



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
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The **MINUTES** of the meeting of the **FINANCE** committee meeting held at the Town Hall,
Fishguard at 4:00pm **THURSDAY 16th NOVEMBER 2017**

Councillor **Paul Mason** in the Chair (Chair of the Finance Committee)

Cath Bannister – Town Clerk *C Bannister*

Cllr. Paul Mason – Chair *P Mason*

MINUTES

65/17 APOLOGIES: CLLR. MASON

To formally record apologies for absence and to record the attendance of Town Councillors.
Apologies were received from Cllr. Wilkes – family commitment
Those Cllrs. present were: Cllr. Mason, Wyer, Ryan and Cllr. Davidson arrived later at 4:40pm

66/17 MINUTES OF THE LAST MEETING: ALL

To approve and agree, the minutes of the previous meeting, held on 5.10.17, as a true and accurate record of the meeting.
It was resolved to accept the minutes of the last meeting, as a true and accurate record of the meeting.

67/17 DECLARATIONS OF INTEREST: ALL

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
Cllr. Davidson declared a pecuniary interest in Agenda Item 8 relating to the Theatr Gwaun.
Cllr. Davidson is employed directly by the Theatr.

68/17 CLERKS REPORT:

The Clerk will report back on the following at the meeting:

BT CCTV Circuits. An invoice for £2,083.74 is still being investigated by the Clerk. It would appear there is no written agreement in place and that those councillors that may have known about the agreement, have now left their posts.
Enquiries continuing. Dyfed Powys Police and PCC are now co-operating with the Clerk

The Clerk will make enquiries into this matter and report back at the December meeting.

69/17 BUDGET UPDATE AND REVIEW: CLERK

Where are we now with the Town Council Finances?
The Clerk will give a financial breakdown with regards costs and forecasts.
The Financial Documents will be circulated and returned at the end of the meeting.

The Clerk circulated the latest monthly figures and expenditure against the budgets. As at 15.11.17, the balance of the accounts were:

General Account: £17,892.47
Reserve Account: £15,002.90
Christmas Account: £11,672.50
Mayors Fund (Greening Group): £15,550.40
The Clerk reported that the accounts were in good order.

The Clerk also reported that she would now like to pay the money the Town Council had been holding for the Greening Group, to the Blacksmith in Dinas as she had received notification that the work was completed. The Town Council has been holding the finances in an account, that was previously empty, but was re-activated when the grant funding was placed in there. The amount owing to the Blacksmith was now short by £85.60 due to bank charges. It was resolved to pay the full balance to the blacksmith and that the Town Council would stand the cost of the bank charges. It was noted that each bank account held by the Town Council, incurs charges and that future requests for holding funds for third parties, should be advised and they be requested to pay any charges incurred.

The Clerk reported that the Christmas Lights invoice had been received, but would not be paid until after the Christmas lights had been removed.

70/17 PRECEPT DISCUSSIONS: CLLR MASON

The Town Council must now consider its expenditure for the period 2018/19. The precept request needs to be ready to take to full town council in January 2017.

There was a very long discussion. Matters discussed were:

Remuneration Panel implications with regards Councillor allowances from May 2018

The Theatr Gwaun request for assistance funding for £12k

Lota Parc request for assistance funding for £10k.

The Library extra day opening support by PCC - £8k

Provision of new toilets and ongoing 24/7 opening.

The current running costs of the Town Council, excluding the above, were accepted as being good.

Taking into account all the above requests for financial assistance, it was agreed that the funds could not come from existing Town Council budgets.

It was proposed that a separate public meeting, be scheduled for December, in order to advise the community of how supporting the above projects, will impact financially, upon each household.

It was resolved to proceed with a public/community meeting for feedback to the December Finance Committee meeting, to be taken to the full Town Council meeting in January.

71/17 REMUNERATION PANEL REPORT: CLERK

The new Councillor allowances need to be discussed.

This should be factored into the budget for 2018/19 to ensure compliance.

The Clerk updated the committee with regards to the possible charges incurred to the Town Council when the legislation becomes live in May 2018.

The Clerk had calculated the possible costs to the Town Council, in anticipation that each Cllr. would request remuneration and known costs. The amount approximated was £10,400. This amount needs to be available for the next accounting period.

As mentioned in minute reference 70/17, this item was discussed with the precept requirements.

72/17 GRANT APPLICATIONS RECEIVED: CLLR. MASON

To review any grant applications received:

1. Goodwick Senior Citizens - £500 for the pensioners Christmas gifts.

It was resolved to award £400 to the Goodwick Pensioners.

2. Fishguard and Goodwick Community Events Association - £1,830 for staging, sound equipment and lighting. (New Year Event 2017)

It was resolved to award £1500 to the F&G Community Events Association

3. Theatr Gwaun - £1,000 for continued operation and associated costs.

It was resolved to award £1,000 to the Theatr Gwaun

4. Transition Bro Gwaun - £150 for the film and associated costs.

It was resolved to award £150 to Transition Bro Gwaun

5. The Lota Project - £10,000 for play equipment.

It was resolved that this matter needs further discussion and a separate community involved meeting to gauge support.

6. Coastlines - £1548 for bespoke shed, printing, flyers, paint, information boards and transport of the shed to the Senedd, Cardiff for the Fishguard Community Project.

It was resolved to award Coastlines £1548 for their exhibition.

73/17 INVOICES FOR PAYMENT: CLLR MASON

The following invoices have been received and consideration must be given for payment:

PCC – Rent £500

Wales Audit Office - £231 for external audit

Right Price Print - £27.00 stationary and £20.16 for Christmas cards

Royal British Legion - 19.50 x 4 for wreaths plus a donation of the Finance Committees suggestion (£250 in previous years).

OVW - £120 FOR TRAINING. The Council meeting.

MH Services - £4,120.00 for test dig and groundwork for the new flagpoles.

Y Siop Fach Losin - £150 for sweets for Christmas.

Fishguard Garden Centre - £3,762.00 for 57 units at £55 unit

Fishguard Garden Centre – £1,080.00 Take down of displays, disposal and storage

Tir a Mor - £71.93 Assorted flags

Sea Cadets - £35 for hire of Skirmisher for Defib training

It was resolved to pay all the above mentioned outstanding invoices.

74/17 URGENT MATTERS: CLLR MASON

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion.

There being no further business to discuss, the meeting was closed at 6:05pm.