



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
Tel: 01348 874406  
email: [clerk@fishguardgoodwick-tc.gov.wales](mailto:clerk@fishguardgoodwick-tc.gov.wales)

Dear Council Member,

You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council Finance Committee at 7.00pm **on Tuesday 6<sup>th</sup> November at 6pm**, at Fishguard Town Hall.  
Councillor **Paul Mason** will be in the Chair.

*Cath*

*Cath. Bannister*  
*Town Clerk/Responsible Financial Officer*

## **FINANCE AGENDA:**

- 1.0 APOLOGIES: CLLR. MASON**  
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2.0 MINUTES OF THE LAST MEETING: CLLR. MASON**  
To approve and agree, the minutes of the previous meeting, held on 24.9.18, as a true and accurate record of the meeting.
- 3.0 DECLARATIONS OF INTEREST: CLLR. MASON**  
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
- 4.0 BUDGET UPDATE AND REVIEW: CLERK**  
Where are we now with the Town Council Finances?  
The Clerk will give a financial breakdown with regards costs and forecasts.  
The Financial Documents will be circulated and returned at the end of the meeting.
- 5.0 PRECEPT PLANNING: CLLR. MASON**  
What are the financial commitments for the accounting period 2019/20?  
They need to be identified before a decision can be made with regard to the Precept request.  
Please discuss.
- 6.0 LIGHT NIGHT: CLLR. MASON**  
The Events committee would like to have Santa abseil down a building on the Fishguard Night Light Switch on Event in December.  
The cost is £150 for the risk assessments and the event itself incl. of equipment.  
Can the Town Council fund this?  
Please discuss.
- 7.0 PRECEPT SETTING: ALL**  
The Town Council needs to prepare for the precept submission at the end of December.

## 8.0 GRANT APPLICATIONS RECEIVED: CLLR. MASON

To review any grant applications received:

1. Chamber of Trade and Tourism - £500 towards the design costs of a Last Invasion Country Booklet
2. Fishguard and Goodwick Town Team - £250 towards the funding of a minute secretary @ £30 a meeting.
3. Fishguard and Goodwick Community Events Association - £2000 towards the New Years Eve Event in Fishguard Square
4. Fishguard Sports AFC - £500 towards perimeter fencing.
5. Goodwick Scouts - £250 towards the cost of fireworks (late submission)
6. Margaret Woodward - £150 to PCC for the submission of the new road name forms.

Total Amount Requested **£3,650.00**

Total amount available for allocation until the end of March 2019 is: £7,780.00 which, to date, also incorporates the following (and those above):

£500 has been pledged towards the St. Mary's building project – to be paid when work commences in the next few months.

£1500 has been deferred for the Fishguard Friendly Faces for payment in the New Year when there is more financial availability.

£905 for the Gateway Hub has been referred back for more information

£500 for the Rainbow Support has been referred back for more detailed information

£500 for the Greening Group has been referred back until the spring

In all – to date, the requests for funding as at 11.10.18, but not yet paid out, total **£7,555.00**

## 9.0 INVOICES FOR PAYMENT: CLLR MASON

The following invoices have been received and authorisation for payment is required:

1. SWALEC – Christmas Lighting electricity £85.91
2. PCC Rent - £500.00
3. Website Support for the first 12 months - £89 (direct debit)
4. Royal British Legion £80 plus a suitable donation from the TC
5. WebAdept – Promotion for the Battles Over Event - £478.80
6. Microsoft Cloud Hosting £210 plus £55PA for the email hosting.

Total Amount to pay: **££1,498.71**

## 10.0 DATES OF FUTURE MEETINGS: CLLR. MASON

All meetings will be on the fourth Monday of the month and will start at 7pm unless otherwise stated:

26<sup>th</sup> November 2018

10<sup>th</sup> December 2018 (changed due to Xmas holiday period)

28<sup>th</sup> January 2019

25<sup>th</sup> February 2019

26<sup>th</sup> March 2019

## 11.0 URGENT MATTERS: CLLR. MASON

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee for further discussion.***