



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.uk

You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council Finance Committee at **4pm on Thursday 1st June 2017**, at Fishguard Town Hall.

Cath

Cath. Bannister
Town Clerk/Responsible Financial Officer

AGENDA

1. **NOMINATION OF CHAIRMAN OF THE COMMITTEE: TOWN CLERK**
The committee will need to nominate a Chairman for the group.
2. **NOMINATION OF VICE CHAIRMAN OF THE COMMITTEE: NEW CHAIR**
The committee will need to nominate a Vice Chair for the group
3. **APOLOGIES: NEW CHAIR**
To formally record apologies for absence and to record the attendance of Town Councillors.
4. **MINUTES OF THE LAST MEETING: ALL**
To approve and agree, the minutes of the previous meeting, held on 28.2.17, as a true and accurate record of the meeting.
5. **CLERKS REPORT:**

New Meeting Format	The Town Clerk will update the committee with regards to the format of the Town Council Committees
--------------------	--
6. **MEMBER INTERESTS: NEW CHAIR**
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items.
7. **FREQUENCY AND DATES OF FUTURE MEETINGS: NEW CHAIR**
The committee needs to schedule all future meetings through to April 2018
8. **BUDGET UPDATE AND REVIEW: CLERK**
Where are we now with the Town Council Finances?
The Clerk will give a financial breakdown with regards costs and forecasts.
The Financial Documents will be produced, circulated and returned to the Clerk.
9. **FISHGUARD IN BLOOM: NEW CHAIR**
The event needs to be organised and judged during July. The Town Councillors will need to decide on an approach to this Civic Event and allocate any funding.

10. MAYORS ALLOWANCE FOR CIVIC CEREMONY: NEW CHAIR

The Fishguard and Goodwick Town Council is proving to be a popular event again for the Mayor and as such, the existing allowance does not cover the costs incurred. The committee need to agree an increased allowance payable for the event.

11. NOTICE BOARD ON TOWN HALL FRONT – NEW CHAIR

The Clerk has received permission to place a notice board on the wall of the Town Hall. However, it will need to be bespoke.

The Town Councillors need to agree to purchase a new board for the displaying of Agendas and minutes.

12. REPORT BY THE CLERK REFERENCE FUNDING BID ALLOCATIONS: NEW CHAIR

The allocation of a budget to the Finance Committee, will only work if there are suitable guidelines to follow and to adhere to. The Town Council needs to support as many local causes as possible and to encourage new bidders, but has a limited budget to allow them to do this.

13. GRANT APPLICATIONS: NEW CHAIR

To review grant applications received.

Fishguard Sports AFC - £1,000

Goodwick Brass Band - £300

Fishguard Arts Society - £620

Theatr Gwaun - £3,000

14. I.D. BADGES AND LANYARDS: NEW CHAIR

The Committee will need to set a budget for the purchase of ID Badges for the Town Councillors.

15. ANY OTHER MATTER THAT MAY HAVE ARISEN SINCE THE SENDING OUT OF THE AGENDA: NEW CHAIR

