



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

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The **MINUTES** of the full Town Council Meeting
held in the Town Hall, Fishguard on Tuesday 5th February 2019 at 7pm

Cllr. Jordan Ryan was in the Chair.

Cllr. Jordan Ryan – *J. Ryan*

Cath Bannister, Town Clerk – *C. Bannister*

*The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.
The Fishguard and Goodwick Town Council will be abbreviated and referred to as FGTC within these minutes*

MINUTES

PUBLIC SESSION: CLLR. RYAN

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

PUBLIC PRESENT:

There were no members of the public present who wished to make comment.

Jeremy Martineau attended the Town Council meeting and gave a personal address to the Town Council.

COUNTY COUNCILLORS PRESENT:

Cllr. Pepper:

Ongoing work on the enhancements on Marine Walk.

Waiting for further updates with regards to the Chimneys Link

PCC LIAISON OFFICERS PRESENT:

Apologies were received from David Poplewell.

STANDING ORDERS ADOPTED

15/19 DECLARATION TO OFFICE FOR NEW COUNCILLOR: TOWN CLERK

Cllr. William Shaw made his declaration to the office of Town Councillor for Fishguard North East.

The Mayor, Cllr. Jordan Ryan, welcomed him to the Town Council and wished him well in his new role.

16/19 APOLOGIES: CLLR. RYAN

To formally record apologies for absence and to record the attendance of Town Councillors:

Apologies were received from Cllrs:

Thickitt – work, Mason – holiday, Lawton – illness and McCarney - illness

Those Cllrs. present were Cllrs:

Perkins, Price, Stokes, Pepper, Shaw, Malone-Hallett, Evans and Ryan.

17/19 MEMBER INTERESTS: CLLR. RYAN

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

There were no expressions of interest.

18/19 MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN

To record the previous meeting minutes held on 8.1.19, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 8.1.19 as a true and accurate record of the meeting.

19/19 CLERKS REPORT: TOWN CLERK

Actions from the last meeting:	Dog Fouling and Littering. The Clerk has written to Ysgol Wdig, Ysgol Glannau Gwaun and Holy Name asking if the children would like to take part in designing a poster. No response has been received yet.
Town Councillor Vacancies x 2	Emrys Llewelyn at the local PCC Depot, has agreed to assist the Town Council with regards to clearing footpaths by providing work tools and temporary signage whilst work is being undertaken. As at 5.2.19, there are two Town Councillor vacancies. Goodwick vacancy closes 6.2.19 and if no-one applies, it will be advertised again Fishguard North East vacancy closes on 25.2.19 (closing date extended due to the Clerk being on holiday)
Website update:	The TC website is now live and up to date with regards to Minutes and Agenda's. The Events calendar is now live and the Clerk will be contacting ALL community organisations in order to get their events scheduled into the live calendar.
Flags and Bunting	Bunting in Lower Town will be put up along the quayside ready for Easter holidays. Flags in Goodwick, will be in situ before the Easter holidays
Councillor Remuneration	The Clerk will be contacting all Cllrs. in the next few weeks to see if they would like to claim the £150 due to each of them to cover expenses incurred whilst working as a Cllr.

	This will be paid via an electronic payment. Cllrs. wishing to claim, will need to provide their National Insurance details and the payment will be subject to NI and PAYE.
Christmas Lights switch on dates 2019	Goodwick - Friday 29 th November Fishguard - Saturday 30 th November
Governance Terms of Reference	Does the Town Council agree to adopt the Governance Terms of Reference?

It was resolved to accept the Governance Committee Terms of Reference.

20/19 REPORTS: CLLR. RYAN

Previously circulated by email, the minutes from the following meetings. These minutes are for information and Councillor comments, in order for them to be referred back to the relevant committees for approval:

A short verbal update was given by the Chair, of the following committees that had met.
Finance Committee - Cllr. Ryan in the absence of Cllr. Mason
Planning Committee – Cllr. Perkins
Events Committee – Cllr. Stokes
Governance Committee – Cllr. Ryan in the absence of Cllr. Thickitt
Town Team – Cllr. Ryan

21/19 TOWN COUNCILLOR UPDATE SESSION: ALL

This agenda item allows Councillors to update the Town Council on projects/events that they are working on as well as about community events occurring in their local area.

Cllr. Price – Thank you to the Town Council for the grant application of £1,000 towards the boat cover for the Charterhouse and for the repair of the trolley.

Cllr. Stokes – The new Community Champions Display wall in the market hall area of the Town Hall has been approved by PCC. Work will progress soon and awards can be displayed.

Cllr. Malone Hallett – Requested that the Town Council support the needs of a local lady. County Cllr. Pepper will progress this as a matter of urgency.

22/19 FINANCIAL VIREMENTS: TOWN CLERK

That £2k is transferred across from the Civic Events budget to the Grant Applications Budget and that £2k is transferred from the Regeneration budget to the Grant Applications Budget. It was resolved to transfer these funds. The Clerk will amend the budgets accordingly.

23/19 AMENDMENT TO STANDING ORDER REF 2.3: CLLR. RYAN

After a general discussion, the following was resolved:
A Town Councillor is eligible to stand for the role of Mayor and for Deputy Mayor, when they have served 18 months continuous service with the Fishguard and Goodwick Town Council. This replaces the previous 24 month guideline.

24/19 TOUR OF PEMBROKESHIRE: CLLR. RYAN

The organisers of the Tour of Pembrokeshire have contacted the Town Council and asked if we could supply enough people to assist in running a feed/water station during the Tour of Pembrokeshire on May 18th.

It was resolved that for the 2020 event, the Town Council would assist with organising an “eventful” feed/water station, where spectators for the event, can be entertained and but local produce.

Cllr. Malone Hallet will liaise with the organisers and feed back to the Town Council at the Cllr. update session at the Match meeting.

25/19 ST. DAVIDS DAY CELEBRATIONS: CLLR RYAN

Cllr. Ryan is organising an event for the day after St. David's Day on Saturday 2nd March, whereby the Town holds a Welsh Cake making competition and that shops will be requested to celebrate by dressing their windows accordingly.

Cllr. Perkins proposed to give a talk with overhead slides, about St. David. The Clerk will help progress this.

It was resolved that for 2020, there will be a St. David's Day parade in the Town.

The Events committee are taking this event forwards.

26/19 KEEPING FISHGURD AND GOODWICK TIDY: CLLR. RYAN

There was a general discussion with regards taking the project forwards.

Cllr. Ryan will liaise with local youth groups and existing community groups. Cllr. Ryan will update the Town Council with regards to progress made, at the next Town Council meeting.

27/19 CORRESPONDENCE: CLLR RYAN

The following communications were read out to Cllrs.

1. Theatr Gwaun – thank you for your letter explaining the recently declined grant funding application.
2. Alan Hodgson, New Years Eve Street Party. Thank you for the financial contribution of £2k. This was the best attended and most successful New Years Eve event to date.
3. Cllr. Pat Davies – thanking the Town Council for the £10k paid towards the ongoing play equipment project in Lota Parc.

28/19 URGENT MATTERS: CLLR RYAN

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

There was no urgent business to discuss.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.

There being no further business to discuss, the meeting was closed at 8:15pm.