



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.uk

Dear Council Member,

You are hereby summoned to attend the Governance Committee Meeting of the Fishguard and Goodwick Town Council, at **8:00pm on Tuesday 3rd July 2018**, at Fishguard Town Hall.

Cath

Cath. Bannister
Town Clerk/Responsible Financial Officer

GOVERNANCE AGENDA:

- 1.0 ELECTION OF CHAIRMAN FOR THE COMMITTEE: THE CLERK**
- 2.0 ELECTION OF VICE CHAIRMAN FOR THE COMMITTEE: THE NEWLY ELECTED CHAIR**
- 3.0 APOLOGIES FOR ABSENCE: NEW CHAIR**
To record apologies for absence and to record the names of those Councillors present.
- 4.0 MINUTES OF THE PREVIOUS MEETING: NEW CHAIR**
To agree the previous minutes, dated, as a true and accurate record of the meeting.
- 5.0 DECLARATION OF INTERESTS: NEW CHAIR**
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
- 6.0 CLERKS REPORT**

Updates reference policies and procedures – on the day
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- 7.0 REVIEW OF POLICIES AND NEW POLICIES: NEW CHAIR**
Standing orders
Media policy
General Data Protection Policy

8.0 WHAT PROPOSALS ARE NEXT? NEW CHAIR

How is the Governance Committee to progress?

9.0 DATES AND TIMES OF FUTURE MEETINGS: NEW CHAIR

To set regular times, days and dates of future meetings.

The meetings of the Governance committee will be each quarter, on the 4th Tuesday of that month. All meetings will start at 6pm.

25th September 2018

25th December 2018

26th March 2019

10.0 URGENT MATTERS: NEW CHAIR

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion or to the next full town meeting as an agenda item.