



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
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Minutes of the Meeting of the Fishguard and Goodwick
Town Council **Events and Projects Committee** held on
Tuesday 23rd January 2018 at 4:00pm.
Cllr. J. Wyer, Chairman of the committee, was in the Chair.

Cath

Cath. Bannister
Town Clerk/Responsible Financial Officer

EVENTS MINUTES

1/18 APOLOGIES FOR ABSENCE: CLLR. WYER

Apologies were received from Cllr. Malone Hallet who was ill and Cllr. Pepper telephoned ahead saying that he would be late due to work commitments (arrived at 4:25pm)

Those Cllrs. present were:

Pepper, Davidson, Ryan, Wyer, Stokes and O'Connor.

2/18 DECLARATIONS OF INTEREST: CLLR. WYER

To formally record any personal, political or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
None were declared.

3/18 MINUTES OF THE PREVIOUS MEETING: CLLR. WYER

It was resolved, to accept the minutes of the meeting, held on 11.12.17, as a true and accurate record of the meeting.

4/18 CLERKS REPORT: TOWN CLERK

The Clerk will outline any progress since the last meeting:

The Town Hall is booked between 2pm and 6pm on Saturday 28th April for the Twinning Civic Reception.

The Clerk is meeting the Festival organisers on 22.1.18, with a view to assisting them in getting permission to install advertising banners for their events.

The Clerk has spoken with Malcolm Wheatley with regards to lighting the beacon in Harbour Village on 11.11.18.

This event will be added to the Agenda in February.

5/18 FUNDRAISING FOR THE DEFIBRILLATORS: CLLRS. O'CONOR & DAVIDSON.

To open this item, the Mayor introduced Lynda Duffill, POINT, who had expressed an interest in the youth at POINT, getting involved with community fundraising, specifically for the purpose of fundraising for the Defibs.

It was pointed out that there would be an entire week of fundraising activities, starting on Sat 12th Feb. The week was specifically chosen to coincide with Valentine's Day. "Heart-a-thon" week.

Cllr. O'Conor updated the committee with the following:

Feb 20th Jeera Indian restaurant booked for the fundraising buffet. (Clerk to print the tickets)

17th February Spin-a-thon, Run-a-thon for the Heart-a-thon week between 9am and 5pm at the Leisure Centre.

Bucket collection on the day and donations via Facebook.

Cllr. Davidson updated the committee with the following:

Business trail throughout the week. There would be items relating to the heart, hidden in participating businesses commencing Monday 12th February.

Participants would be encouraged to visit all the businesses throughout Fishguard and Goodwick and collect the clues. Completed forms would then be entered into a draw for a hamper of gifts donated by the participating businesses.

Lynda agreed that the POINT youth could be involved with the bucket collections and she will liaise directly with Cllrs. Wyer and Davidson with regards the other events.

There was a good discussion with regards to fundraising in general and it must be noted that fundraising for the Defibs is an ongoing event and not restricted to the week above.

Ideas are still required to carry on the fundraising for the defibrillators.

6/18 FISHGUARD FOLK FESTIVAL: CLLR. WYER

Cllr. Wyer will introduce Paula Pimm to the group. Paula is representing the Folk Festival to be held in Fishguard commencing 25th May 2018.

Can the TC assist the Folk Festival in achieving a higher number of visitors to the area? How can we work together?

The committee were pleased to welcome both Judy Whitehouse and Paula Pimm, of the Fishguard Folk Festival, to the meeting.

They were asked to outline the Festival activities and could the Town Council help them in any way?

Paula:

The Festival is being held between 25th and 28th May (bank holiday weekend).

Can the Mayor and Jemima open the event at 10:30am on Saturday 26th May and the Deputy Mayor close the event at 3:30pm on the Monday (28th) in the Town Hall.

Paula had met with the Clerk on a previous occasion with regards to banners, promoting the event. It was suggested that bunting be placed between the street lighting columns, but not across the highway at all, whilst firm planning is applied for, in order to brighten the towns up.

It was suggested that the Folk Festival set up an event of Facebook, which would allow the page to be shared and word of the festival spread further afield.

Paula mentioned that previous visitors to the festival, had said they were disappointed with the lack of open food venues open over the weekend.

It was suggested that they contact the Chamber of Trade and ask for a list of eating establishments that will be open over the bank holiday, indicating on a small map that could be given to visitors, stating what times the venues are open and what food they will be serving.

The three main festival organisers, had got together and were looking to utilise the Town Hall for a joint event (5.5.18), celebrating the Folk, the International Music and Aberjazz Festivals. This would coincide with the launch of their joint website which would hopefully lead to more organisers holding festivals in Fishguard in the future. Cllr Pepper stated that he had asked the advice of an acoustic expert with regards to music being played/sung in the town hall and it would be relatively simple to achieve better sound.

He will progress this issue with PCC.

Funding for the event, especially with regards to travel between Fishguard and Goodwick was discussed as again, this would benefit visitors and businesses.

It was suggested the festival organisers contact the clerk for a list of email addresses and telephone numbers, of funding sources locally.

The meeting was summarised of being of benefit to the Folk Festival organisers and of benefit to the Town Council by creating closer working links.

Cllr. Wyer thanked the organisers for attending.

7/18 TWINNING EVENT: CLLR. WYER

Plans need to be made to welcome our French partners from Loctudy, with a Civic Event scheduled for 28.4.17

Both Cllr. Wyer and Cllr Ryan represented the Town Council on the twinning committee.

Our French twins, will visit Fishguard between 27.4.18 and 2.5.17 with a Civic Event being laid on for the visitors on Saturday 28th.

Various ideas were discussed and the following was agreed:

The Town Hall room will be ready to take over from 2pm.

That table linen, tableware, crockery and cutlery would be hired in. Clerk to enquire with regards to cost

That a buffet would be laid on via external caterers. Clerk to get quotes from local caterers

Music from members of the Folk in the Oak group, would provide music at the event.

This year, we would ask for representatives from the Scouts, the Army Cadets and the Sea Cadets to be present on the day. Town Councillors would also be present.

Clerk to send invitations.

Civic Visitors to the afternoon, would include the three County Councillors, Reverend Christopher Brown and Chair of PCC, Mr. Paul Harries – Clerk to organise invitations.

The approximate numbers of those attending the event, could not be confirmed at this time so Cllr. Wyer will follow this up with the Twinning committee to allow firm quotes to be obtained.

The Clerk will enquire with regards to appropriate drinks licences (if needed or not).

The room layout needs consideration.

It is tradition, to exchange gifts on the day. Although ideas were discussed at the meeting, it was suggested that appropriate gifts be discussed and bought back to the February meeting.

8/18 HISTORY EVENING: CLLR WYER

Cllr. Perkins is keen to repeat the public history evening he held in 2017.

Can he be accommodated again? How can the Town Council assist?

It was agreed by the committee, that this event had proved to be very successful last year and agreed to support it again for 2018.

It was organised as a free event in 2017. This year, there would be no charge, but a bucket collection would be available when teas, coffee and cake were to be served.

Any cash collected could be given to charity.

Cllr. Davidson asked if the Beavers and the Cubs could attend again as they got a lot out of it last year. This was supported.
The Clerk will liaise with Cllr. Perkins with regards to a suitable date in April/May, preferably on a Wednesday, as this coincides with Beavers/Cubs evening.
9th May is the preferred date. TBC

9/18 MAYORS CHARITIES: CLLR. WYER

How can Cllr. Wyer further support her chosen charities before her end of office in May this year.

The Mayor has two chosen charities: The Rainbow Support Centre and Cylch Meithrin Abergwaun.
Ideas were asked for and Cllr. O'Connor suggested something that was eventually decided upon as the Rainbow Run.
This idea was discussed and the following was agreed:
To be held on Sunday 1st April (Easter bank holiday weekend).
A family run event involving rainbow coloured clothing, rainbow make up and rainbow coloured paints.
The breakwater in Goodwick could be used, along with the playground and the area outside Ocean Lab.
It would hopefully attract local children and visitors on holiday in the area.
An Easter Egg hunt was discussed.
Ideas will be progressed and brought back to the next meeting.

10/18 EVENTS CALENDAR: CLLR. WYER

Events for 2018 have already been planned for 2018 by various organisations. These need recording in one central location for review by everyone.
Please discuss how to do this.

The events calendar was discussed. The Clerk handed out suggested ideas and asked for further ideas.
Long term, it was hoped that a calendar could be posted on the TC website that could be accessed by community event organisers. The event would be approved by admin and then posted.
In the short term, Cllr. Stokes suggested a calendar that could be used via phones.
The Clerk will progress by getting quotes etc. and Cllr. Stokes will progress her short term idea.

11/18 DATE OF THE NEXT MEETING:

To be confirmed at the meeting.
Ongoing meetings:
To be held on the 4th Tuesday in the month at 4pm.
27th February, 27th March and 24th April.

There being no further business, the meeting closed at 5:40pm.