



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

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Minutes of the Meeting of the Fishguard and Goodwick  
Town Council **Events and Projects Committee** held on  
Tuesday 27<sup>th</sup> February 2018 at 4:00pm.  
Cllr. D. O'Connor, Vice Chairman of the committee, was in the Chair.

*Cath*

Cath. Bannister  
Town Clerk/Responsible Financial Officer

## **EVENTS MINUTES**

Before the meeting commenced and the committee adopted standing orders, the committee welcomed Mr. Owen Williams from Fishguard International Music Festival (FIMF) who gave the committee an outline of their upcoming festival this summer. They have some very exciting venues and artists participating in the festival this year, which runs between 24.7.18 and 3.8.18.

The events will take place in Fishguard St. Mary's Church, Mathry, Letterson, St. Davids and at the Catholic Church Fishguard.

Participants will include the Goodwick Brass Band and the National Youth Orchestra. There is little that the TC can do at this moment to assist with the event, but the FIMF will stay in touch with the TC.

The FIMF will be looking for financial assistance from the TC and were advised to apply ASAP.

The Clerk will see if a further meeting can be organised between the festival organisers and Marc Owen as there could be some quick wins with regards signage, for their events.

Apologies were received from Owen Williams and Scott Powell from Wales Triathlon due to poor weather conditions in Swansea.

They will be invited to attend the meeting in April.

### **12/18 APOLOGIES FOR ABSENCE: CLLR. O'CONNOR**

To record apologies and reasons for absence and to record the names of those Councillors present.

Apologies were received from Cllr. Wyer – work commitments and Cllr. Pepper – work commitments.

Those Cllrs. present were Cllrs. Stokes, Davidson, Ryan and O'Connor. Marc Owen, PCC was also in attendance.

### **13/18 DECLARATIONS OF INTEREST: CLLR. O'CONNOR**

To formally record any personal, political or pecuniary interests that a Town

Councillor may have in any of the agenda items listed:

No declarations of interest were made.

**14/18 MINUTES OF THE PREVIOUS MEETING: O'CONNOR**

To record the previous meeting minutes, held on 23.1.18, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 23.1.18 as a true and accurate record of the meeting.

**15/18 CLERKS REPORT: TOWN CLERK**

The Clerk will outline any progress since the last meeting:

The website is under review and one of the important features, is an events calendar. This will be accessible by anyone using Facebook or the website, but will be uploaded and managed by the Town Council.  
It is hoped that all events and community group meetings, will be available on the calendar.  
The website designer, is attending the Finance meeting on 8.3.18

**16/18 DEBRIEF ON THE RECENT FUNDRAISING ACTIVITIES: CLLRS. O'CONOR AND DAVIDSON**

How did the events go?

What lessons have been learned and is there anything that could be done differently to help the Town Council fundraise more successfully for the defibrillators?

The Town Council has managed to raise £321.76 towards the next defibrillator. This was a great amount and thanks to everyone who contributed.

The scheduled events were amended, due to the heart trail and the heart-a-thon being extended by 7 days.

There was a general discussion with regards to how things could have been better and could more money have been raised.

It was agreed that there was a poor Cllr. turn out on the day at the leisure centre and at the Jeera curry evening. Could better participation have resulted in more funds being raised?

The Town Council will examine how it markets and targets businesses and the local community, for future events and will endeavour to get better participation when arranging events.

It was a successful series of events, but exhausting for the few that did take part.

**17/18 SIGNAGE: CLLR. DAVIDSON**

Cllr. Davidson will update the committee with the latest information available, with regards to new signage for the twin towns.

Cllr Davidson gave a brief history to the reason for the interest in signage.

The Town Team had previously done a tour of the twin towns, with the Pembrokeshire Coast National Park (PCNP) and it was agreed that tourism was poorly marked within the towns.

The Town Team need to again meet with the PCNP to take the matter further.

There is a definite need to review local signage and it is hoped that all considerations can be agreed and financial support applied for.

Cllr. Davidson will keep the committee updated.

**18/18 TWINNING EVENT/VISIT: CLLR. O'CONNOR**

The Town Council is now aware of the numbers that will be attending this event.  
The budget has been set.  
How will the event be managed on the day?  
Please discuss.

There will be appx 136 guests at the Civic reception event, plus Town Councillors.  
The guests arrive Friday 27.4.18 and the Civic Reception will be held from 2pm on Saturday 28.4.18  
There will be Civic guests including the sea cadets, the army cadets, the scouts and the Reverend Brown.  
External caterers will be used and Cllrs. will be expected to attend and host small groups of our Breton visitors.  
The Folk Festival band will play throughout the event, which will last for approximately two hours.  
Ideas for the gift exchange. It was agreed that as this is the year of the sea, a relevant gift would be acceptable, although no ideas have come into being at this time.  
All Councillors are invited to attend this important event.  
The Clerk and the Mayor will continue with the arrangements for the event.

**19/18 BATTLES OVER: CLLR. O'CONNOR**

There is to be a national event taking place to celebrate 100 years since the end of World War One. The event involves lighting beacons around the coastline of Great Britain, church bells ringing and pipers playing.  
FGTC has signed up to take part in the event to make it a community occasion.  
Please discuss.

The possibilities for the event were discussed and it was agreed that the Town Councillors should get actively involved in this national event.  
As it could be quite a positive event, it was resolved to take the matter to full council for a task and finish group to be set up, to take the event forwards.  
The Clerk will continue with the administrative side of the event.

**20/18 HISTORY EVENING: CLLR O'CONNOR**

Cllr. Perkins is hosting another History Evening on 9<sup>th</sup> May 2018 in the Town Hall.  
How can the Town Council help prepare and make the event even more successful than last year?

The meeting was discussed and it was agreed that the TC needs to widen the coverage. Whilst it will still be a free community event, there will be a bucket collection on the evening.  
The clerk will liaise with Cllr. Perkins and update the events committee at the next meeting, via the Clerks report.

**21/18 MAYORS RECOGNITION: CLLR O'CONNOR**

Cllr. Wyer will update the committee with regards to any progress made for the celebrations in support of her chosen charities.  
Cllr. Wyer was unable to attend the meeting due to work commitments, but the events committee had been briefly updated of the Mayors outline plans.  
The Mayor is looking to host a cinema evening in April, with the Theatr Gwaun and profits going to charity.  
More details will follow shortly.

**22/18 DATE OF THE NEXT FEW MEETINGS:**

24<sup>th</sup> April

All meetings will commence at 4pm.