



Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister
Tel: 01348 874406
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You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council Finance Committee at 4.00pm **on Thursday 8th February 2018**, at Fishguard Town Hall.

Councillor Paul Mason will be in the Chair.

Cath

Cath. Bannister
Town Clerk/Responsible Financial Officer

FINANCE AGENDA:

1. APOLOGIES: CLLR. MASON

To formally record apologies for absence and to record the attendance of Town Councillors.

2. MINUTES OF THE LAST MEETING: ALL

To approve and agree, the minutes of the previous meeting, held on 4.1.18, as a true and accurate record of the meeting.

3. DECLARATIONS OF INTEREST: ALL

To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

4. CLERKS REPORT:

The Clerk will report back on all updates at the meeting:

5. BUDGET UPDATE AND REVIEW: CLERK

Where are we now with the Town Council Finances?

The Clerk will give a financial breakdown with regards costs and forecasts.

The Financial Documents will be circulated and returned at the end of the meeting.

6. PAYING GRANT MONEY PLEDGED: CLLR MASON

The Finance committee and the Town Council, recently supported two large bids, totalling £21k. The only way these grants could be supported was by increasing the annual precept received. The precept is received in 3 equal payments.

Can the Finance Committee agree to pay the funding bids to the Theatr and to Lota Parc by splitting into 3 equal payments over the year?

Please discuss.

7. GRANT APPLICATION FORM: CLLR MASON

There have been discussions with regards how community groups spend money awarded to them.

How does the Town Council implement a system to identify if funds are being spent on what they were granted for?

Does the application form need a review?

The Clerk will research other Councils and will bring documentary evidence to allow the

committee to examine and make informed decisions.

8. GRANT APPLICATIONS RECEIVED: CLLR. MASON

To review any grant applications received:

Fishguard and Goodwick Greening Group - £150 for entry into Wales in Bloom 2018

Fishguard Folk Festival - £662.50 for various promotional and printing items.

9. INVOICES FOR PAYMENT: CLLR MASON

The following invoices have been received and consideration must be given for payment:

£500 to PCC for rent of office space

£18.75 to PCC for hire of hall 4.12.17

£10.80 Right Price Print for certificate printing

£60.00 Cambrian News – for newspaper advert

£360.00 to telemat for renewal of IT support

£2,753.76 to Vaughtons for new Mayoral chains

£165.00 to SLCC for renewal of membership

Total amount = £3,868.31

10. URGENT MATTERS: CLLR MASON

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

Please be advised that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion.