



# Fishguard & Goodwick Town Council Cyngor Tref Abergwaun ac Wdig

Town Hall, Fishguard, Pembrokeshire, SA65 9HE  
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE

Clerk/Clerc: Catherine Bannister  
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Dear Council Member,  
You are hereby summoned to attend a meeting of the Fishguard and Goodwick Town Council **on Tuesday 5<sup>th</sup> December 2017, at 7pm**, at Fishguard Town Hall.  
The Mayor, Cllr. Janet Wyer, will be in the Chair.

*Cath*

Cath. Bannister  
Town Clerk/Responsible Financial Officer

## **AGENDA:**

### **PUBLIC SESSION: CLLR. WYER**

Before the Town Council goes into session and prior to standing orders starting, the public session offers members of the public, the opportunity to comment on items on this agenda or those previously requested and agreed.

The public will be limited to two minutes per comment or question.

The Mayor will update with regards to previous actions and ideas proposed by the public during this session.

This session will also allow County Councillors to update the Town Council and those members of the public present, on matters of interest and for the Pembrokeshire County Council Liaison Officer to update the Town Council.

### **PUBLIC PRESENT:**

On the evening.

### **COUNTY COUNCILLORS PRESENT:**

On the evening

### **PCC LIAISON OFFICERS PRESENT:**

On the evening

#### **1. DECLARATION TO OFFICE OF TOWN COUNCILLOR: TOWN CLERK**

Cllr. Gwilym Price was co-opted onto the Fishguard and Goodwick Town Council on 8.11.17, as Town Councillor for the Fishguard North West ward.

He will make his declaration to the office of Town Councillor to the Clerk and the Town Councillors present.

#### **2. APOLOGIES: CLLR. WYER**

To formally record apologies for absence and to record the attendance of Town Councillors:

#### **3. MEMBER INTERESTS: CLLR. WYER**

To formally record any personal or pecuniary interests that a Town Councillor may have in

any of the agenda items listed:

**4. MINUTES OF THE PREVIOUS MEETING: CLLR. WYER**

To record the previous meeting minutes, held on 7.11.17, as a true and accurate record of the meeting.

**5. MAYORS UPDATE: CLLR. WYER**

Cllr. Wyer will update the Town Council with regards to the Civic Duties she has performed since November and will update the Town Councillors with regards events going forwards.

**6. DEPUTY MAYORS UPDATE: CLLR. WYER**

Cllr. Ryan will update the Town Council with regards to the Civic Duties that he performed since the last Town Council meeting.

**7. CLERKS REPORT:**

Follow up actions taken by the Clerk from the last meeting.

The Clerk will update you on the following matters:

There will be a reception for the Fishguard Friendly Faces and the Greening Group, held in the Phoenix Centre on Tuesday 12<sup>th</sup> December at 5:30pm. Could all Cllrs. please try and attend this event.

Data Protection Act Update - Data Protection Regulation: Use of personal email addresses.

**8. REPORTS: CLLR. WYER**

Previously circulated by email, the minutes from the following meetings. These minutes are for information and comments in order for them to be referred back to the relevant committees for approval .

A short verbal update will be made by the Chair of each committee.

Governance Meeting – Bi monthly – nothing to report

Finance Committee – 16.10.17

Events Committee – 28.11.17

Planning Committee – Next meeting 7.12.17

**9. TOWN COUNCILLOR SURGERIES : CLLR O'CONNOR**

Cllr. O'Connor has suggested that she would be interested in holding ward surgeries again.

Cllr. O'Connor will update the Town Council with regards the possibility of Town Councillors holding a meeting, once a month, so that each Cllr. would do one surgery a year.

Please discuss.

**10. LOCATION OF DEFIBRILLATORS: CLLR. WYER**

The Town Council has enough funds available, to purchase a third defibrillator, bringing the total number available to the public 24/7, up to four.

Where would the next defib. Need to be installed?

**11. FOOTPATH IN SCLEDDAU: CLLR WYER**

The Town Council has been approached by CC Kurtz with regards to the provision of a footpath for the safety of pedestrians between the A40 and the Fishguard Sports AFC and the Tregroes Caravan Park.

The email was circulated to all Town Cllrs. on 6<sup>th</sup> November 2017.

Please discuss. Cut and pasted from the email

Would it be possible for the following to be discussed at the next Fishguard and Goodwick Town Council meeting please?

I have been approached as a County Councillor by Fishguard Sports AFC and Tregroes Caravan Park who are very concerned that there is no footpath between their new pitch in Tregroes and the A40. Numerous children and adults walk to the football pitch, and without the safety of a pavement. This is most serious.

They were requesting that PCC look to install a pavement, linking the football pitch and the caravan park to the A40. During my discussions with PCC's Highways team, they suggested that I speak to Fishguard and Goodwick Town Council and Scleddau Community Council to ascertain if both would be willing to provide some level of funding towards the project, along with PCC. Scleddau Community Council because the pitch is within the Scleddau Electoral Ward, and Fishguard and Goodwick Town Council as the football club are Fishguard Sports.

If this proposal has the support of the town council (Scleddau Community Council have already provided their support) then money from a planning obligation would also be made available for the pavements construction, allowing safe travelling to and from the football pitch by foot.

I am happy to attend the next Town Council meeting to discuss this matter further with Councillors if required.

The following is a direct quote from a PCC officer regarding the funding available: " For information the funding identified has to be spent or committed by 30.1.2018. A decision on how to spend this £6k has to be taken shortly or it risks being lost."

**11. LIGHT NIGHT FEEDBACK: CLLR WYER**

Cllr. Wyer will debrief the Town Council with regards to the Christmas Lights Switch on events in Fishguard and in Goodwick.

The Mayor will formally thank those that contributed to the events.

**12. GOODWICK TRAFFIC ORDER: CLLR WYER**

PCC have sent through details of a traffic order detailing a no waiting at any time restriction, on Clement Road, Goodwick at the junction with Pany-yr-Ychain.

The Town Council must make a written response to PCC by 6.12.17

The email was previously circulated. How would this be enforced?

**13. CORRESPONDENCE: CLLR WYER**

Correspondence has been received from:

Alcohol Concern – circulated 27.11.17 (for information only)

Edward H. Perkins – Local Development Plan. Requires TC attendance.

St. Marys Church, Fishguard – requires a Town Council response.

**14. URGENT MATTERS: CLLR WYER**

Any matters that have come to the attention of the Town Council after the Agenda has been circulated, can be discussed here.

The Chair and the Clerk will need to be advised before the start of the meeting.

*Please be aware that no resolution can be reached on non-agenda items but they can be discussed and deferred to the relevant committee for further discussion or to the next full town meeting as an agenda item.*

At the end of the meeting, the Mayor invites all Town Councillors to join her in the meeting room, for light refreshments, to celebrate the season.