



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council Finance Committee at **3.30pm on Thursday 6<sup>th</sup> June 2017**, at Fishguard Town Hall.

Councillor Paul Mason will be in the Chair.

*Cath*

Cath. Bannister  
Town Clerk/Responsible Financial Officer

## AGENDA:

1. **APOLOGIES: CLLR. MASON**  
To formally record apologies for absence and to record the attendance of Town Councillors.
2. **MINUTES OF THE LAST MEETING: ALL**  
To approve and agree, the minutes of the previous meeting, held on 28.2.17, as a true and accurate record of the meeting.
3. **DECLARATIONS OF INTEREST: ALL**  
To formally record any personal or pecuniary interests that a Town Councillor may have in any of the agenda items listed:

### 4. CLERKS REPORT:

The Clerk has revised the Grant Application for Funding Form	Will be circulated at the meeting for discussion.
No progress has been made with regard to the notice board on the Town Hall.	Could it be a cheaper, but just as effective option, for the Town Council consider using a window of the meeting room – currently used by the Arts Society?
VAT Return	A VAT return for £4,584.61 has been submitted to HMRC, but not yet received.
Precept Payments	The next precept payment of £29, 918.00 is due to be paid to the Town Council around 20 <sup>th</sup> August

5. **BUDGET UPDATE AND REVIEW: CLERK**  
Where are we now with the Town Council Finances?  
The Clerk will give a financial breakdown with regards costs and forecasts.  
The Financial Documents will be circulated and returned at the end of the meeting.
6. **GRANT APPLICATIONS RECEIVED: CLLR. MASON**  
To review any grant applications received:

Air Ambulance and Noah's Ark Children's Hospital - £1,000 (joint application).  
To discuss two previously reviewed and declined applications for funding:  
Theatr Gwaun - £3,000  
Fishguard AFC - £1,000

**7. FLAGPOLES: CLLR MASON**

The invoice for the Civils work has been received.  
The Finance Committee need to decide if the work can progress.

**8. THE LOTA PROJECT: CLLR MASON**

The Lota Project, the fundraising committee for the Lota Park playground equipment, is an un-constituted group. They have significant funds saved. Will the Town Council consider keeping their bank assets and paying invoices separately?

**9. DEFIBRILLATORS: CLLR MASON**

There has been an informal agreement for the Town Council to fund the first defibrillator. The Town Council need to formally agree the purchase. The cost of the defibrillator is £1,000 incl. of VAT and the cabinet is £400 incl. of VAT. The VAT can be reclaimed to a value of £280 making the actual cost £1,120.00 – subject to approval of fixing it to the Town Hall.

**10. TOWN TEAM MEMBERSHIP: CLLR WYER**

There is no formal agreement with regards to membership fees and payment by the Town Council to the Town Team. Is the Town Council now running at a loss?  
Discuss:

**11. ANY OTHER BUSINESS**

Matters not covered on the agenda but may need to be discussed on the day.  
Please advise the Chair and Clerk before the start of the meeting.