



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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**Dear Council Member,**

You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council Finance Committee at 7.00pm **on Monday 23<sup>rd</sup> July at 7pm**, at Fishguard Town Hall.  
**Councillor Paul Mason will be in the Chair.**

Cath

Cath. Bannister  
Town Clerk/Responsible Financial Officer

## **FINANCE AGENDA:**

- 1.0 APOLOGIES: CLLR. MASON**  
To formally record apologies for absence and to record the attendance of Town Councillors.
- 2.0 MINUTES OF THE LAST MEETING: CLLR. MASON**  
To approve and agree, the minutes of the previous meeting, held on 25.6.18, as a true and accurate record of the meeting.
- 3.0 DECLARATIONS OF INTEREST: CLLR. MASON**  
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:
- 4.0 BUDGET UPDATE AND REVIEW: CLERK**  
Where are we now with the Town Council Finances?  
The Clerk will give a financial breakdown with regards costs and forecasts.  
The Financial Documents will be circulated and returned at the end of the meeting.
- 5.0 TERMS OF REFERENCE FOR THE FINANCE COMMITTEE: CLLR. MASON**  
The Clerk has prepared a terms of reference for the finance committee.  
Please review the document and discuss.
- 6.0 REDISCOVERING ANCIENT CONNECTIONS: CLLR. MASON**  
Pembrokeshire County Council has approached the Town Council and has asked them to pledge £5k towards this project.  
Please discuss.
- 7.0 PURCHASE OF A FURTHER TWO DEFIBRILLATORS AND HOUSINGS: CLLR. MASON**  
Please discuss the purchase of two further defibrillators for the two TK's owned by the Town Council. Total Cost £2,800 incl. fitting, servicing, replacement items (not theft) and training for the community.
- 8.0 GRANT APPLICATIONS RECEIVED: CLLR. MASON**  
To review any grant applications received:
  - 1.0 Round Table - £450 ??? First Aid provision/Barrier provision

- 2.0 Goodwick Scout Group - £417.19 towards camp kitchen equipment.
- 3.0 Transition Bro Gwaun - £200 to cover the cost of showing two films at the Theatr Gwaun as part of the Oceans Guidelines Day on 17<sup>th</sup> August
- 4.0 Fishguard Flyers – Any considered amount

Total amount requested £1067.19+

#### **9.0 INVOICES FOR PAYMENT: CLLR MASON**

The following invoices have been received and consideration must be given for payment:

Pembrokeshire County Council - £500 Rent  
Right Price Print – £67.50 Printing for Civic Ceremony  
Cllr. Jordan Ryan - £TBC Purchase of welcome drinks for the Civic Ceremony  
Fishguard Bay Hotel - £TBC Civic Ceremony meal and drinks  
William Marshall and Co - £615.00 Accounting charges and assistance in preparation for the external audit.  
BT - £342.61 to get out of the current agreement. This amount is credited to our new account with Onecom, so, we will not pay them again until the credit has been used up. The Clerk has this in writing.

#### **10.0 DATES OF FUTURE MEETINGS: CLLR. MASON**

All meetings will be on the fourth Monday of the month and will start at 7pm unless otherwise stated:

24<sup>th</sup> September 2018  
22<sup>nd</sup> October 2018  
26<sup>th</sup> November 2018  
24<sup>th</sup> December 2018  
28<sup>th</sup> January 2019

#### **11.0 URGENT MATTERS: CLLR. MASON**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

***Please be advised that no resolution can be reached on non-agenda items but they can be discussed and referred to the relevant committee for further discussion.***