



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
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The **MINUTES** of the full Town Council Meeting
held in the Town Hall, Fishguard on Tuesday 2nd October 2018 at 7pm

Cllr. Paul Mason was in the Chair.

Cllr. Paul Mason – *P. Mason*

Cath Bannister, Town Clerk – *C. Bannister*

*The Pembrokeshire County Council will be abbreviated and referred to as PCC within these minutes.
The Fishguard and Goodwick Town Council will be abbreviated and referred to as FGTC within these minutes*

Due to apologies received from the Mayor/Chair of the Fishguard Town Council sending in apologies for the meeting and for the fact that there is no Vice Chair, the Clerk asked for nominations from those present, to Chair the Town Council meeting.

It was resolved that Cllr. Paul Mason Chair the meeting for the evening.

Prior to the meeting starting, Cllr. Mason welcomed Alex Haring and (Cllr.) Jana Davidson, both of Fishguard Friendly Faces – Fishguard Bay Welcome, to the meeting.

They made a joint presentation with regards to the recent successes and the future aspirations for the Cruise Ships Welcomes for 2018 and 2019.

There were a total of 26 ships and it is expected that there will probably be the same number in 2019.

There are 29 FFF's volunteers with a core of 8-10 that turn out every time.

The visitors are given a FFF's bag when they come on shore and when they go up into town, they become identifiable, through the bags. This has allowed the organisers to get a better idea of who is actually visiting our towns.

There will be a Tag Your Bag event where cruise ship passengers are requested to photograph their bag back in their own country.

There was a request for Fishguard to advertise the Sunday cruise ships in order that the shops would open for the duration of their visit.

The Clerk agreed to advertise these dates via the TC website and social media pages.

Cllr. Mason thanked Alex and Jana for the presentation.

PUBLIC SESSION: CLLR. MASON

The public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

PUBLIC PRESENT:

There were no members of the public present.

COUNTY COUNCILLORS PRESENT:

There were County Councillors were present at the meeting.

PCC LIAISON OFFICERS PRESENT:

There were no link officers present at the meeting

STANDING ORDERS ADOPTED

120/18 DECLARATION TO OFFICE FOR NEW COUNCILLORS: THE CLERK

The following new Councillors made their Declaration to Office in the presence of the Town Clerk:

Cllr. Sharon McCarney - Goodwick

Cllr. Rain Malone Hallet – Fishguard North East

Cllr. Richard Evans – Fishguard North East

The Clerk then handed them their information/welcome packs

Cllr. Mason welcomed them to the Fishguard and Goodwick Town Council and wished them good fortune in their new roles as Councillors.

121/18 APOLOGIES: CLLR. MASON

To formally record apologies for absence and to record the attendance of Town Councillors:

Apologies were received from Cllrs. Thickett – work commitment, Cllr. Ryan – illness and Cllr. Lawton - illness

Those Councillors present were:

Cllrs. Mason, Perkins, Price, Stokes, Pepper, McCarney, Malone Hallett, Evans, O'Connor and Davidson.

122/18 MEMBER INTERESTS: CLLR. MASON

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

No interests were declared.

123/18 MINUTES OF THE PREVIOUS MEETING: CLLR. MASON

To record the previous meeting minutes held on 4.9.18, as a true and accurate record of the meeting.

It was resolved to accept the minutes of the meeting held on 4.9.18 as a true and

accurate record of the meeting.

124/18 CLERKS REPORT:

Follow up actions taken by the Clerk from the last meeting.

The Clerk will update you on the following matters:

Civic Policy – to be adopted	It was resolved to accept the Civic Policy
Christmas Lights arrangements and switch on dates	Proposal to make slight changes to the switch on dates – to be confirmed.
Bunting for the Towns for 2019	That more bunting is purchased and that Cllrs. get involved in putting the bunting up
Flags for 2019 – when and which ones?	That Cllrs. advise the Clerk what flags they would like to see flying in 2019
Location of the new feeding/drinks station for the Tour of Pembrokeshire in May 2018. Is there a preferred location?	Will be covered in Cllr. O’Connors update
Committees: We need members to sit on either/both the Planning and Governance Committee Volunteers	The Clerk asked Cllrs. to contact her in order to express their interest in sitting on any one of the committees.
Update with regards to the PCC proposals to relocate the TIC/Customer Services	No confirmed update as at 2.10.18
Training Sessions: Advanced Finance Information Management incl. GDPR	For information. All Cllrs. are encouraged to attend training sessions.

125/18 REPORTS: CLLR. MASON

Previously circulated by email, the minutes from the following meetings. These minutes are for information and comments in order for them to be referred back to the relevant committees for approval:

A short verbal update was given by the Chair/Vice Chair, of the following committees that had met.

Finance Committee – Cllr. Mason
Planning Committee – Cllr. Perkins
Events – Cllr. O’Connor
Governance – The Clerk

There were no questions with regards to the previously circulated committee minutes. They were then referred back to the relevant committees for approval when they next meet.

126/18 TOWN AND COMMUNITY CHARTER: CLLR. MASON

With reference to an email circulated by the Clerk

The Pembrokeshire County Council has been working with local representatives of One Voice Wales to produce a Charter between Pembrokeshire’s Town and Community Councils and the PCC.

Would you like to invite a representative to attend the November meeting to discuss the charter?
Are there any comments? Please discuss.

There was a brief discussion and the comments, all being positive. It was agreed that the Charter now gives Town and Community Councils a voice within the County Council.
It was resolved that no presentation by PCC would be required as it was an easy to follow document with nothing to dispute.

127/18 LINK OFFICER SCHEME: CLLR. MASON

The Pembrokeshire County Council is requesting feedback following the initial pilot phase.
Can the evaluation form be discussed and completed, in order to return to PCC?
Please discuss.

It was resolved to support the continued use of the Link Officer Scheme.
The Clerk will send the feedback form that was completed on the night, to PCC.

128/18 RE-DISCOVERING ANCIENT CONNECTIONS: CLLR. MASON

The Pembrokeshire County Council have asked Fishguard and Goodwick Town Council, to pledge £5k, over a three year period, to the Rediscovering Ancient Connections Project (documents circulated separately by email).

This matter was discussed in principal at July's finance committee.
It was resolved to refer the matter to the full town council meeting in September for a more informed decision to be made. Unfortunately, it wasn't heard in September. Can the Town Council please discuss?

There was a general discussion with regards to the project. It was a very positive discussion.
It was resolved to support the Re-Discovering Ancient Connections Project to the total value of £5k over a three year period.
The Clerk will update PCC.

129/18 CORRESPONDENCE: CLLR RYAN

- Thank you letter from Jackie Maddocks representing Trefin Fun Dogs Day for the Mayors attendance.
- Thank you letter from St. Mary's Church for the grant allocation of £500

The above were read out by Cllr. Mason and noted.

130/18 URGENT MATTERS: CLLR WYER

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.
The Chair and the Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion or to the next full town

There being no further business to discuss, the meeting was closed at 8:00pm