



FISHGUARD AND GOODWICK TOWN COUNCIL

The MINUTES of the full Town Council Meeting

held in the Town Hall, Fishguard on Tuesday 3rd April 2018 at 7pm

Cllr. Janet Wyer (Mayor) in the Chair.

MINUTES OF:

FULL TOWN COUNCIL

Cllr. Janet Wyer – Mayor – *J. Wyer*

Cath Bannister, Town Clerk – *C. Bannister*

The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.

The Fishguard and Goodwick Town Council will be abbreviated and referred to as TC within these minutes

PUBLIC SESSION: CLLR. WYER

Before the Town Council goes into session and prior to standing orders starting, the public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

PUBLIC PRESENT:

There were no questions from the public.

COUNTY COUNCILLORS PRESENT:

No County Councillors present on the evening.

PCC LIAISON OFFICERS PRESENT:

David Popplewell, PCC. Town Council Liaison Officer:

The Local Development Plan consultation is now under way until mid August.

David advised the Town Councillors that the PCC Delivery Agreement sets out processes, including public consultation

DANFO need to now submit a planning application to PCC for the siting of the proposed toilets on the new road.

MINUTES

33/18 APOLOGIES: CLLR. WYER

To formally record apologies for absence and to record the attendance of Town Councillors:

No apologies were received.

Those Councillors present were:

Cllrs. Wyer, Ryan, Siggins, Perkins, Pepper, Davidson, O'Connor, Price, Stokes, Mason and Thickett.

34/18 MEMBER INTERESTS: CLLR. WYER

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No interests were declared.

35/18 MINUTES OF THE PREVIOUS MEETING: CLLR. WYER

To record the previous meeting minutes held on 6.3.18, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 6.3.18 as a true and accurate record of the meeting.

36/18 MAYORS UPDATE: CLLR. WYER

Cllr. Wyer will update the Town Council with regards to the Civic Duties she has performed since November and will update the Town Councillors with regards events going forwards.

This last month once again I have attended a variety of Town and Town Council meetings . Unfortunately the civic event planned by St David's Town Council to celebrate St David's day was cancelled due to the inclement weather. I attended the prize giving evening at Ysgol Bro Gwaun with the Deputy Mayor. I was very proud to be there to hear about all the pupils achievements this past year and listen to a very inspiring and entertaining speech from the guest speaker who is an ex pupil.

Last week I had the awful job of judging the Easter bonnet competition for Cylch Meithrin - all those gorgeous hats and I could only choose three! On the same day I also decided to surprise Cathryn Clatworthy with some flowers whilst she was busy in work, to recognise all she has done for team Harding by walking every step of the coastal path.

Just a few things coming up in the next week or so - in 4th April , Theatr Gwaun is having special screening of the film Early Man special in aid of my charities - Rainbow Centre and Cylch Meithrin.

12 April PCC new toilet provision drop in consultation event in Town Chambers from 9-12am.

As you all know, tonight is the last full Town Council meeting that I will chair as Mayor of Fishguard and Goodwick .

It has been a roller coaster 11 months, and still another month to go It's been exhausting, exhilarating, frustrating , and at times stressful and there has certainly been a good mix of tears ,laughter and insomnia.

But most of all I have been so proud to be Mayor of our special towns and I thank everyone for putting their trust in me to carry out such an important role.

What has stood out for me more than anything this year, is the strength of pride and care within our communities. Not just caring about our towns, but caring about each other.

It has been humbling to meet with so many people doing so much - not just groups, projects and clubs ,but also those individuals quietly making such a huge difference . From the bottom of my heart, I thank each and everyone of you for all that you do.

I would also like to take the opportunity to thank everyone for all the support and encouragement that they have given me in carrying out my role - from both across the county and our towns - from both groups and individuals. I'd like to name you all but I won't as I certainly don't want to risk missing anyone out.

But I do need to give a particular thank you to Jordan , our Deputy Mayor, for all he has done to support me; and of course a big thank you to Cath our town clerk for doing what she does so well and putting up with me at the same time. Not always easy I know, when having to work with a mayor who truly believes Rome could have been built in a day!

Last but certainly not least, a very special thank you to my consort, my long suffering husband Nigel , who as always has been my rock and at my side whenever needed . But for most of my mayoral year we have been like ships that pass in the night as I have juggled two very different full time roles, and in between tried to squeeze time with family and friends in too!

But on a positive note, I do know he has thoroughly enjoyed the peace and quiet and I'm not sure that he is looking forward to the end of my Mayoral Year.

37/18 DEPUTY MAYORS UPDATE: CLLR. WYER

Cllr. Ryan will update the Town Council with regards to the Civic Duties that he performed since the last Town Council meeting.

The Deputy Mayor has attended meetings with the Mayor and the Town Clerk since the last meeting.

38/18 CLERKS REPORT:

Follow up actions taken by the Clerk from the last meeting.

The Clerk will update you on the following matters:

Action:	Outcome:
Cllr. Vacancies update	All three posts are now out to advert. Two are for a Notice of Casual Vacancy, where the community can call for an election and one is for nomination/s for an election. I will update the Town Councillors by email with regards as to when I can advertise the two casual vacancies. If no nominations are received for the election post, I have been advised that this will need to be advertised again, until someone stands for election.
Flag Flying policy	The flag flying policy has been written and has been accepted by the Governance committee. Can this document now be adopted by the Town Council?
Revised Grant Application form	The Application for Grant Funding form has been revised. It has been approved by the Finance Committee. Can this document now be adopted by the Town Council?

It was resolved to accept the flag policy as a true document for the Fishguard and Goodwick Town Council

It was resolved to accept the revised Grant Application form as a true document for the Fishguard and Goodwick Town Council

39/18 REPORTS: CLLR. WYER

Previously circulated by email, the minutes from the following meetings.

These minutes are for information and comments in order for them to be referred back to the relevant committees for sign off approval .

A short verbal update was made by the Chair of each committee.

Governance Meeting – Cllr. Thickitt

Finance Committee – Cllr. Mason

Events Committee – Cllr. Wyer

Planning Committee - Cllr. Ryan

Town Team (for information) – Cllr. Wyer

It was resolved to accept these reports and to refer them back to the relevant committees for approval.

All the minutes have previously been circulated and with the exception of the Town Team minutes which are not a Town Council document, they will be available on the Town Council website as soon as they have been approved and adopted.

40/18 TELEPHONE BOXES UPDATE: CLLR PEPPER

Cllr. Pepper has made progress with the TK on High Street and will update the Town Council with ideas for local improvement works.

Cllr. Pepper updated the Town Councillors, with regards to the work he has been doing with regards to improving the site of the TK adopted by the Town Council on High Street.

The TK itself, will house a defibrillator. Until that has been installed, it is an unknown quantity as to what space will be available for other ideas, so he has prepared his ideas for the area around the TK.

He has been liaising with the Greening Group and they are looking at installing one of the new benches on the grass verge.

Because of the utilities located under the verge, no planting can be carried out.

The Greening Group will donate a metal planter for planting and suggestions of either relocating the existing, or purchasing a new litter bin, are yet to be confirmed.

Cllr. Pepper has agreed to adopt this area in a bid to encourage the community in that area, to take on the care of the site.

The Town Council supported the work so far and thanked Cllr. Pepper.

41/18 TWINNING UPDATE (LOCTUDI): CLLR WYER

The Town Councillors should be involved with the Civic Reception for the guests from Loctudi. Help is required to set up the room before the start of the event.

Cllr. Wyer will outline the final preparations for the occasion.

Saturday 28th April.

The start time of the Civic Reception, has been changes to 2:30pm.

the Food serving will commence at 3pm.

The formal speeches will commence at 3:30pm

All Councillors are invited.

All Councillors are requested at assist with the setting up of the room before the start. Please contact the Clerk with names attending and those willing to assist.

42/18 BEE FRIENDLY: CLLR. WYER

In partnership with the Greening Group, is the Town Council interested in supporting the environment by encouraging bees to thrive in the area?

Cllr. Wyer read out the documentation for becoming a Bee Friendly community.

The scheme, launched by Welsh Govt. extends to all pollinators and not just bees.

The four main goals for becoming bee friendly are:

1. Food – providing pollinator friendly food sources
2. Five star accommodation – providing places for insects to live
3. Freedom from pesticides and herbicides – avoid using them
4. Fun – involving all the community

After a brief discussion, it was resolved to accept this and to become a Bee Friendly community. The Clerk will follow this up.

43/18 CHARTERHOUSE : CLLR. PRICE

Cllr. Price will update the Town Council on the plight of the veteran lifeboat, The Charterhouse and the plight of a group of dedicated people to save it, rehome it and restore it.

Cllr. Price circulated an information leaflet to everyone present at the meeting.

Stena were needing to move the stored lifeboat to another site by May 8th.

A site had been suggested at the empty Ocean Lab building in Goodwick. Cllr. Price will be meeting Barry Cook, Head of Property Services, on site next week and will report back at the next meeting.

Cllr. Price will keep the Town Council updated.

44/18 SUPPORT FOR RETAINED FIREFIGHTERS: CLLR. O'CONNOR

Cllr. O'Connor will update the Town Council with regards to the Town Council support in reinstating fire fighters as first responders for the local area. Is this something the Town Council wishes to support?

Cllr. O'Connor outlined the following facts to the Town Councillors:

Living in a rural area, response time for an ambulance is on average, 20 minutes, and can be longer, especially if it being dispatched from Haverfordwest.

Until quite recently, (date not known), the Fire Service have been able to offer a first response service and attend patients locally, from Fishguard, to offer lifesaving first aid to patients until the paramedics arrive on scene.

This service has been withdrawn and the community is now reliant upon the ambulance service to attend all calls.

It is believed the cost to the fire service in being what is called a first responder, is £10 per fire fighter attending.

Cllr. O'Connor asked for the Town Councillors to support her in an attempt to get this service back for the local communities.

There was a discussion with the main subject being the disbelief that this had been withdrawn.

It was resolved to support Cllr. O'Connor. The Clerk will send a letter of support on behalf of the Town Council.

Cllr. O'Connor to draft a letter.

45/18 SECOND HOME COUNCIL TAX LEVY: CLLR. WYER

Cllr. Wyer will update the Town Council on the new income stream bought about by the second home levy imposed by Pembrokeshire County Council

£23k has been made available by PCC to Fishguard and Goodwick Town Council, for local community projects. The money is available by grant submissions only. This is not available to community groups but the FGTC could work with community groups to fund projects.

Cllr. Wyer asked all Cllrs. to think of community based ideas, for example, tidying Marine Walk and updating the noticeboards along the route, and to email all ideas to the Clerk before the next meeting.

There was a general discussion and suggestions made.

46/18 FLAGS – WHEN TO FLY AND WHAT TO FLY: CLLR. WYER

Now we are through the winter and hopefully, the worst of the weather, the Town Council Needs to decide what flags are to be flown and when they are to be flown.

The Flag Flying Policy has been approved – at this meeting. Now the practical side of flag flying needs to be identified.

The Town Council now has 13 flagpoles to utilise, all located on the Parrog in Goodwick.

Who is responsible for deciding what flags to fly?

Who decides when the flags will fly?

Who will put the flags up?

Who will take them down?

A general discussion followed and the following was resolved.

The Clerk will draft out a procedural guide to flag flying and take it to the Governance Committee for approval.

In the short term, Cllr. Ryan will take on the responsibility for deciding which flags will be flown.

The Clerk will arrange a date when she will show Cllrs. how to hoist and remove the flags safely and invite everyone to attend.

47/18 YOUTH COUNCILLORS: CLLR. WYER

The Governance Group have prepared the documentation that will allow the TC to recruit two youth councillors.

The TC is now ready to advertise these posts.

Cllr. Wyer has been keen to recruit youth councillors. The documentation is now ready and agreed by Governance. It has been circulated to all Cllrs. for their information.

It was resolved to get the adverts out for the Youth Cllrs. before the next meeting.

48/18 CORRESPONDENCE: CLLR WYER

None received that hasn't already been sent out electronically to Cllrs.

49/18 URGENT MATTERS: CLLR WYER

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion or to the next full town meeting as an agenda item.

There being no further business to discuss, the meeting was closed at 7:55pm.