



**FISHGUARD AND GOODWICK TOWN COUNCIL**  
**The MINUTES of the full Town Council Meeting**

**held in the Town Hall, Fishguard on Tuesday 7<sup>th</sup> November 2017 at 7pm**

**Cllr. Janet Wyer (Mayor) in the Chair.**

Cllr. Janet Wyer – Mayor – *J. Wyer*

Cath Bannister, Town Clerk – *C. Bannister*

*The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.*

*The Fishguard and Goodwick Town Council will be abbreviated and referred to as TC within these minutes*

**PUBLIC SESSION: CLLR. WYER**

**PUBLIC PRESENT:**

Before the Town Council goes into public session, the Town Council is able to hear comments and suggestions by members of the public.

Items on the agenda can be discussed and items not on the agenda, can be suggested for inclusion at the next meeting.

There was no representation from members of the public.

**COUNTY COUNCILLORS PRESENT: CLLR. WYER**

Cllr. Doolin:

Is organising a meeting with Conyger with regards to the proposed marina. This is to introduce himself and it will be a private meeting.

Is also meeting with the Primary Care Trust with regards to the vacancies at Goodwick Surgery for Drs. as the situation is now very grim with regards a replacement, permanent doctor.

Is delighted with the work of Fishguard Friendly Faces.

Cllr. Pepper – Asked if there were any concerns with regards the refuse and recycling consultations as he is very opposed to a three weekly collection.

There was a short discussion with regards to this matter.

**PCC LIAISON OFFICERS PRESENT: CLLR. WYER**

Not in attendance – apologies received from Marc Owen

**PRESENTATION BY LIZZIE STONHOLD – COASTAL COMMUNITIES:**

Lizzie presented to the Town Council with regards the outstanding work she has been doing with Coastal Communities, both past and future.

She will be exhibiting in the Senedd and the National Museum for Wales, both in 2018.

She will continue her work locally.

The Town Council was delighted with the presentation and with the idea that Lizzie is taking Fishguard and Goodwick to Cardiff – and further afield and putting us and her work, on the map.

The Councillors present applauded Lizzie and congratulated her on her achievements to date. They also wished her well for the future.

*The end of the public session and the Town Council meeting commenced at 7:25pm.*



### **153/17 APOLOGIES: CLLR. WYER**

To formally record apologies and reasons for absence and to record the attendance of those Town Councillors present:

Apologies were received from

Cllrs. Morris –

Cllr. Wilkes – family bereavement,

Cllr. Thickitt – work commitment,

Cllr. Stokes – on holiday,

Cllr. Perkins – illness,

Cllr. Mason – family commitment.

Those Cllrs. present were Cllrs: Wyer, Ryan, J. Davidson, O'Connor, Malone-Hallett, Pepper and Siggins.

### **154/17 MEMBER INTERESTS: CLLR. RYAN**

To formally record any personal, political or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

Cllrs. O'Connor, Malone-Hallett and Davidson all declared a personal interest in the Fishguard Friendly Faces item as at item number 11, recognising achievements, on the agenda.

This was recorded.

### **155/17 MAYORS UPDATE: CLLR. WYER**

Cllr. Wyer read out the duties performed by the Mayor since the last full town council meeting:

I have been lucky enough this month to attend not one but two receptions at County Hall for PCC to acknowledge the amazing achievements of two groups from our towns – Greening Project and FGFF's. So very proud of them, and we have an agenda item for tonight meetings to decide on how the TC can do the same.

It was also a real privilege to be part of the Goodwick Brass Bands 30<sup>th</sup> Anniversary celebration concert in St David's Cathedral. I really wish them well for all their successes to come over the next 30 yrs.

Milford Town Council were kind enough to invite us to the Torch Theatre production of One Few Over The Cuckoos Nest – what a talented cast, it was difficult to tell whether they were actually acting or not, until the finale!

Somehow I agreed to go on stage for the finale song of one Fishguard Musical Theatre Society's performances 'Magic of The Musicals' – very sensibly not providing me with a mike during the singing! It was fun, but inspiring to see all the work that goes into such a performance, and how much talent we have. Not just those on stage, but those behind the scenes and those family and friends who make sure everyone attends rehearsals and learn their parts. But it also has to be said that this has been nourished and encouraged by Clare Mallone-Hallett. I take my hat off to her! Congratulations - it raised well over £5k

I attended the two recent public PCC events held in Fishguard Town Hall – Review of Waste and Access to services, plus the Strategic Regeneration Framework. Not very high attendance, but attracted some good discussions, and queries.

The precept Wish Trees Project was received very positively and Jordan will report on this later.

We held a very positive and productive Light Nights meeting which hopefully will result in yet another enjoyable event for our communities. On the agenda.

On a very positive note – as you know the town council is committed to ensuring we have adequate toilet provision included within the new Chimneys Link. Today Cath and I met with Richard Brown and Kate Daly (PCC) to discuss toilet provision within our towns. This will be an agenda item, together with a full report, at next month's TC. But the main proposal the community needs to consider is having new toilets provision on the Chimneys Link, and removing the toilets in West St Car Park and Parc Y Shut neither of which are fit for purpose. Due to vandalism the ones in West St Car Park are locked at night, Parc y shut are in a terrible state and can only be opened in the summer due to there being no electricity. DANFO and PCC have no intention of investing any of the vast sums of money to bring these existing toilet facilities up to scratch. But they are willing to support new facilities on the chimney link which for the first year would be at no cost to the TC. The plan is to have a public drop in event for the people of the towns to come and see for themselves what a positive asset a new state of the art, fit for the future toilet facilities would provide for the towns. The community would be able to help choose the design of the facilities. Watch this space for a full report at the next meeting.



As usual, I have attended a variety of town council meetings, meetings with the clerk, deputy, town councillors, county councillors and members of the community throughout the month.

This weekend is a busy one, Friday evening I will be attending the Sea Cadets Royal Inspection. Saturday and Sunday are given over to Remembrance Day events. Saturday at sea for most of the day courtesy of Stena, to stop on the return journey for wreaths being presented at sea in commemoration of the sinking of the St Patrick was sunk. – Fishguard in the morning, Goodwick in the afternoon and Port side afterwards. It would be good if Cllr's. participated.

### 156/17 DEPUTY MAYORS UPDATE: CLLR. RYAN

Cllr Ryan updated the council with regards his previous engagements:

Thursday 19th October, Town Team, productive meeting discussing the constitution and the future of the town team.  
 Tuesday 24th October, FFF's Civic Reception County Hall, very interesting event and a great recognition of the groups work.

Thursday 26th, PCC Public Meeting:- Town Services, Waste and Recycling, interesting meeting, hope the county council can boost turnout at future events.

### 157/17 MINUTES OF THE PREVIOUS MEETING: CLLR. WYER

To record the previous meeting minutes, held on 3.10.17, as a true and accurate record of the meeting.

It was resolved to accept the previous minutes as a true and accurate record of the meeting.

### 158/17 CLERKS REPORT:

Clerks update since the last meeting.

SWTRA and PCC Highways Christmas Light Decoration Licenses	Now in place for the 2017 Christmas period.
Flags	Installed in Goodwick but will be discussed under item 16 at this meeting
TK's	We are in a position to progress the TK project in Stop and Call. The Clerk will liaise with Cllr. Wilkes before the next meeting in order to progress this matter.
Defib. Training	7pm on Thurs. 9 <sup>th</sup> November in the Phoenix Centre
Website	Work in progress with Cllr. Stokes
Christmas Lights	Being installed at the moment. Tree scheduled to be installed in F/G 22.11.17 and decorated before the switch on event.
Town Councillor Vacancy	Application process closes tomorrow (8.11.17)
Independent Remuneration Panel	The Clerk attended the West Wales Regional Clerks meeting in Carmarthen and received an update with regards to the outcomes of the IRP. Those Cllrs. present were updated with regards to the allowances that will be available from May 2018. It was resolved that the Clerk would write to each individual Cllr. outlining the allowances available and asking if they wished to receive them when they become available in 2018.

### 159/17 REPORTS: CLLR. RYAN

Previously circulated draft minutes from the following committees to all Town Councillors:

- Finance
- Governance



Events and Projects  
Planning.

A brief summary was made by the Chair for each committee.

It was resolved to accept the above committee reports and to refer them back to the relevant committees for approval.

#### **160/17 LIBRARY FRIDAY OPENING: CLLR WYER**

The success of the Friday opening of Fishguard Library since April 2017 was discussed.

Cllr. Wyer advised the councillors that the Town Council had received a letter from PCC asking if the Town Council would support the opening of the library for a further year.

Cllrs were asked if they would support this for a further twelve months. There was a very positive short discussion.

Fishguard will be the only library in Pembs. open for six days a week, with paid staff. It was resolved to continue funding the opening of the library on a Friday and to refer the matter to the Finance Committee.

The Clerk to update the PCC

#### **161/17 SIGNAGE MEETING: CLLR DAVIDSON**

Cllr Davidson recently attended a meeting with regards visitor and general signage in both Fishguard and Goodwick.

The meeting had been organised by Fishguard and Goodwick Chamber of Trade and Tourism and was represented by Pembrokeshire Coast National Parks, Pembrokeshire County Council, Fishguard and Goodwick Town Council and other businesses.

Cllr. Davidson informed the councillors with regards to the very poor signage for both visitors and local people as well as through traffic.

There was a general discussion. One highlight mentioned was that as you come out of Goodwick train station, there isn't a single signpost, indicating where the coast path is, where the ferry terminal is, where the tapestry is, where the lighthouse is etc. There was a discussion about you are here boards with extra information and better images for identification.

Funding could be available from Visit Wales to assist with the costs.

After a lengthy discussion, it was resolved that Cllr. Davidson will report back to the members that attended the initial meeting, with a view to FGTC and the PCC, spearheading this important issue.

Cllr. Davidson will update the Town Council after their second meeting.

#### **162/17 CRUISE SHIPS FEEDBACK: CLLR DAVIDSON**

Apologies had been received from both Cllrs. Wilkes and Perkins, so Cllr. Davidson read out the report for the cruise ships, as prepared by Cllr. Perkins.

Fishguard Town Council. 2017 Cruise Ship Report.

The summer of 2017 saw 26 cruise ships arrive at Fishguard Harbour. The total would have been larger had not bad weather prevented some attendance.

Under the guidance of Alex Harding, Councillor Jana Davidson and Stena the programme to meet and greet all ships went very smoothly. The Mayor, Councillor Janet Wyer or deputy Mayor Councillor Jordan Ryan were on hand to greet the passengers on every ship together with Jemima (acted by Kay Roach), the volunteers from Fishguard friendly faces, and, when required, the German speaking ambassadors.



As a result visits by both large and smaller cruise ships were successfully welcomed and an estimate of 5000 cruise ship visitors came to Fishguard in 2017.

The visitors to the town saw the Tapestry gallery, St Mary`s church and local shops. Many visitors took coach tours to tourist attractions throughout the county. This activity required coach companies, tour guides (local members of Pembrokeshire Tourist guides Association) , dockside representatives, and ground handlers for the ships. A wide range of locations were visited including St David`s Cathedral, Tenby, Pembrokeshire`s castles and houses , coastal walking and Pembrokeshire Islands. Substantial support was given by Stena, Fishguard Chamber of Trade, and Town Council with the participation of the Mayor, deputy Mayor and Councillors. On a number of occasions the Chairman of Pembrokeshire County Council , Councillor Paul Harries was present together with local Assembly member Paul Davies. Entertainment for the passengers was given by various local school choirs , local choral societies and harpists. The feedback received has been very favourable with passengers enjoying the warm welcome provided under the banner of Fishguard Bay Welcome. This report expresses a message of thanks on behalf of the Town Council to all involved for the 2017 programme. We hope the 2018 programme will be at least the same as this year and may be an increase in visiting cruise ships. At this stage it is too early to give a specific number.

Further funding to keep and improve the welcome arrangements is being applied for, including options under the 2018 Year of the Sea. Fishguard Bay welcome is looking for further volunteers to come and help with the welcome arrangements. Names can be passed via the Town Clerk to Fishguard Bay Welcome or contact direct at : [alex@fishguardbaywelcome.org](mailto:alex@fishguardbaywelcome.org).

**Report by Councillor Edward Perkins , Wales and Pembrokeshire Green Badge Guide.**

It was resolved to accept the above report.

### **163/17 RECOGNISING ACHIEVEMENTS: CLLR WYER**

The success of the Greening Group and the Fishguard Friendly Faces was discussed.

Cllr. Wyer stated that she wished to get the greening flag up on the pole as soon as possible.

It was resolved that a joint reception for the Greeners and the Fishguard Friendly Faces, would be held in the Phoenix Centre after the flag had been hoisted and was flying.

The Clerk will make the arrangements and report back in her report in December.

### **164/17 FUNDRAISING EVENTS FOR THE DEFIBRILLATORS: CLLR WYER**

Town Councillors had previously been asked to suggest ideas for fundraising activities to help with the purchase of two more defibrillators for the community.

It was resolved that the suggestions made to date, be referred to the Events and Projects Committee, for a programme to be rolled out for 2018.

### **165/17 NIGHT LIGHT UPDATE: CLLR WYER**

Cllr. Wyer updated the Town Council with regards to the events for the Christmas Lights switch on events in both Fishguard and Goodwick.

Cllrs. were asked for their assistance on the evening to hand out glow sticks and to help switch the various lights on.

It was resolved that the Clerk would follow this up.

### **166/17 TWINNING UPDATE: CLLR WYER**

The Loctudi Twinning Committee, have asked if a second Town Councillor would be interested in sitting on their committee, for a minimum period of at least two years.

It was resolved that the Clerk would contact all Town Councillors in an attempt to get a second representative.

### **167/17 TOWN TEAM UPDATE: CLLR WYER**

Cllr. Wyer reported back that the Town Team has an updated draft constitution which



they hope will be agreed at the next Town Team meeting in December.  
It was resolved that Cllrs. Wyer, Davidson and Wilkes would continue to be the Town Council representatives on that group.

### **168/17 THE PRECEPT: CLLR WYER**

The Wishing Trees, had been located in nine different locations.  
In total, there were 160 responses.

Cllr. Ryan read through the results of the consultation:

Lota Project – 21  
More activities for children - 10  
Theatre Gwaun - 8  
Trampoline for leisure centre – 7  
Help those in need - 3  
Dog friendly areas/park - 3  
Better shops - 3  
Free car parking and more car parking - 3  
Make ocean lab a tourist hub - 2  
Slide into pool - 2  
Team to clean litter/weeds - 2  
Indoor play area - 2  
More activities for teenagers - 2  
Beach party - 2  
Put community fridge in town hall - 2  
Cafe for leisure centre - 2  
More classes for children leisure cen - 2  
Keep Street Lights on Longer - 2  
Brighten up town with murals/banners - 2  
Scheme to brighten up shop fronts - 2  
Town party – 2  
Create community garden for Morfa Las - 1  
More bus services - 1  
Petting zoo - 1  
An improved leisure centre - 1  
Leisure centre dance studio - 1  
More classes for adults leisure centre - 1  
Better roads - 1  
Bigger supermarket with more parking - 1  
More fun houses - 1  
More public swimming - 1  
More toys for playtime - 1  
More toys in pool - 1  
Free parking for glannu Gwaun parents in morning/afternoon - one  
Improve book selection at library - 1  
More children's books at library - 1  
Improve sea trust aquarium - 1  
Better pavements - 1  
Put TBG in the farmers arms - 1  
Country club - 1  
Get everyone involved in activities - 1  
Boat trip form harbour - 1  
Special tree to remember cancer sufferers - 1

**Invalid responses: -**

Blank - 2  
Illegible - 4  
Outside of powers of the town council, county council etc.... - 44

### **169/17 FLAGPOLES IN THE DISTRICT: CLLR WYER**

The new flagpoles have been installed in Goodwick.  
Footings for 10 poles had been made, but, one flagpole had been snapped whilst in storage. As the poles were purchased in 2014 and left in storage, they were now out of warranty.

The Town Councillors were asked if the pole should be replaced or the footings made good and nine left in situ.

It was resolved to leave the nine in situ and to have the footings for the 10<sup>th</sup>, made



good.

The flags had been purchased, ready for flying, but it was advised that they are not hoisted until the spring, due to the damage caused to the flags by the wind, the rain and the salt from the sea.

**170/17 CORRESPONDENCE: CLLR WYER**

The Clerk read out letters received from:

Pembrokeshire Scout Association

Boundary Commission for Wales (previously circulated by email)

PCC reference a new traffic order on Clement Road, Goodwick

**171/17 PLANNING COMMITTEE: CLLR. WYER**

Planning applications sent to the Town Council for consultation, have a 21 day limit set on them. The planning committee have struggled on occasions, by being unable to be quorate, to meet the 21 day deadline.

Would it be better to disband the planning committee and to revert back to full council for planning applications to be heard? Please discuss.

This matter was discussed and it was resolved to persevere with the planning committee which was agreed, would meet on the Thursday after a full town council meeting at 5:30pm, following the finance committee meetings.

**172/17 GOVERNANCE GROUP: CLLR WYER**

The frequency of the Governance Committee meetings was discussed.

It was resolved that the Governance Group would meet bi-monthly from here-on-in, due to the workload placed upon the Clerk in preparing the policy documents for scrutiny.

**173/17 URGENT MATTERS: CLLR RYAN**

*Please note that anything heard under urgent matters and not on the agenda, cannot be resolved. It should be directed to the next relevant committee or to the next full Council meeting if appropriate.*

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised at the start of the meeting.

**There being no further business to discuss, the meeting was closed at 8:50pm**