



FISHGUARD AND GOODWICK TOWN COUNCIL

The **MINUTES** of the full Town Council Meeting
held in the Town Hall, Fishguard on Tuesday 13th June 2017 at 7pm

Cllr. JANET WYER (Mayor) in the Chair.

Cllr. Janet Wyer - Mayor – *J. Wyer*

Cath Bannister, Town Clerk – *C. Bannister*

The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.

The Fishguard and Goodwick Town Council will be abbreviated and referred to as TC within these minutes

PUBLIC SESSION: CLLR. WYER

At the beginning of each meeting, before Councillors take up standing orders, members of the public are invited to attend and to comment with regards to items on the agenda.

Items suggested that are not on the agenda, will be considered as agenda items for the next meeting.

Before the meeting started, the Clerk advised members of the public that if they give their personal email addresses to the Clerk, she has a separate list of addresses and she emails the agendas out to everyone who's details are recorded.
Anyone can request to be added to this mailing list.

Julia Moffett opened the public session, by stating that she was here to discuss Festivals held in Fishguard.

The Clerk advised those present, that although Festivals were not on the agenda, they would be discussed under Agenda item number 9, where the Mayor will be updating the Town Councillors with regards co-ordinating events.

Paul Stonhold stated that there had been no agenda on the website and therefore, the public had no idea about this.

Mr. Stonhold also stated that he had asked for festivals to be put on the agenda whilst he was serving as a town councillor. Cllr. Wyer responded by saying that it was an excellent subject but the best way to start discussions, would be to find the suitable committee for it. This was being dealt with under agenda item 9 on tonight's meeting.

The Clerk apologised for failing to get the agenda on the website in time for the meeting.

No-one from the public area, took up the option to stay for the agenda item to be heard later in the meeting and the public departed.

COUNTY COUNCILLOR PAT DAVIES:

Cllr. Pat Davies, PCC, reminded the councillors with regards to the fundraising event to raise money for the Towns Defibrillators and told them they would all be made very welcome.

The event is being hosted by Singing for Fun and Goodwick Junior Brass Band on Friday 16th June at the Phoenix Centre.



The TC has agreed to fund the purchase of the first one.

Cllr. Davies also suggested that there could be signs around the towns, identifying where defibrillators are located, when they are in situ.

Cllr. Davies advised the councillors that the PCC Head of Public Protection, Marc Elliott, was rolling out a scheme that deals directly with dog fouling.

The TC agreed to this being a good idea. Cllr. Davies said that she would as Mr Elliot to make contact with the Clerk initially.

PCC LINK OFFICER MARC OWEN:

Marc updated the TC with regards to the meeting scheduled for July with Dr. Stephen Jones with regards to the continuation of the Link Officer Project. Cllr. Wyer confirmed that herself and the Clerk would both be attending.

101/17CO-OPTION OF NEW TOWN COUNCILLORS: TOWN CLERK

The following Councillors took the Declaration to Office and were duly co-opted onto the Town Council.

Cllr. Jana Davidson – Fishguard North East

Cllr. David Pepper – Fishguard North West

Cllr. Dani O'Connor – Goodwick

Cllr. Ben Davidson – Fishguard North West

102/17APOLOGIES: CLLR. WYER

To formally record apologies for absence and to record the attendance of Town Councillors:

Apologies were received from Cllr. Thickitt, Cllr. Mason. Cllr. Morris did not send his apologies but advised the Town Council that he was boycotting the meeting in protest over the flagpoles not being displayed on the Town Hall.

Those Councillors present were:

Cllrs. Wyer, Wilkes, Ryan, Perkins, B Davidson, J Davidson, Pepper and O'Connor.

103/17 MAYORS UPDATE: CLLR. WYER

Cllr. Wyer updated the Town Council with regards to the Civic Duties she has performed since her Mayor Making Ceremony at the Annual Meeting in May:

Weekly meetings with Clerk

Weekly meetings with Clerk and Deputy Mayor

Welcomed 4 cruise ships

18 May - attended FG Holy name school for their ' fit and healthy week '

19 May - attended Tenby Civic Ceremony

20 May - Exhibition in Sat Mary's - women of Fishguard and Goodwick

22 May - attended the open Day at Llain Las as part of the pre planning stage consultation for the proposed new build. Cllr Dennis and Wilkes also attended.

23 May - school governors meeting FG Holy Name

24 May - New Councillors training

27 May - opened Fishguard Folk Festival , DMAyor also attended

31 May - attended Haverfordwest Mayoral Ceremony

1 June - Finance Committee

6 June - met with Clerk and Rev Chris Brown Re Civic ceremony

9 June - attended Goodwick scouts group garden party and AGM

11 June - Haverfordwest Civic ceremony

12 June - meeting with Cath and FG Bay hotel re civic ceremony



104/17 DEPUTY MAYORS UPDATE: CLLR. RYAN

Cllr. Ryan updated the Town Council with regards to the Civic Duties that he has carried out since the Annual Meeting in May:

Pembroke Civic Ceremony – 13th May

Fishguard Folk Festival – 27th May

Fishguard Friendly Faces Cruise Ships – 31ST May

105/17 MEMBER INTERESTS: CLLR. WYER

To formally record any personal, political or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No Town Councillor recorded any personal, political or pecuniary interest in any of the agenda items listed.

106/17 MINUTES OF THE PREVIOUS MEETING: CLLR. WYER

To record the previous meeting minutes, held on 5.9.17, as a true and accurate record of the meeting.

It was resolved to record the minutes of the previous meeting held on 9.5.17, as a true and accurate record of the meeting.

107/17 CLERKS REPORT:

Follow up actions taken by the Clerk from the last meeting.

Town Council Meeting Format	The Clerk will update the Town Council with regards to the new format that the Town Council is wanting to adopt with regards to the format of the full town council and committee meetings. This will need Town Council approval.
Town Councillor Vacancies	The Town Clerk will update the Town Council with the current Town Councillor vacancies.
Flagpoles Update	It is now proposed that all 10 flagpoles are installed in Goodwick.
Arts Society Sculpture	It is proposed that the sculpture will be sited at the start of Marine Walk, below St. Theresa's.
Thank you updates	Thank you letters received from: Lizzie Stonhold and Fishguard Arts Society. Both for funding awarded to them.
New Cllr. Training	Please advise the Clerk if you would like to attend either the New Councillor training or the Code of Conduct training.



108/17 REPORTS: CLLR. WYER

It was resolved to accept the Finance Committee report, circulated on 8.6.17 by email.

No comments were made.

109/17 PROJECT/EVENTS COMMITTEE: CLLR. WYER

Cllr. Wyer updated the Town Council with regard to the proposal for a Projects/Events Committee.

As the Town Council is now looking to manage most of its business under the separate committees, Cllr. Wyer suggested that not all items fit into existing committees and that some committees could end up as cumbersome as the full town council meetings used to be.

The Fishguard and Goodwick areas are host to many successful larger events, existing ones being the International Music Festival, the Folk Festival, Aberjazz and the Autumn Festival to name a few.

Cllr. Wyer explained that its sometimes very difficult to know what event is being hosted by whom and when – sometimes we don't know an event has happened until its been held.

Cllr. Wyer suggested that to get a committee of Town Councillors and key players involved initially, a diary of events could be co-ordinated by the committee. This would perhaps offer a variety of dates for smaller events to tag onto. For example, craft fayres could be coordinated to fit in with Festival weekends and cruise ship visits.

Food Fayres could be introduced to compliment visitors to the area during national events like Iron Man and so forth.

There was an upbeat discussion with regards to the possibilities and ideas were thrown around.

Cllr. Wyer asked for volunteers for the committee and the following Cllrs. put their names forwards.

Cllrs. J Davidson, Cllr. O'Connor, Cllr. Pepper, Cllr. Wyer and Cllr. Ryan,

The Clerk will progress the first meeting of this committee.

110/17 YOUTH COUNCILLORS: CLLR. WYER

The Town Council can co-opt two youth onto the Town Council.

Cllr. Wyer asked the Town Councillors if they thought it was a good idea to involve the youth on the Town Council, or should the Town Council be developing a separate youth council.

There was a general discussion about the positives of this.

It was resolved that onto the Town Council would look to co-opt two youth members, aged between 16 and 24.

The Clerk will progress by writing to the schools and youth organisations.



111/17 PAYMENT OF ACCOUNTS: CLLR. WYER

This is part of the Finance Committees remit and will not appear on the agenda in the future. The Town Council in the meantime, needs to agree the payment of the following invoices:

Pembrokeshire County Council - £500 for rent of office space

One Voice Wales - £200 for the recent New Councillor Training

Society of Local Council Clerks (SLCC) - £360.00 for Town Clerk ongoing training.

It was resolved to pay the above outstanding accounts.

118/17 URGENT MATTERS: CLLR WYER

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Cllr. Perkins reminded the Town Councillors about the meeting at the Fishguard Bay Hotel on Monday 19th June at 7pm with regards to the BREXIT negotiations.

There being no further business to discuss, the meeting was closed at 8:10pm.