes

Town Team – Cllr. Ryan

The above updates were read out by the recorded Town Councillors.

**35/19 TOWN COUNCILLOR UPDATE SESSION: ALL**

An opportunity for Town Councillors to update the Town Council with regard to what has happened and what's occurring, in the community that they represent.

**Cllr. Stokes** updated the Town Council with regards to the ongoing work of the Ocean Guardians. There was a general discussion about this and it was suggested that Cllr. Stokes keep the Town Council updated with regards to their innovative work.

**36/19 PCC DRAFT STREET TRADING POLICY: CLLR. RYAN**

PCC have written a draft street trading policy. The Town Council needs to supply feedback. Please discuss:

The draft policy was discussed and there were some questions raised that remain unanswered.

It was proposed that the Clerk write to PCC for more information.

**37/19 PROPOSED RELOCATION OF THE CANNON FROM FISHGUARD SQUARE: CLLR. RYAN**

Due to the new road layout, the Town Council needs to consider the re-siting of the cannon when the existing mini roundabout is removed.

Please discuss

There was a lively discussion with regards to the possible relocation of the existing cannon from the square.

It was resolved that the cannon should remain in the square area, outside the Abergwaun public house, close to the Royal Oak public house and the Tapestry located in the Town Hall. It was suggested that a plaque be made up explaining the cannon being where it is and when it might have been used.

**38/19 PROPOSED CHANGES TO WAITING RESTRICTIONS IN THE COUNTY: CLLR. RYAN**

The affected area is on Clive Road, Fishguard where a no waiting at any time restriction is proposed.

Please discuss

There was a lack of information with regards to the reasons why the proposals are in place. During the discussions, standing orders were dropped at 8:10pm to allow C.Cllr. Pepper, to talk. He proposed that the Clerk contact PCC and ask for clarification, the reasons behind the proposals and to ask for an extension in response time.

Standing orders were resumed at 8:15pm and it was resolved that the Clerk would contact PCC to ascertain the above information and ask for an extension in the response time.

**39/19 ESSENTIAL REPAIRS TO LLANPIT COVE APPROACH: CLLR. PEPPER**

Cllr. Pepper will discuss repairs needed in order to maintain the locality.

Cllr. Pepper read out a very interesting newspaper article relating to improvements made at Lanpit Cove in 1912.

After a very healthy discussion, it was resolved that Cllr. Pepper would organise a date and time at low tide, when a group of Councillors could visit the site, to look as issues that might be addressed to restore the area to it's former glory.

**40/19 KEEPING FISHGUARD AND GOODWICK TIDY UPDATE: CLLR. RYAN**

Cllr. Ryan will outline progress made to date and advise Cllrs. regarding forthcoming projects.

Cllr. Ryan is progressing this matter and will report back in April with more information and ideas.

**41/19 CORRESPONDENCE: CLLR RYAN**

1. Marc Owen, PCC circulated an email with regards to the installation of Electric Vehicle Charging Points in PCC car parks.  
Email previously circulated to all Cllrs.
2. Dyfed Powys Police - CCTV Functionality in Pembrokeshire  
Email previously circulated to all Cllrs.
3. Potential visit from BBC on 2.4.19. Email previously circulated to all Cllr's.

The above correspondence was noted.

**42/19 URGENT MATTERS: CLLR RYAN**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

*Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.*

*There were no urgent matters to discuss.*

There being no further business to discuss, the meeting was closed at 8:30pm