



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
email: clerk@fishguardgoodwick-tc.gov.uk

Dear Council Member,

You are hereby summoned to attend the Governance Committee Meeting of the Fishguard and Goodwick Town Council, at **6:30pm on Tuesday 27th November 2018**, at Fishguard Town Hall.
Cllr. Jordan Ryan (Vice Chair) will be in the chair.

Cath

Cath. Bannister
Town Clerk/Responsible Financial Officer

GOVERNANCE AGENDA:

1..0 APOLOGIES FOR ABSENCE: CLLR. RYAN

To record apologies for absence and to record the names of those Councillors present.

2.0 MINUTES OF THE PREVIOUS MEETING: CLLR. RYAN

To agree the previous minutes, dated 2.10.18, as a true and accurate record of the meeting.

3.0 DECLARATION OF INTERESTS: CLLR. RYAN

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

4.0 CLERKS REPORT

Internal Procedures:

This is work in progress and is nearing completion.

It is proposed that the completed procedures, will be taken to the next meeting.

5.0 TOWN COUNCIL FACEBOOK PAGE: CLLR. RYAN

The Town Councils Facebook page. Who should have access rights to the page and be able to update and amend it?

Please discuss.

6.0 LEAVING THE COUNCIL: CLLR. RYAN

The procedure for resigning from the Town Council as a Town Councillor is clear.

Can this procedure be put into writing and made clearer?

Please discuss

7.0 REVIEW OF POLICIES AND NEW POLICIES TO BE WRITTEN: CLLR. RYAN
Please discuss.

8.0 DATES AND TIMES OF FUTURE MEETINGS: CLLR. RYAN

To set regular times, days and dates of future meetings.

The meetings of the Governance committee will be each quarter, on the 4th Tuesday of that month.

All meetings will start at 6:30pm.

26th March 2019

9.0 URGENT MATTERS: CLLR. RYAN

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be aware that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion or to the next full town meeting as an agenda item.