



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

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The **MINUTES** of the full Town Council Meeting

held in the Town Hall, Fishguard on Tuesday 6th November 2018 at 7pm

Cllr. Jordan Ryan was in the Chair.

Cllr. Jordan Ryan – *J. Ryan*

Cath Bannister, Town Clerk – *C. Bannister*

The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.

The Fishguard and Goodwick Town Council will be abbreviated and referred to as FGTC within these minutes

MINUTES

PUBLIC SESSION: CLLR. RYAN

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

PUBLIC PRESENT:

There were no members of the public present.

COUNTY COUNCILLORS PRESENT:

There were County Councillors were present at the meeting.

Cllr. Pepper updated the Town Council with regards to progress on the sewerage pipes, the tree cutting programme on Marine walk and the service water pipe on the Slade.

PCC LIAISON OFFICERS PRESENT:

David Popplewell mentioned that he would like to remind the TC with regards to their responsibilities with regards to pre-planning applications, such as at Agenda reference xx He advised the TC that they are in a privileged position as the CC does not get to comment on pre-planning applications.

STANDING ORDERS ADOPTED

131/18 APOLOGIES: CLLR. RYAN

To formally record apologies for absence and to record the attendance of Town Councillors:

Apologies were received from Cllrs. Malone Hallet – work commitment,

Those Cllrs. present were:

Cllrs. Mason, Perkins, Price, Stokes, Pepper, McCarney, Evans, Davidson, Thickitt and Ryan.

132/18 MEMBER INTERESTS: CLLR. RYAN

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

Cllr. Pepper expressed a personal interest in Agenda item 10 – letter to Fishguard Sports AFC, because he is a member of the club.

133/18 MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN

To record the previous meeting minutes held on 4.9.18, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 4.9.18 as a true and accurate record of the meeting.

134/18 CLERKS REPORT: TOWN CLERK

Follow up actions taken by the Clerk from the last meeting.

The Clerk will update you on the following matters:

<p>Battles Over</p> <p>Are you aware of any community get together's over Christmas in order to aid loneliness over Christmas and New Year?</p>	<p>Update Assistance Required for: Putting the staging together at 4pm Marshalls Bucket Collectors Car Park Warden – short term Wardens - crossing the road Line Marshalls Clearing the site after the event</p> <p>Please contact the following to update their diary: Communitychristmas.org.uk</p>
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135/18 REPORTS: CLLR. RYAN

Previously circulated by email, the minutes from the following meetings. These minutes are for information and comments in order for them to be referred back to the relevant committees for approval:

A short verbal update was given by the Chair, of the following committees that had met.

Finance Committee – Cllr. Mason

Planning Committee – Cllr. Ryan

Events Committee – Cllr. Davidson

Town Team Update – Cllr. Ryan

There were no questions with regards to the previously circulated committee minutes.

They were referred back to the relevant committees for approval when they next meet.

136/18. TOWN COUNCILLOR UPDATE SESSION: ALL

This new agenda item will be on the agenda at each full Town Council meeting and will provide Councillors the opportunity to update the Town Council on projects/events that they are working on as well as about community events occurring in their local area.

Cllr. Evans advised the TC that he had been liaising with CC Pepper regarding Marine Walk.

137/18 ADDITIONAL COMMUNITY GOVERNOR YSGOL GLANNAU GWAUN: CLLR RYAN

The PCC has requested that the Town Council provide an additional community governor to Ysgol Glannau Gwaun. There have been no volunteers from the Town Council so the PCC have asked that the Town Council nominate Mr. Tim Owens, retired deputy Head from YGG to fill the post.

Please discuss.

It was resolved that the TC supports the application of Tim Owen as additional governor at Ysgol Glannau Gwaun.

The Clerk will update PCC

138/18 ADDITIONAL REPRESENTATIVE FOR THE TOWN TEAM: CLLR. RYAN

The Town Council needs to have three representatives on the Town Team. There are currently two, Cllrs. Stokes and Ryan.

Is there a third Cllr. willing to take up this position?

Please discuss.

It was resolved that Cllr. McCarney, be the third TC representative on the Town Team

139/18 TOWN AND COMMUNITY COUNCILS CHARTER

As at minute reference 126/18 at the October meeting, the Town Council discussed the T&CC Charter.

The Chair of the FGTC has requested that the Town Council accept this Charter, agree to its content and adopt it.

Please discuss.

It was resolved to accept the Charter.

140/18 LETTER OF SUPPORT FOR FISHGUARD SPORTS: CLLR. RYAN

The Fishguard Sports are applying for a grant, for a Clubhouse and Stand.

They have asked that the Town Council to write a letter of support.

Please discuss.

It was resolved that the Clerk would write a letter of support on behalf of the TC and pass it through to Fishguard Sports AFC

141/18 PRE PLANNING APPLICATION: CLLR. RYAN

A pre-planning application (details circulated by email on 31.10.18) has been received from Barton Wilmore Planners based in Cardiff.

They have asked the Town Council to make comment with regard to a pre-planning application for the following:

Proposed demolition of existing derelict structure and erection of 18no. bungalows at the site of the old school on Brodog Lane in Fishguard.

Comments should be returned by 30.11.18.

The application was looked upon as favourable.

There was a question with regards to allocated parking and traffic flow.

There were concerns that there were no plans for 1 bedroom properties.

It was proposed that the Clerk write a letter of response outlining the above concerns and invite the architects to a Town Council meeting.

142/18 CHIEF SCOUT AWARD PRESENTATION EVENING: CLLR. RYAN

The Mayor is unable to attend this special event and Cllr. Davidson is already attending, but as a Scout Leader. Is any Town Councillor willing to attend the event and represent the Town Council.

The Pavilion, Withybush Showground on Friday 23rd November at 6:30pm for a 7pm start. Please discuss.

Unfortunately, there were no volunteers mainly due to the start time of the event.

The Clerk will contact the Scout Association and send apologies.

143/18 SUPPORTING PCC BY PAYING FOR THE LIBRARY TO CONTINUE TO OPEN ON A FRIDAY: CLLR. RYAN

PCC have contacted the TC to ask if they would consider to consider supporting the Friday opening of the library for another year, April 2019 to March 2020.

One local council has just entered into a 5 year agreement to do this with their local library.

Is this something that the TC might consider?

Please discuss.

There was a general discussion and it was resolved to initially support the library for a further 12 months from 1.4.19.

Before the Town Council agrees to a 5 year agreement, the Clerk will contact PCC by letter to see what the costs would be.

This will be reviewed again at Decembers meeting.

144/18 TOWN COUNCIL COMMITTEES: CLLR. RYAN

There are four sub-committees under the arm of the Town Council.

Are there volunteers to sit on the following committees:

Finance

Chair, Cllr. Mason, Vice Chair, Cllr. Ryan. Members, Cllrs. Davidson, Stokes and Thickett.

No volunteers required but

Governance:

Chair, Cllr. Thickett, Vice Chair, Cllr. Ryan. Members, Cllrs. Lawton and O'Connor

Events:

Chair, Cllr. O'Connor, Vice Chair, Cllr. Davidson. Members, Cllrs., Pepper, Stokes and Ryan.

Planning:

Chair, Cllr. Ryan, Vice Chair, Cllr. Perkins. Members Cllrs., Price, McCarney, Lawton and Siggins

There are generally a lot of apologies for these evening committee meetings and some meetings are not quorate, therefore having to be postponed.

Are the Town Councillors happy to keep the meeting times as they are currently?

Planning - fourth Monday of the month at 6:30pm

Finance – fourth Monday of the month at 7pm
Events – fourth Tuesday of the month at 7pm
Governance – every three months on the fourth Tuesday of the month at 6pm
Please discuss

It was resolved that the meetings will be kept at their scheduled times and the following Cllr. volunteered.

Cllr. McCarney will sit on the Finance committee and the Governance Committee

Cllr. Evans will sit on the Events committee

Cllr. Stokes will sit on the Planning committee

145/18 CORRESPONDENCE: CLLR RYAN

None received that hasn't previously been circulated.

A letter from Tom Latter was received after the agenda had been sent out, requesting support by letter, for a bid towards the Community Fridge.

It was resolved that the Clerk will draft a letter supporting this project.

146/18 URGENT MATTERS: CLLR RYAN

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Town Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items, but, they can be discussed and deferred to the relevant committee for further discussion or taken to the next full town council meeting as an agenda item.

There being no further business to discuss, the meeting was closed at 7:55pm