



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
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Minutes of the Meeting of the Fishguard and Goodwick
Town Council **Events Committee** held on
Tuesday 23rd October 2018 at 7:00pm.
Cllr. Davidson was in the Chair.

Cath. Bannister
Town Clerk/Responsible Financial Officer

Cath

EVENTS MINUTES

57/18 APOLOGIES FOR ABSENCE: CLLR. DAVIDSON

To record apologies and reasons for absence and to record the names of those Councillors present.

Apologies were received from Cllr. O'Connor - illness.
Those Cllrs. present were: Cllr. Stokes, Davidson and Ryan

58/18 DECLARATIONS OF INTEREST: CLLR. DAVIDSON

To formally record any personal, political or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No declarations were declared.

59/18 MINUTES OF THE PREVIOUS MEETING: CLLR. DAVIDSON

To record the previous meetings minutes, held on 25.9.18, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the previous meeting held on 25.9.18, as a true and accurate record of the meeting.

60/18 CLERKS REPORT: TOWN CLERK

The Clerk outlined updates since the last meeting:

No updates since the last meeting

61/18 BATTLES OVER: TOWN CLERK

The Clerk has produced a project plan for the event. This was reviewed by those present at the last meeting and has been amended/tweaked, accordingly.

There are some timings to be confirmed.

Posters are up and more are available for circulation if required.
The Facebook page is getting a fair amount of interest. Twitter will be up and running in the next few days.
The Round Table have confirmed that we can utilise their mobile stage and sound system. The Clerk will progress the details for this.
The Town Council is covering the insurance for the event, which falls under their existing policy without further cost.
The Clerk will order 20no. fluorescent vests for the Team Leaders for the event. These will be available for use at other events as well.
The Town Council will order 100 cheap LED torches for children that do not have access to a phone or a torch.
The next meeting of the Battles Over group will be scheduled for November in order to finalise the details and timings for the evening.
Cllr. Davidson commented that those Team Leaders who were unable to attend the last meeting, are in the dark with regards the evenings events.
The Clerk is meeting with key players later this week and will confirm the details and send out an updated version of the timings.

62/18 LIGHT NIGHT: CLLR. DAVIDSON

Dates:

Goodwick 6pm Friday 7th December

Fishguard 4pm Saturday 8th December

Goodwick:

Cllr. Stokes will arrange with the Glendower for mulled wine to be available.
Cllr. Stokes will make contact with Ysgol Wdig with regards asking the children to sing on the evening.
Goodwick Brass Band will play? To be confirmed.
The Lions have refurbished their Santa Sleigh. Mr and Mrs. Santa will be making their appearance
Cllr. Stokes will liaise with local traders to see if they can supply sweet bags for cost.
Cllr. Davidson will try and get hold of the festive sweet bags for them to be decanted into. The Town Council will cover the cost of the sweets.
The Town Clerk will arrange for sufficient light switcher on Cllrs. to be present.

Fishguard:

An all day market will be held with a business trail through town. Cllr. Davidson will confirm the trail at the next meeting.
In order for the local children to have a longer time slot to visit Mr and Mrs Santa, the lights switch on will be scheduled for 4pm. Santa visits will be available between 3pm and 6pm.
Cllr. O'Connor is progressing an abseiling Santa. She will update at the next meeting.
Sweets as for Goodwick.
Fruit as an alternative for sweets – Cllr. O'Connor will confirm at the next meeting.
Singers from Singing for Fun will gather outside the Royal Oak after the lights switch on.
School children to sing before the lights switch on – Cllr. Davidson to progress.
Goodwick Brass Band – TBC by Cllr. Ryan
Christmas Lights switch on – congregate on the Golden Mile for 4pm switch on.
The Town Clerk will arrange for sufficient light switcher on Cllrs. to be present.

63/18 BUSINESS AND COMMUNITY AWARDS: CLLR. RYAN

The event is scheduled to jointly celebrate the Christmas Lights awards and the Community Business Awards.
Venues were discussed and the Phoenix Centre was the preferred choice – Cllr.

Ryan will investigate costs for hiring the venue as a matter of urgency.
The Town Council will assist with the cost of light refreshments for the event.
The categories were discussed.
The voting style for the Christmas lights were discussed.
Cllr. Davidson will progress sponsors for the different award categories.
Once the details of the venue costs and general financial costs have been identified,
the event will be discussed further at the next Events meeting.

64/18 DATE OF THE NEXT FEW MEETINGS: CLLR. DAVIDSON

All meetings will commence at 7pm on the fourth Tuesday of each month, unless
advised otherwise:

23rd October,
27th November,
25th December

There being no further business to discuss, the meeting was closed at 8:10pm